

**BRISTOL TENNESSEE BETTER PROPERTY BOARD  
MEETING MINUTES  
March 24, 2022**

**Slater Community Center Auditorium**

***Members Present:***

**Pamela Offield, Chairwoman  
Randall Cook, Vice-Chairman  
Lonnie Barrett - Secretary  
Pamela Ley  
John Taylor**

***Staff Present:***

**Tim Beavers, Development Services Director  
Cherith Young, Development Services Manager  
Cari Seaton, Staff Attorney  
Karl Cooler, Codes Manager  
Cheyenne Bellamy, Code Enforcement Officer**

**I. CALL TO ORDER**

Pamela Offield called the Bristol, Tennessee Better Property Board meeting to order at 5:00 p.m. on Thursday, March 24, 2022. Mrs. Offield performed roll call. A quorum was declared.

**II. APPROVAL OF MINUTES**

There being no changes to the February 24, 2022 Better Property Board meeting minutes, Lonnie Barrett made a motion to approve the minutes as presented. Randall Cook seconded the motion. A public vote was taken and the motion passed unanimously.

**III. PRELIMINARY INVESTIGATIONS**

**A. 112 Ruth St.**

Cheyenne Bellamy stated the property had suffered severe fire damage in March 2022 and staff requested a Public Hearing for the property at the April 28, 2022 meeting.

Randall Cook made a motion for a Public Hearing to be held for property located at 112 Ruth Street at the April 28, 2022 meeting. John Taylor seconded the motion. A public vote was taken and the motion carried unanimously.

**B. 1300 Anderson St.**

Cheyenne Bellamy stated the structure is a multifamily unit that suffered fire damage in February 2022. Staff has not been able to contact the property owner Mr. Galliher. Staff has requested a Public Hearing to be held at the April 28, 2022 meeting.

John Taylor made a motion for a Public Hearing to be held for property located at 1300 Anderson Street at the April 28, 2022 meeting. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

**IV. PUBLIC HEARING**

None

**V. TRASH AND DEBRIS**

None

## **VI. OLD BUSINESS**

None

## **VII. PROGRESS REPORTS**

### **A. 1133 Anderson Street**

Cheyenne Bellamy stated the owner of the property Mr. Galliher has finished the deck on the multifamily unit and the permit is set to expire in May 2022. Staff has requested a progress report at the May 26, 2022 meeting. Mrs. Bellamy added when the order to repair was issued, inside repair was also included in that order.

Lonnie Barrett made a motion for a public hearing to be held at the May 26, 2022 meeting, for the property located at 1133 Anderson Street, with a request for the property owner to be present to address the Board. Pamela Ley seconded the motion. A public vote was taken and the motion carried unanimously.

### **B. 124 16<sup>th</sup> Street**

Cheyenne Bellamy explained the new property owner had made a lot of progress with repairs and has passed all of the rough end inspections and are close to scheduling for the final inspections. Staff requested to extend the Order to Repair with a progress report at the May 26, 2022 meeting.

Randall Cook made a motion to extend the order to repair with a progress report at the May 26, 2022 meeting due to progress made and passing building code inspections. John Taylor seconded the motion. A public vote was taken and the motion carried unanimously.

### **C. 902 Windsor Avenue**

Cheyenne Bellamy said the property owner Mrs. Dennis has been out of town and her son has been doing the majority of the work on the property. Mrs. Dennis stated that as the weather warms up they will resume repair on the roof as well as the siding the beginning of April. Staff requested to extend the Order to Repair for 90 days and a progress report at the June 23, 2022 meeting.

John Taylor made a motion to extend the order to repair for 90 days with a progress report at the June 23, 2022 meeting. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

### **D. 1200 Broad Street**

This property had previously been tabled until legal matters have been resolved and no further action had been required at this time.

### **E. 511 Queen Street**

Cheyenne Bellamy stated that all proper repairs have been completed to the roof and securing the broken windows. The property owner does not plan to sell or rent the property and it will remain vacant. Staff requested to close the file due to repair completion.

John Taylor made a motion to close the file on the property located at 511 Queen Street due to completion of repairs requested by the City. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

**F. 505 Alabama Street**

Cheyenne Bellamy stated the new property owners have completed demolition of the structure. Staff requested to close the file due to completion of demolition.

Randall Cook made a motion to close the file on the property located at 505 Alabama Street due to completion of demolition requested by the City. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

**G. /H. 1215 5<sup>th</sup> Street and 102 East Cedar Street**

Cheyenne Bellamy explained the two addresses are for the same building. Staff has been in contact with Martha with Taff and Frye, the owners of the building. Martha told staff they had intentions of starting repairs and securing the building where there are broken windows and doors. Staff has requested to extend the Order to Repair for 90 days to give the company time to make the repairs with understanding the company has been busy. Mrs. Bellamy explained the building is currently being used for storage.

John Taylor made a motion to extend the order to repair for 90 days with a progress report at the June 23, 2022 meeting to give the owner's time to make repairs requested by the City. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

**I. 3340 Avoca Road**

Cheyenne Bellamy stated K & M Excavating was hired by the City to complete the Order to Demolish. Demolition has been completed and the property has been cleaned up. Staff has requested to close the file on the property.

Lonnie Barrett made a motion to close the file on the property located at 3340 Avoca Road due to completion of demolition and removal of inoperable vehicles as requested by the City. Pamela Ley seconded the motion. A public vote was taken and the motion carried unanimously.

**J. 514 Queen Street**

Cheyenne Bellamy stated an Order to Repair was previously issued for the property. Code Enforcement Staff took the owner Mrs. Thomas to court in December 2021. The judge allowed Mrs. Thomas more time to make repairs due to it being her first appearance in court. Mrs. Thomas requested information from Development Services Specialist Christina Blevins for CDBG grant funding assistance for repairs. Mrs. Thomas decided against assistance when she learned a lien would be placed against her property. Code Enforcement Staff took Mrs. Thomas back to court on March 17, 2022 and Mrs. Thomas then showed interest in making repairs herself. Staff has requested to extend the Order to Repair for 90 days to allow Mrs. Thomas to make the requested repairs.

Pamela Ley made a motion to extend the order to repair for 90 days with a progress report at the June 23, 2022 meeting to give the owner time to make repairs requested by the City due to the repairs being minor and not a safety hazard. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

**IX. FUTURE PROGRESS REPORTS**

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|--------------------------------------|------------|
| <b>A. 701 Alabama Street</b>         | 04/28/2022 |
| <b>B. 705 Alabama Street</b>         | 04/28/2022 |
| <b>C. 2089 King College Road</b>     | 04/28/2022 |
| <b>D. 124 16<sup>th</sup> Street</b> | 05/26/2022 |
| <b>E. 902 Windsor Avenue</b>         | 06/23/2022 |
| <b>F. 1215 5<sup>th</sup> Street</b> | 06/23/2022 |
| <b>G. 102 E. Cedar Street</b>        | 06/23/2022 |
| <b>H. 514 Queen Street</b>           | 06/23/2022 |

**X. ADJOURNMENT**

With no other business to discuss, the meeting was adjourned at 5:32 p.m.

  
Chairwoman, Pamela Offield