



**COMMUNITY DEVELOPMENT ADVISORY
COMMITTEE
March 8, 2022
MINUTES**

Members Present

Brittany Fleenor
Raymond Hill
Matthew Slagle
Marjorie Tester
Steve Willinger

Members Absent

Ella Kane
Vernon Perry Jr.
Shauna Nefos Webb
Dan Witcher

Others Present

Steve Scyphers, Bristol Housing
Brandi Peters, Bristol's Promise
Melissa Roberts, Bristol's Promise
Cherith Young, Staff
Christina Blevins, Staff

I. Call to Order & Roll Call

The Community Development Advisory Committee (CDAC) meeting was called to order on March 8, 2022 at 5:34 p.m., by Chairman Steve Willinger. Chairman Willinger welcomed everyone and a quorum was noted as being present. Christina Blevins called the roll and those present/absent are noted above.

II. Approval of Minutes, February 8, 2022 Meeting

Chairman Willinger asked for any amendments or changes to the February 8, 2022, meeting minutes. Raymond Hill made a motion to approve the minutes from the February 8, 2022 meeting as presented. Brittany Fleenor seconded the motion. All present were in favor.

Guest Speaker – Melissa Roberts and Brandi Peters, Bristol's Promise

Chairman Willinger welcomed Brandi Peters and Melissa Roberts from Bristol's Promise to CDAC.

Melissa Roberts, executive director of Bristol's Promise discussed how Bristol's Promise was formed from a community envisioning process in the late 1980's and the first initiative was called Youth Networking Alliance (YNA). Bristol's Promise used a Collective Impact

Framework, where they are connecting people across the board and constantly doing community gap analysis to fill in needs in the community. Mrs. Roberts reviewed current imitative and core portions of the programs including Adverse Childhood Experiences (ACE's), Buckle Up for Life, Parenting Education Network, Poverty Education & Awareness, fiscal agent for Twin City Reads and more. Mrs. Roberts noted that for the CDAC they have been asked to discuss ACE's and the Trauma Responsive Care network. Mrs. Roberts showed a video explaining the basics of ACE's and how they can have life-long impacts. Brandi Peters discussed the statistics involved in the video and compared those statistical numbers to adult Tennessean's with very similar statistics. Mrs. Peters discussed economic impact, workforce development, and how to build resilience. Bristol's Promise launched the Bristol Connect Program. Mrs. Peters showed a video on the Bristol Connect Program and a video on the Sustainable Workforce Model. Mrs. Peters discussed the job of a community navigator, as well as an employee assistance program usage rate versus usage rate and utilization of the community navigator.

CDAC discussion ensued on cohorts, the "share" model, and the Bristol Connect/Employer Partnership.

Mr. Willinger thanked Mrs. Roberts and Mrs. Peters for the presentation and for their meaningful work in our community.

III. Old Business

CDBG, CDBG-CV, HOME and HOME-ARP Staff Monthly Report: Christina Blevins reviewed the staff report for February 2022 noting the Action Plan, Fair Housing Summit and the substantial and emergency rehabilitations that continue in various stages.

Mrs. Blevins also noted that normally this committee takes a field trip during the April meeting to visit recently completed or in-progress projects. Unfortunately, CDAC will not be taking the field trip this year, the committee will receive NARCAN training at the April meeting presented by Sullivan County Anti-Drug Collation. In Lou of the field trip, Mrs. Blevins distributed pictures and brief summaries of several projects in progress or recently completed for the committee to review.

ARCH Quarterly Report: Christina Blevins shared an email from Karen George regarding the quarterly report from ARCH/Family Promise of Bristol. The report outlined numbers of calls received and intakes processed for the quarter. CDAC was pleased with her explanation and outline presented.

IV. New Business

2022 One-Year Action Plan – Staff Recommendation: Christina Blevins presented the staff recommendation for the upcoming one-year Action Plan. The recommendation is outlined below.

Staff Recommendation for 2022 Action Plan based on funding figures from 2021 as HUD not released allocations to communities at this time. This coming year Bristol, Tennessee expects to receive \$214,415 in Community Development Block Grant (CDBG) funds and \$1,107,741 in HOME funds. The projected use of funds has been developed to give maximum priority to activities that will carry out one of the national objectives as follows:

1. Benefit low- and moderate-income (LMI) families.

2. Aid in the prevention or elimination of slums or blight.
3. Other community development areas which demonstrate a particular urgent need or because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

REVENUE:

2022-23 CDBG Allocation: \$214,415.00
2022-23 HOME Allocation: \$1,107,741.00
CDBG Projected PI: \$20,000.00
HOME Projected PI: \$80,000.00
2022-23 Bristol CDBG Carryover: Approx. \$134,732.54
2022-23 HOME Consortium Carryover: Approx. \$2,733,399.61

EXPENSES:

Bristol CDBG Projects:

Rehabilitation/Reconstruction: \$165,432.82 (\$139,369.75 allocation + \$5,000 Rehab Admin + \$6,063.07 in carryover & \$20,000.00 Program Income)

Public Service: \$32,162.25

Demolition (Neighborhood Revitalization): \$43,775.40 (\$0 allocation, + \$43,775.40 in carryover)

Sidewalks (Public Facilities): \$84,894.07 (\$0 allocation + \$84,894.07 in carryover)

Program Administration: \$42,883.00

HOME Consortium Projects:

CHDO Set-aside (15% minimum): \$676,694.60 (\$166,161.15 in 2022 allocation + \$166,161.15 in carryover from 2021, \$170,476.35 in carryover from 2020, \$152,957.10 in carryover from 2019 and \$20,938.85 in carryover from 2018)

Bristol, TN (11%): HO & REHAB - \$282,407.92 (\$90,288.63 in 2022 allocation and PY carryover)

Bristol, VA (9%): HO & REHAB - \$172,120.96 (\$73,872.52 in 2022 allocation and PY carryover)

Kingsport (23%): HO & REHAB - \$666,757.92 (\$188,785.32 in 2022 allocation and PY carryover)

Johnson City (27%): HO & REHAB - \$652,355.67 (\$221,617.55 in 2022 allocation and PY carryover)

Bluff City: HO & REHAB - \$120,266.39 (Flat \$10,000 in 2022 allocation and PY carryover)

Sullivan County (17%): HO & REHAB - \$698,148.43 (\$139,536.98 in 2022 allocation and PY carryover)

Washington County (13%): HO & REHAB - \$461,615.07 (\$106,704.75 in 2022 allocation and PY carryover)

Administration (10%): \$110,774.10 (First Tennessee Development District - \$72,003.17; City of Bristol - \$38,770.93)

CDBG-CV CARES ACT Funding:

CDBG – CV Round 1 – \$115,966.00 - Expect to re-allocate \$13,274.54 (Summer 2022)

CDBG – CV Round 3 – \$181,281.00 - Expect Contract Extension with UWB until 6/30/23– Approx. \$145,000.00

HOME-ARP American Recovery Plan Funding:

HOME-ARP - \$4,014,832 – Expect to expend \$80,000 to \$100,000 in FY 23 for Consulting Firm and Projects TBD.

Mrs. Blevins discussed the “Public Services” section of the CDBG section. She noted that she does recommend that \$25,000 continues to go to the YWCA for the Childcare Center. The difference after the \$25,000 should be used for other public services that need to be filled in the community.

CDAC had discussion about the proposed Action Plan.

Marjorie Tester made a motion to approve the 2022 Action Plan as presented. Brittany Fleenor seconded the motion. All present were in favor.

CDAC Terms & Recruitment: Christina Blevins stated that several members’ terms are coming up, please consider reapplying for another 3-year term!

V. Other Matters

Bristol Housing Update: Steve Scyphers gave an update for Bristol Housing. Mr. Scyphers noted that public housing is staying 99-100% occupied. Section 8 program is only about 75% utilization rate due to the fact that participants cannot find affordable housing in Bristol, TN.

Mr. Scyphers discussed possible opportunities for Bristol Housing, Bristol, VA Landfill and gave a brief update on Edgemont Towers.

VI. Announcements & Adjournment

Tim Beavers is retiring from the City April 1, 2022.


The next CDAC meeting is scheduled for April 12, 2022.

There being no further business, the meeting was adjourned at 6:45 p.m.

APPROVED:

<i>Steve Willinger</i>	dotloop verified 04/18/22 9:47 AM EDT BTEP-XEMV-MQDW-NP6L
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Steve Willinger, Chair


Christina Blevins, Recorder