Bristol Tennessee Better Property Board
Meeting Minutes
April 25, 2019

Members Present:
Randall Cook, Vice-Chairman
Wayne Humphrey
John Cartwright
Lonnie Barrett

Staff/Others Present:
Karl Cooler
Cheyenne Powers
Brittany Fleenor

Members Not Present
Pamela Offield, Chairwoman

Minutes
With there being no changes to the minutes of the March 28, 2019 John Cartwright made a motion to approve the minutes as presented; Randall Cook seconded the motion. The motion carried unanimously.

Preliminary Investigations
None

Public Hearing
A. 301 McSherry Lane
Staff recommended a public hearing for this property on April 25, 2019. Since the March meeting the unit has been removed from the mobile home park, and the site is now in compliance. No public hearing is required and staff recommends closing this case.

Mr. Randy Cook made a motion to close the file on the property; Mr. John Cartwright seconded the motion; the motion carried unanimously.

Trash and Debris
None

Old Business
None
Progress Report

A. 175 Springdale Road
This property changed hands, and an Order of Repair was issued. The new owner, Michael Payne, has obtained a permit to make the repairs to the structure and has cleared and solved all of the exterior violations. No inspections have been requested for the repair of the structure at this time. Staff made contact with Mr. Payne, and he has agreed to obtain his required inspections. He and Mrs. Payne have been concentrating on the exterior of the property. Staff recommends closing the file on this property.

Mr. Lonnie Barrett made a motion to close the file on this property; Mr. John Cartwright seconded the motion; the motion carried unanimously.

B. 1106 Carolina Ave.
This property has been transferred to the new owner, Mr. Robert Mullins. This property has remained secure and the premises has generally been well kept. A repair permit was issued on January 24, 2019 for the repairs, but there have been no inspections requested or performed to date. Staff recommends that the Board consider amending the repair order by placing a date for completion of the exterior repairs.

The board opened the floor to the owner. Mr. Mullins stated that the hedges and overgrowth has been cleared. He indicated that the inside is coming along better than the outside. He framing is almost complete. Mr. Cartwright asked when Mr. Mullins believes he will be able to complete the project. Mr. Mullins stated it would take approximately six months to complete. Mr. Karl Cooler stated that if the inspections go well, the permit for this project will continue, however; since Staff has been working on this for two years, he would really like to see it completed in six months. Mr. Cooler request that the owner concentrate on completing the exterior of the property first. Mr. Mullins agreed to have the exterior finished by July.

Mr. John Cartwright made a motion to have a progress report on this property with a completion date of July 25, 2019 on the exterior; Mr. Lonnie Barrett seconded the motion; the motion carried unanimously.

C. 405 Taylor Street
This property transferred to Jessica Spangler on April 27, 2018 and a remodel permit was issued on July 2, 2018. No inspections have been requested or performed on this permit to date. Staff recommends that the Order to Repair be amended to include a date for completion for the exterior repairs.

The Board opened the floor to Mr. Randy Spangler who stated that this project has taken some time to complete because it has been difficult to find help. The plumping is ready for inspection and has not been covered yet. Mr. Karl Cooler suggested that the focus should be on repairing the exterior of the property first because that is why the City became involved initially. Mr. Spangler indicated that the sidewalk will be eliminated, a railing will be added to the stairs on the back side, the gutters and some siding will be repaired, and the top right window on the back of the house will be replaced.
Mr. John Cartwright made a motion to have a progress report on this property with a completion date of May 23, 2019 on the exterior; Mr. Lonnie Barrett seconded the motion; the motion carried unanimously.

823 Marion Avenue
As of March 21, 2019, the exterior is not complete, the scope of the work Mr. Ellis’ permit has been exceeded and the yard had an accumulation of dirt, scrap building materials, and vehicles. Photos taken on April 17, 2019 show that the cleanup of the yard has been done, but there are still a few issues to be addressed. As of April 25, 2019, the yard needs mowing. Staff would leave the decision on the completion of the exterior repairs to the Board. The scope of the repair permit has not been updated to include the sewer line replacement and work currently being performed in the basement. Staff recommends that the Board amend the Order to Repair and place a deadline of the completion of the exterior, and if the deadline is exceeded, issue a summons to court.

Mr. Lonnie Barrett made a motion to amend the Order to Repair to add an addendum to finish the exterior within 60 days with a progress report at the June 27 meeting; Mr. Randy Cook seconded the motion; the motion carried unanimously.

1124 Georgia Avenue
This property was in the City Tax Sale on February 28, 2019, and did not sell. Since this time, the property sold through a private sale to Mitch Skaggs. Permits have been obtained to repair this structure, and staff recommends closing this case.

Mr. Lonnie Barrett made a motion to close the file on this property; Mr. John Cartwright seconded the motion; the motion carried unanimously.

Future Progress Reports
749 Beechwood Drive 05-23-19
304 McSherry Lane 05-23-19
313 Orchard Drive 08-22-19

Other Business
Mr. Cooler stated that 244 Forest Hills finally got the deed transferred a month ago. The new owner got his permit. Upon inspection, very little damage was found inside the house. The owner is getting ready to do the plumbing and electrical.

Adjournment
There being no further business to discuss, the meeting was adjourned at 5:25 p.m.

Randall Cook, Vice-Chairman