Bristol Tennessee Better Property Board  
Meeting Minutes  
March 28, 2019

Members Present:  
Pamela Offield, Chairwoman  
Randall Cook, Vice-Chairman  
Wayne Humphrey  
John Cartwright  
Lonnie Barrett  

Staff/Others Present:  
Danielle Kiser  
Cheyenne Powers  
Brittany Fleenor

Members Not Present

Minutes
With there being no changes to the minutes of the February 28, 2019 Lonnie Barrett made a motion to approve the minutes as presented; John Cartwright seconded the motion. The motion carried unanimously.

Preliminary Investigations  
A. 301 McSherry Ln.  
The property has been vacant for approximately 6 months. Prior to becoming vacant, the tenants were attempting to renovate this home without permits. Code enforcement stopped work and after an inspection of the home determined that the damage was so severe that it could not be remodeled. Plans have been for the owner to demolish this unit, but there has been no activity. Staff recommends a public hearing for this property on April 25, 2019.

John Cartwright made a motion to hold a public hearing at the April 25, 2019 meeting due to the condition of the property, tenants attempting to renovate without permits, it being vacant for 6 months, and that the owner has not demolished this unit; Lonnie Barrett seconded the motion. The motion carried unanimously.

Public Hearing  
A. 749 Beechwood Dr.  
The property owner, Sandra Green, was present at the meeting. The board opened the floor for Ms. Green to tell them about the property. Ms. Green stated that someone set the home on fire and the Bristol Tennessee Police Department did an investigation, but nobody was charged with the crime. She did not have insurance on the residence, so she has been doing the work on her own. To date, only the windows have been replaced.

Staff stated that the property has been under a code violation since 2016, after the structure fire. There has been no attempt to repair the property. The city has cut the grass and overgrowth with no response from the owners. Staff asks the board to consider an Order to Repair based on a
damage assessment of 18.8%. Staff asks that this order include a statement that the exterior is to be maintained and that inoperable/unregistered vehicles must be repaired or removed from this site.

John Cartwright made a motion for an Order to Repair with a 60 day follow up report at the May 23 meeting due to the fire damage, grass and exterior maintenance, and the inoperable, unregistered vehicle on the property; Lonnie Barret seconded the motion; the motion carried unanimously.

B. 304 McSherry Ln.
This property has unregistered/inoperable vehicles, junk & debris, and a manufactured home with extensive hail damage. Staff secured and Administration Search Warrant from Judge A.D. Jones on Thursday, March 21, 2019, but were not able to serve Mr. Widener due to his current health issues. Photos of the exterior and the yard clearly indicate the extent of the hail damage, junk, and debris. Staff has been working with Mr. Widener on the cleanup since July 2018 with limited success. Staff is recommending an Order to Repair for the home at this time that would include cleanup of the yard and premises along with removal of the unregistered/inoperable vehicles. Staff will work with Mr. Widener to perform the interior inspection as soon as possible and will report the results to the Board when available and update the recommendation if warranted.

John Cartwright made a motion for an Order of Repair with a 60 day follow up progress report at the May 23 meeting due to the condition of the home that includes yard junk and debris, hail damage, possible mold damage pending the internal inspection, and inoperable vehicles on the property; Wayne Humphrey seconded the motion; the motion carried unanimously.

Trash and Debris
None

Old Business
None

Progress Report
A. 313 Orchard Dr.
This property sold at the Sullivan County Tax Sale held on July 26, 2018. The property can be redeemed by the property owners until July 26, 2019 at which time the new owners will be able to take possession. Staff will monitor the property and report back once the final deed has been processed.

B. 823 Marion Ave.
The property owner, Josh Ellis, was present at the meeting. To date, he has completed the wiring and plumbing on the property and will be putting the HVAC unit in before the sheetrock. He stated that he has gutted the entire house because the plumbing was so bad. A new sewer line
was also installed. All the trash and debris has been cleaned up and the truck has been removed from the property. Upstairs inspection on wiring and plumbing has been completed; however, permit time has been exceeded. The Board will not take action until Mr. Ellis brings his permits up to date with the codes department.

Lonnie Barrett made a motion to have a progress report on this property at the April 25 meeting; John Cartwright seconded the motion; the motion carried unanimously.

C. **2005 Windsor Ave.**
This property sold at the City of Bristol Tax Sale on February 28, 2019. The property may be redeemed by the property owners until February 28, 2020 at which time the new owners will be able to take possession. Staff will monitor the property and report back once the final deed has been processed.

<table>
<thead>
<tr>
<th>Future Progress Reports</th>
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<tbody>
<tr>
<td>175 Springdale Rd.</td>
<td>04-25-19</td>
</tr>
<tr>
<td>1106 Carolina Ave.</td>
<td>04-25-19</td>
</tr>
<tr>
<td>405 Taylor St.</td>
<td>04-25-19</td>
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**Other Business**
None

**Adjournment**
There being no further business to discuss, the meeting was adjourned at 5:30 p.m.

Pamela Offield  
Chairwoman