

MINUTES OF MARCH 21, 2022
BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM
SEWER OVERSIGHT COMMITTEE MEETING

A scheduled meeting of the Sewer Oversight Committee was held Monday, March 21, 2022 at the Bristol, Tennessee City Hall Annex.

Present: Bristol, Tennessee
Mr. William L. Sorah, City Manager, Committee Chairman
Mr. Mahlon Luttrell, Mayor (Voting Member)
Mr. Vince Turner, Vice Mayor (Voting Member)
Mr. Timothy Beavers, Director of Development Services
Ms. Shannon Alford, Senior Accountant

Bristol, Virginia
Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman
Mr. Gary Bagnall, BVU Authority Board Member (Voting Member)
Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering
Mr. Matthew Boothe, BVU Authority Finance Director
Mr. Mark Eason, BVU Authority Budget Analyst

Inframark
Mr. Greg Ryland, Regional Manager
Mr. Matthew Malone, Project Manager
Mr. William Davidson, Assistant Project Manager

Prepared By: Matthew Malone, Inframark

I. CALL TO ORDER

Mr. Sorah chaired and opened the meeting.

II. APPROVAL OF MINUTES

Mr. Luttrell moved to approve the minutes of the December 20, 2021 meeting. Mr. Bagnall seconded the motion, and it was unanimously approved without discussion.

III. OLD BUSINESS

A. WWTP Contract Operations Procurement Update

Mr. Sorah provided an update on the WWTP Contract Operations bid process. Two (2) proposals were received from the incumbent Contract Operator, Inframark, and by Suez. Mr. Sorah concluded that Inframark is the most qualified firm to provide OM&M services of the WWTP and recommended that contract negotiations shall begin upon Committee approval. It is anticipated that negotiations will be completed in April 2022, at which time a new contract for OM&M services will be presented to the Committee. Mr. Bowman moved to approve the selection of Inframark to enter contract negotiations. Mr. Turner seconded the motion, and it was unanimously approved.

B. WWTP Capital Projects Update

Mr. Sorah provided an update on the current capital projects in progress at the WWTP. The *Demolition of Activated Biofiltration Unit* project is anticipated to be completed in April 2022. The construction phase of the *Grit Removal System Improvements* project is underway, with final completion scheduled for February 2023. The *Biosolids Dewatering System Improvements* project is in design phase, with final design completion scheduled for June 2022. Construction bids for this project will be received in July 2022. Mr. Malone provided additional comments. With no further discussion, it was unanimously approved to proceed.

IV. NEW BUSINESS

There was no new business.

V. REPORTS

A. Plant Operations

Mr. Malone (Inframark) reviewed the *Operating Summary* included in the packet. Discussion ensued pertaining plant operational challenges relating to industrial slug load discharges. No action was required upon further discussion.

B. Industrial Monitoring

1. Quarterly Summary: Mr. Malone reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. Mr. Bowman provided an update of recent violations given to the Bristol, Virginia Sanitary Landfill. Mr. King provided an update of future pretreatment upgrades to be installed at the Shearer's Foods location. No further action was required.

C. Financial

Ms. Alford reviewed the Joint Sewerage System Financial Report included in the packet. Discussion ensued. No action was required.

D. Other

Mr. Bowman requested an opportunity to inform the committee of the future plans of the implementation of the temporary and permanent casinos at the former Bristol, VA Mall location.

VI. ADJOURNMENT

The next Sewer Oversight Committee meeting is scheduled for June 20, 2022, with the location to be announced.

With no further business to discuss the meeting was adjourned at 8:47 A.M.



William L. Sorah, Chairman



Date