



City of Bristol Tennessee
Parks & Recreation

Lodge / Shelter Rental Agreement

Name: _____

Group Name: _____

Address: _____ Date: _____

Telephone #: _____ Non Profit # (If Applicable): _____

E-Mail Address (For Confirmation and Receipt if mailing): _____

Start Time: _____ End Time: _____

Date Requested: _____ Facility/Shelter: _____

Mission Statement:

The Department of Parks & Recreation will attempt to make available the maximum use of the parks; while, keeping the natural beauty and condition at the forefront of any decision or use.

Reason for Concern:

The beauty of the park can be severely impacted by cars, trucks, trailers, and other vehicles entering the park. Vehicles contribute to the soil compaction and resulting loss of oxygen supply to the roots of both trees and grass. A trees' feeder roots lie only eight to twelve inches below the surface of the earth and often grow outward to a diameter of one to two times the height of the tree. Several large trees have been lost in our parks in recent years. Numerous new trees have been planted to offset the loss.

Children/adults shall not be permitted to climb, abuse or otherwise destroy tress within the park. This includes the breaking of low limbs. Patrons are to be respectful of the natural vegetation and wildlife within the park.

Policy:

The City of Bristol Tennessee retains first priority on the use of the Lodge/Shelters with the Bristol Tennessee School System receiving second priority and other requesting groups' third priority.

The Lodge and Park Shelters will be made available on a first come basis. To make a reservation, contact the Park & Recreation office. Rental fees must be paid within two weeks (14 days) of the date the reservation was made. Failure to pay in full will result in loss of reservation.

Use of third party Amusements:

The use of third party amusements (Inflatables, rides, climbing walls, dunking booths, etc) are prohibited without prior approval from the Department of Parks & Recreation. Liability Insurance (\$1,000,000) must be secured with the City of Bristol Tennessee listed as co-insured. A copy of the Liability Insurance must be filed with the Department 30 days prior to the event. The Department

reserves the right to refuse any third party amusement that it deems unsafe or hazardous to nature. An additional field use fee of \$20 per 1/2-day and \$40 per whole-day will apply.

Other third party equipment / usages:

The use of large (trailer) grills, tents, Bands, Karaoke, and other special activities are generally covered under the basic rental agreement. All such activities shall be reported to the Department for approval prior to the scheduled activity. This allows our staff to prepare and have knowledge of the activity.

Cleanliness:

In an effort to ensure that everyone has a clean, safe facility to use, no decorations are to be attached to walls, ceilings, lights, trees, or beams by any means. No confetti or silly string is to be used in the park. All trash is to be gathered and placed in a trash receptacle at the end of the rental. Excess clean-up will result in a fee of \$25.00 per hour for clean-up.

Portable Restroom Facilities:

The use of Portable Restrooms must be approved by the Department. Portable restroom facilities will be placed only in designated areas. These facilities may be scheduled by the Renter, or arrangements may be made through the Department for rental.

Park Hours / Set-up Times:

Normal park hours are from 8:00 am – 9:00 pm. Set-ups prior to 8:00 am must be scheduled through the Department. Activities past 9:00 pm are subject to an additional fee of \$25.00 per hour if approved.

Park Rules/Restrictions

- Each Renter will be responsible for their equipment used in the park.
- No person shall possess, carry or discharge any firearm, shotgun, rifle, pistol, bow and arrow, crossbow, blowgun, slingshot, BB gun, airgun or paint gun in a city park or recreation area.
- All dogs, cats and other animals shall be kept on a leash which is not more than six feet in length. All animals other than dogs and cats shall be kept on paved or concrete surfaces or areas designated for such animals. The owner or other such person in control of every animal shall be responsible for the removal of any excreta deposited by his/her animal(s) on any public property. No person shall abandon any animal.
- Excessive noise is prohibited by ordinance. (this includes music)
- The vending or sale of merchandise or services is prohibited. The erection or placement of signs, posters, banners or other advertising devices is prohibited.
- No vehicle shall travel at a speed in excess of 15 miles per hour unless a higher speed limit is posted. For the purposes of this provision, the term "vehicle" shall include bicycles and all other types of vehicles whether motorized or non-motorized.
- *Alcoholic beverages are prohibited in all parks by ordinance.*
- Vehicles shall park only in designated parking areas.
- Bicycles shall remain on paved roadways, paved trails and areas designated for bicycles. *All riders of bicycles shall wear safety helmets by ordinance.*

- No golf carts, scooters, mini-bikes, mini-cycles, go-carts, ATVS, or similar motorized vehicles are permitted in the park with out written permission of the Director of Parks.
- Moisture in the electrical lines may result in power loss at any time. There is no guarantee of electricity at the shelters. Back-up power is encouraged.
- No open grills or campfires allowed.
- Portable restroom facilities must be placed in designated areas.
- Swimming is prohibited in the lake.
- Fishing is allowable with all TWRA rules applying.
- Boats are permitted in the lake, with the use of electric motors or manual propulsion only. All TWRA safe boating rules apply. (The boat launch may be closed during certain events.)
- The Department of Parks & Recreation reserves the right to cancel use of the park due to extreme weather conditions, excessive use due to events, or extreme conditions beyond control of the Department.

I have read and understand the information provided above and agree to be responsible for my group and any damages or excess fees that may occur:

Signature: _____

Date: _____

Comments / requests / declarations:

Staff Use Only:			
Paid:\$ _____	Cash _____	Check _____	Receipt # _____
Employee _____		Date _____	