

**BRISTOL TENNESSEE BETTER PROPERTY BOARD
MEETING MINUTES
January 27, 2022**

Slater Community Center Auditorium

Members Present:

**Pamela Offield, Chairwoman
Randall Cook, Vice-Chairman
John Taylor**

Staff Present:

**Tim Beavers, Development Services Director
Cari Seaton, Staff Attorney
Cheyenne Bellamy, Codes Officer**

Absent:

**Lonnie Barrett - Secretary
Pamela Ley**

I. CALL TO ORDER

Pamela Offield called the Bristol, Tennessee Better Property Board meeting to order at 5:00 p.m. on Thursday, January 27, 2022. Mrs. Offield performed roll call. A quorum was declared.

II. APPROVAL OF MINUTES

There being no changes to the December 2, 2021 Better Property Board meeting minutes, Randall Cook made a motion to approve the minutes as presented. John Taylor seconded the motion. A public vote was taken and the motion passed unanimously.

III. PRELIMINARY INVESTIGATIONS

None

IV. PUBLIC HEARING

A. 505 Alabama Street

The property suffered fire damage on November 22, 2021. The property will require demolition and rebuilding. The property in its current state is not salvageable. After brief discussion, Staff requested an Order to Demolish on the property.

- Randall Cook made a motion to issue an Order to Demolish with a 60 day completion for the property located at 505 Alabama Street. due to structural fire damage. John Taylor seconded the motion. A public vote was taken and the motion passed unanimously.

B. 1215 5th Street/ 102 East Cedar Street

The property located at 1215 5th Street also has the address 102 East Cedar Street. After brief discussion, City staff requested an Order to Repair due to disrepair, trash, junk and debris, broken windows, gutters, down spout issues, and overgrowth.

- John Taylor made a motion to issue an Order to Repair with a 60 day completion for the property located at 1215 5th Street and 102 East Cedar Street due to dilapidation of the structure. Randall Cook seconded the motion. A public vote was taken and the motion passed unanimously.

V. TRASH AND DEBRIS

None

VI. OLD BUSINESS

None

VII. PROGRESS REPORTS

A. 2089 King College Road.

Cheyenne Bellamy stated the previous buyer for the property located at 2089 King College Road. backed out and City staff requested the Board to table the property until the March 28, 2022 meeting due to a new purchase contract from a different buyer.

Randall Cook made a motion to table the property located at 2089 King College Road. for further discussion at the April 28, 2022 meeting. John Taylor seconded the motion. A public vote was taken and the motion carried unanimously.

B. 3340 Avoca Road.

Cheyenne Bellamy explained an Order to Demolish was ordered by the Board on March 27, 2021. The City hired K&M Excavating to complete the demolition but was contacted by the property owner who requested a chance to complete the demolition. The property owner failed to complete demolition therefore the City has renewed the demolition permit for K&M Excavating. No action by the Board was necessary.

C. 511 Queen St.

Cheyenne Bellamy stated the roof had been completed, the property had been secured but the interior status of the property is unknown. Staff requested to extend the Order to Repair for an additional 60 days giving staff the opportunity to contact the owner and asses the interior for a progress report at the March 24, 2022 meeting.

John Taylor made a motion to extend the Order to Repair with a completion date of 60 days and a Progress Report given at the March 24, 2022 meeting. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

D. 2312 West State St.

Demolition has been completed. Staff requested the file to be closed due to completion of the project.

Randall Cook made a motion to close the file date due to completion of the demolition. John Taylor seconded the motion. A public vote was taken and the motion carried unanimously.

E. 217 White Top Road Ext

Demolition has been completed. Staff requested the file to be closed due to completion of the demolition.

John Taylor made a motion to close the file due to completion of the demolition. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

IX. FUTURE PROGRESS REPORTS

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| A. 901 Georgia Avenue | 02/24/2022 |
| B. 2646 Anderson Street | 02/24/2022 |
| C. 1133 Anderson Street | 03/24/2022 |
| D. 902 Windsor Avenue | 03/24/2022 |
| E. 124 16th Street | 03/24/2022 |
| F. 1200 Broad Street | 03/24/2022 |
| G. 701 Alabama Street | 04/28/2022 |
| H. 705 Alabama Street | 04/28/2022 |

X. ADJOURNMENT

With no other business to discuss, the meeting was adjourned at 5:15p.m.



Chairwoman, Pamela Offield