

**MINUTES OF MARCH 19, 2018**

**BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM**

**SEWER OVERSIGHT COMMITTEE MEETING**

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A scheduled meeting of the Sewer Oversight Committee was held Monday, March 19, 2018 at 7:30 A.M. at the Wastewater Treatment Plant in the Compost Production Facility meeting room.

Present:

Bristol, Tennessee

Mr. William L. Sorah, City Manager, Committee Chairman  
Mrs. Margaret Feierabend, City Council Member (Voting Member)  
Mr. Timothy Beavers, Director of Public Works  
Ms. Tara Musick, Director of Finance

Bristol, Virginia

Mr. Kevin Mumpower, City Council Member (Voting Member)  
Mr. Danny Griffin, BVU Authority Member (Voting Member)  
Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman  
Mr. Christopher Hall, BVU Authority Key Account Manager  
Mr. Mark Eason, BVU Authority Budget Analyst  
Mr. Matthew Boothe, BVU Authority Controller  
Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering

W.K. Dickson & Company, Incorporated

Mr. Bob Froneberger, P.E.  
Mr. Rick Kirby,  
Mr. Ryan Blake,

Inframark (formally Severn Trent Services)

Mr. Charles Fiero, Regional Director  
Mr. Bill Davidson, Assistant Manager  
Mr. Matthew Dake, Project Manager

Prepared By: Matthew Dake, Inframark

**I. CALL TO ORDER**

Mr. Sorah chaired and opened the meeting.

**II. APPROVAL OF MINUTES**

Mr. Bowman moved to approve the minutes of the December 18, 2017 meeting. Mr. Griffin seconded the motion and it was unanimously approved without discussion.

**III. OLD BUSINESS**

There was no old business.

**IV. NEW BUSINESS**

**A. 2017 Operation and Maintenance Performance Evaluation**

Mr. Froneberger reviewed the *2017 Annual Operations and Maintenance Performance Evaluation* included in the packet. Discussion ensued. No action was required.

**B. Other, if any**

There was no other new business.

**V. REPORTS**

**A. Plant Operations**

Mr. Dake reviewed the *Operating Summary* included in the packet. Discussion ensued. No action was required.

**B. Industrial Monitoring**

Mr. Dake reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. No action was required.

**C. Financial**

Ms. Musick reviewed the *Joint Sewerage System* report included in the packet. Discussion ensued. No action was required.

**VI. ADJOURNMENT**

The next Sewer Oversight Committee meeting is scheduled for June 18, 2018 at the wastewater treatment plant.

With no further business to discuss the meeting was adjourned at 8:55 A.M.



William L. Sorah, Chairman

September 17, 2018

Date