

**MINUTES OF THE INDUSTRIAL DEVELOPMENT BOARD
OF THE CITY OF BRISTOL TENNESSEE
JUNE 15, 2023
CALLED WORK SESSION**

Board Members Present:

Raj Venkataraman – Chair
Logan McCabe – Vice Chair
Jeff Jones – Secretary/Treasurer
Nancy Cook
Wallace Elliott
Lea Powers – Council Representative

Staff:

Tom Anderson – ED Department Director
Danielle Smith – City Attorney
Matt Garland – ED Staff
Kelli Bourgeois – City Manager

Also present:

Clay Walker – NETWORKS
April Eads - BTES

Call to order: Chairman Raj Venkataraman opened the June 15, 2023 Industrial Development Board Called Work Session at 1:01 P.M.


Roll Call: Roll call was made, and Chairman Venkataraman declared a quorum present.

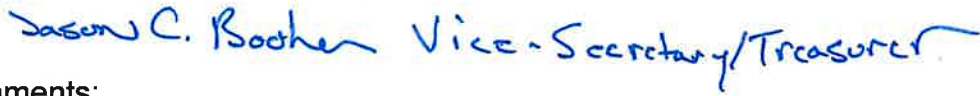
Discuss matters relevant to the redevelopment of the 714 Shelby lot: Mr. Anderson reviewed zoning requirements, eligible projects, the brownfield agreement, and FEMA requirements for the property. Mr. Anderson reviewed previous requests for proposals and previous submissions by developers for the property. Mr. Anderson provided information regarding the proposal that was accepted and started, but never completed. Mr. Venkataraman proposed an open parking area with commercial and meeting/venue space for the property. Lodging developments and multi-purpose building developments were also discussed. Mr. Jones proposed a temporary parking lot be created to assist with downtown parking. Set up for food truck hookups and landscaping to appeal to visitors coming to downtown was also discussed by Directors. Mr. Venkataraman also shared an interest in a conference center with meeting rooms and a boutique hotel being developed at the site. Mr. Jones suggested that there be conversations held with regional developers to determine what would be the best use for the property. Ms. Powers suggested that IDB Directors review the Downtown Development Plan and incorporate a project that would fit in well with the plan. Directors agreed that an RFP be sent out to contractors so that projects could be submitted for review. Mr. Anderson explained that the RFP would be in a digital format, providing detailed information regarding the site to assist developers in the submission process. Mr. Anderson also discussed the possibility of locating city offices along with commercial and residential spaces at the site. Ms. Bourgeois reviewed a project that redeveloped property into city offices and other commercial and residential spaces in the community she previously worked in. Directors discussed next steps and agreed that further discussion would assist in the development of an RFP for the site.

Adjournment: There being no further discussion, Chairman Venkataraman adjourned the meeting at 2:40 P.M.

Approved: June 26, 2023


Raj Venkataraman, Chairman

Attest: 
Jeff Jones, Secretary/Treasurer


Jason C. Booher Vice-Secretary/Treasurer

Attachments:
1. Agenda

**THE INDUSTRIAL DEVELOPMENT BOARD OF
THE CITY OF BRISTOL, TENNESSEE**

CALLED WORK SESSION

THURSDAY JUNE 15, 2023 – 1 PM

AGENDA:

1. Call to Order
2. Roll Call
3. Discuss matters relevant to the redevelopment of the 714 Shelby lot
4. Adjourn