

MINUTES OF MARCH 18, 2019

BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM

SEWER OVERSIGHT COMMITTEE MEETING

A scheduled meeting of the Sewer Oversight Committee was held Monday, March 18, 2019 at 7:30 A.M. at the Wastewater Treatment Plant in the Compost Production Facility meeting room.

Present:

Bristol, Tennessee

Mr. William L. Sorah, City Manager, Committee Chairman

Mr. Jack Young, City Council Member (Voting Member)

Mr. Timothy Beavers, Director of Public Works

Ms. Tara Musick, Director of Finance

Bristol, Virginia

Mr. Danny Griffin, BVU Authority Member (Voting Member)

Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman

Mr. Christopher Hall, BVU Authority Key Account Manager

Mr. Mark Eason, BVU Authority Budget Analyst

Mr. Matthew Boothe, BVU Authority Controller

Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering

EnSafe, Incorporated

Mr. Scott Heflinger, P.E.

Inframark

Mr. Bill Davidson, Assistant Manager

Mr. Matthew Dake, Project Manager

Prepared By: Matthew Dake, Inframark

I. CALL TO ORDER

Mr. Sorah chaired and opened the meeting.

II. APPROVAL OF MINUTES

Mr. Young moved to approve the minutes of the December 17, 2018 meeting. Mr. Bowman seconded the motion and it was unanimously approved without discussion.

III. OLD BUSINESS

None.

IV. NEW BUSINESS

A. 2018 Operation and Maintenance Performance Evaluation

Mr. Heflinger reviewed the *2018 Annual Operations and Maintenance Performance Evaluation* included in the packet. Discussion ensued. No action was required.

B. Other, if any

There was no other new business.

V. REPORTS

A. Plant Operations

Mr. Dake reviewed the *Operating Summary* included in the packet. Discussion ensued. No action was required.

B. Industrial Monitoring

Mr. Dake reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. No action was required.

C. Financial

Ms. Musick reviewed the *Joint Sewerage System* report included in the packet. Discussion ensued. No action was required.

VI. ADJOURNMENT

The next Sewer Oversight Committee meeting is scheduled for June 17, 2019 at the wastewater treatment plant.

With no further business to discuss the meeting was adjourned at 8:24 A.M.

 _____ 3/18/2019
William L. Sorah, Chairman Date