

# BRISTOL TENNESSEE BETTER PROPERTY BOARD MEETING MINUTES

Easley Municipal Annex  
104 8<sup>th</sup> Street | Bristol, TN 37620  
May 25, 2023  
5:00 PM

***Members Present:***

Pamela Offield, Chairwoman  
Lonnie Barrett, Secretary  
John Taylor  
Pamela Ley

***Staff Present:***

Kevin Beddingfield  
Kim Lester  
Cari Seaton

***Members Absent:***

Randall Cook, Vice-Chairman

## **CALL TO ORDER AND ROLL CALL**

Pamela Offield called the Bristol Tennessee Better Property Board meeting to order at 5:00 PM Thursday, May 25, 2023. A roll call was performed, and a quorum was declared.

## **APPROVAL OF MINUTES**

John Taylor motioned to approve minutes from the April 27, 2023 meeting with the following revision – update the year in paragraphs one and two to 2023. Lonnie Barrett seconded the motion. The vote in favor was unanimous.

## **PRELIMINARY INVESTIGATIONS**

None.

## **PUBLIC HEARING**

### **A. 948 Hill Street**

**Representative: Theresa Radford**

Ms. Radford stated Frank Crawford said repairs were made per the City's instruction when she purchased the home. She discussed the property's unfit for occupancy status and said she was not previously in contact with the City. Ms. Lester stated building permits were not pulled for repairs to this property and noted the structure was posted as unfit since 2020 due to a collapsing roof, and unsafe decking. She then discussed the requirements for the City to issue a Certificate of Occupancy. According to Ms. Radford, Mr. Crawford told her permits were not required to complete the remaining work and stated she will repair the plumbing and should have the water turned on Monday.

Discussion ensued regarding the permitting process, property ownership, notice of violation and state law. Ms. Radford stated she purchased the property and was financing through the owner. Ms. Lester asked Ms. Radford to provide proof of ownership and stated the City would work

with her to obtain permits. Ms. Radford stated she would be sleeping at the residence. Ms. Lester informed her she could be arrested for trespassing since the property was unfit for occupancy.

John Taylor motioned to have a public hearing at the June 22, 2023 meeting. Pamela Ley seconded the motion. The vote in favor was unanimous.

## **TRASH AND DEBRIS**

None.

## **OLD BUSINESS**

None.

## **PROGRESS REPORTS**

### **A. 515 ½ Queen Street**

#### **Representative: William Purtell**

Mr. Purtell discussed progress made to the property and noted the inside is currently under construction. He stated the property would be sold once repairs are complete.

Lonnie Barrett motioned to close the file. John Taylor seconded the motion. The vote in favor was unanimous.

### **B. 266 Indian Trail**

Kim Lester stated the new owner closed on the property. She noted the property owner was not present and briefly discussed his project history.

John Taylor motioned to have a progress report at the August 24, 2023 meeting. Pamela Ley seconded the motion. The vote in favor was unanimous.

### **C. 2931 Broad Street, Unit 132**

Kim Lester stated a court date was set and discussed Louanne Blevins' request for a right of entry. Ms. Lester said Ms. Blevins would be served with a summons when she received the right of entry. Katie Kennedy inquired about the summons process and informed the Board that the odors in her home were bearable at this time. Cari Seaton discussed the default motion and state law and noted the City could mail the summons if Ms. Blevins did not acquire the right of entry.

Lonnie Barrett motioned to have a progress report at the July 27, 2023 meeting. Pamela Ley seconded the motion. The vote in favor was unanimous.

### **D. 902 Windsor Avenue**

Kim Lester noted the property owner was not present. Kevin Beddingfield discussed the exterior progress to the home. Discussion ensued regarding construction history.

Lonnie Barrett motioned to have a progress report at the August 24, 2023 meeting. John Taylor seconded the motion. The vote in favor was unanimous.

### **FUTURE PROGRESS REPORTS**

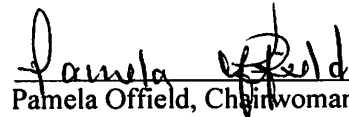
- A. 616 6th Street 06/22/23
- B. 1215 5<sup>th</sup> Street 06/22/23
- C. 102 E Cedar Street 06/22/23
- D. 813 Leona Street TBD Demolition
- E. 1709 Anderson Street TBD Demolition
- F. 2089 King College Road TBD Litigation

### **PUBLIC COMMENTS**

An unidentified member of the public inquired about the status of 305 Johnston Ave. Kim Lester stated the property was posted as unfit for occupancy and will be included on the Better Property Board Agenda next month as a preliminary investigation.

### **ADJOURNMENT**

With no other matters to present to the board, Chairwoman Pamela Offield adjourned the meeting at 5:38 PM.

  
Pamela Offield, Chairwoman