COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
April 9, 2019
MINUTES

Members Present
Dan Witcher, Chairman
Ron Crockett
Spence Flagg
Ella Kane
Marjorie Tester
Steve Willinger

Members Absent
Todd Dolehan
Chase Mitchell
Vernon Perry

Others Present
Cherith Young, Staff
Christina Blevins, Staff

I. Call to Order & Roll Call:

The Community Development Advisory Committee (CDAC) meeting was called to order on April 9, 2019, at 5:35 p.m., at the City Transit Station by Chairman Dan Witcher. Members gathered on a City bus to travel and meet several recipients of CDBG & HOME funds from the 2018-2019 year.

Christina Blevins noted the members present/absent above.

II. Approval of Minutes, March 12, 2019 Meeting:

Dan Witcher asked for any changes or corrections to the minutes. Marjorie Tester made a motion to approve the March 12, 2019 meeting minutes as presented, Ron Crockett seconded the motion, and all present were in favor.

III. FIELD TRIP

Committee members traveled to several locations to hear about their specific CDBG/HOME experiences including;

> Pennsylvania Avenue
  - Sidewalk Project – CDBG
  - 404 Pennsylvania Avenue – Possible Reconstruction due to fire – Working on eligibility with HOME Consortium funds
- 408 Pennsylvania Avenue – DEMO due to fire – CDBG
- 701 Pennsylvania Avenue – Substantial Rehab – Working on eligibility with CDBG funds
  ➢ 200 Lakeview Street – Reconstruction with HOME Consortium funds 2017-2018
  ➢ 219 Delaney Street – Emergency Roof Repair with CDBG funds
  ➢ 108 Elm Street – Substantial Rehab Repair with CDBG funds

Dan thanked Christina for putting the field trip together.

IV. Old Business (conducted between stops above):

CDBG & HOME Consortium Project Update - Christina presented the March 2019 monthly report for both CDBG and HOME projects. She pointed out highlights from the report including meeting with several new CDBG applicants to determine eligibility. Christina noted that she has started the bid process on an emergency rehabilitation project for a HVAC installation at 315 Taylor Street and completed the emergency roof project at 1408 Broad Street. She added that she was able to recently rectify a 2015 Administrative issue with HUD that she had been working on since December 2018. Christina added that she has completed the Environmental Review of a planned sidewalk improvement project. The project will include approximately 15,000 feet of new and reconstructed sidewalks, the addition of new ADA curb ramps, and five foot sidewalks for ADA compliance. Christina also noted that she and Rene’ Mann of the First Tennessee Development District completed a Community Housing Development Organization monitoring visit with HORIZON, CDC in March.

2019 HUD Draft Action Plan / FY 20 City Budget – Christina reminded the group that she recently gave a presentation and held a public hearing for the 2019 Action Plan at the City Council meeting on April 2, 2019, 7:00 p.m. She noted that she did not receive any comments during the Public Hearing but that citizens have through May 1st to make comments.

Fair Housing Month and National Community Development Week - Christina added that April is National Fair Housing Month and April 22-26, 2019 is National Community Development Week. Mayoral Proclamations were given out and Chairman Dan Witcher accepted those on behalf of the committee.

CDAC Terms & Recruitment – Christina wishes to make Dan, Ella, Steve and Marjorie aware that their CDAC term ends on April 30, 2019. She noted that if they would like to continue to serve, they will need to reapply and be appointed again by Council in May.

V. New Business:

None

VI. Other Matters:

None
VII. Announcements & Adjournment:

There being no further business, the meeting was adjourned at 6:45 p.m.

The next meeting is scheduled for September 10, 2019.

APPROVED: 

Dan Witcher, Chair

Christina Blevins, Recorder