

**BRISTOL TENNESSEE BETTER PROPERTY BOARD
MEETING MINUTES
June 23, 2022**

**Municipal Annex Building
104 8th Street**

Members Present:

**Pamela Offield, Chairwoman
Randall Cook, Vice-Chairman
Lonnie Barrett - Secretary
Pamela Ley
John Taylor**

Staff Present:

**Cherith Young, Development Services Manager
Cari Seaton, Staff Attorney
Kim Lester, Code Enforcement Office**

I. CALL TO ORDER

Pamela Offield called the Bristol, Tennessee Better Property Board meeting to order at 5:04 p.m. on Thursday, June 23, 2022. Mrs. Offield performed roll call. A quorum was declared.

II. APPROVAL OF MINUTES

Pamela Offield suggested an amendment to include the progress report date of August 25, 2022 in the motion made for the property located at 124 16th Street. Seeing no other changes to the April 28, 2022 Better Property Board meeting minutes, Randall Cook made a motion to approve the minutes as corrected. Lonnie Barrett seconded the motion. A public vote was taken and the motion passed unanimously.

III. PRELIMINARY INVESTIGATIONS

A. 310 Morris Street

Kim Lester explained the property is empty and the owner was reported deceased by a neighbor. The Better property Board suggested a Welfare check on the property. Kim Lester further explained the property was noted to have previous fire damage, the property is overgrown and there is no access to the back of the property due to overgrowth.

Lonnie Barrett made a motion to have a public hearing for the property located at 310 Morris Street at the July 28, 2022 meeting due to overgrowth, unsanitary conditions, stagnant water, and unsafe structure. John Taylor seconded the motion. A public vote was taken and the motion carried unanimously.

B. 515 ½ Queen Street

Kim Lester stated Freedom Mortgage had foreclosed on the property and has no interest in the property. David Brown was the previous owner. Mrs. Lester reported five inoperable vehicles, trash and junk on the exterior. The interior she reported has car batteries, stripped wire as well as other possible drug operation evidence. Pamela Offield asked for a damage assessment at the next meeting.

John Taylor made a motion to have a public hearing for the property located at 515 ½ Queen Street at the July 28, 2022 meeting due to being a nuisance, unsanitary conditions, trash, junk and debris, unsafe structure, no water or electric, drug activity. Randall Cook seconded the motion. A public vote was taken and the motion carried unanimously.

IV. PUBLIC HEARING

None

V. TRASH AND DEBRIS

None

VI. OLD BUSINESS

None

VII. PROGRESS REPORTS

A. 902 Windsor Ave

Kim Lester stated the owner Mrs. Dennis contacted staff via phone and was unable to attend the meeting. She claimed to be selling property in Charleston and the cost of supply has delayed progress on repair.

Randall Cook made a motion to have a progress report for the property located at 902 Windsor Ave at the July 28, 2022 meeting to follow up on progress of work done but not completed. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

B. 514 Queen Street

Jeanine Ramsey of 510 Queen Street was present to report unsanitary conditions and animals going in and out of the home.

Kim Lester stated the owner requested 60 days to complete the repairs and had explained she had not started repairs due to baby birds nesting and does not want to harm them. The owner claimed to have funds for repairs. The Better Property Board suggested to take this property back to court due to failure to comply with repair orders.

John Taylor made a motion to have a progress report on the property located at 514 Queen Street at the August 25, 2022 meeting due to failure to complete repairs. Pamela Ley seconded the motion. A public vote was taken and the motion carried unanimously.

C/D. 1215 5th Street/ 102 East Cedar Street

Martha Moore, Office Manager for Taff and Frye was present to report progress on the property. She stated windows were being replaced and vines removed from the building.

Randall Cook made a motion to have a progress report on the property located 1215 5th Street and 102 East Cedar Street at the September 22, 2022 meeting due to work started but not complete. Pamela Ley seconded the motion. A public vote was taken and the motion carried unanimously.

E. 1105 Broad Street

Kim Lester reported the property was removed from auction due to having a private sale contract. She stated the attorney handling the sale of property reported the property will go back to auction in December if the private contract falls through. Mrs. Lester said staff will do a title search and get an update from the attorney before the next meeting.

Randall Cook made a motion to have a progress report on the property located 1105 Broad Street at the July 28, 2022 meeting due to potential sale of property. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

F. 112 Ruth Street

Kim Lester stated K &M Excavating was hired for demolition of the structure.

John Taylor made a motion to have a progress report on the property located 112 Ruth Street at the July 28, 2022 meeting due to a contract for demolition obtained. Lonnie Barrett seconded the motion. A public vote was taken and the motion carried unanimously.

G. 1200 Broad Street

Kim Lester explained action and discussion was previously postponed due to litigation but was informed by legal that it was clear to proceed on the property. K&M Excavating has pulled a permit for demolition.

Lonnie Barrett made a motion to have a progress report on the property located 1200 Broad Street at the August 25, 2022 meeting due to a contract for demolition obtained. Pam Ley seconded the motion. A public vote was taken and the motion carried unanimously.

IX. FUTURE PROGRESS REPORTS

- A. 902 Windsor Avenue 07/28/2022
- B. 1105 Broad Street 07/28/2022
- C. 112 Ruth Street 07/28/2022
- D. 1200 Broad Street 08/25/2022
- E. 514 Queen Street 08/25/2022
- F. 1133 Anderson Street 08/25/2022
- G. 124 16th Street 08/25/2022
- H. 1215 5th Street 09/22/2022
- I. 102 E Cedar Street 09/22/2022

X. ADJOURNMENT

John Taylor asked if any complaints had been reported on 610 Virginia Avenue. He stated there had been a structure fire in the back, had inoperable vehicles and there was a possible business being run on the property.

Pamela Ley stated 205 East Road had junk and debris and inoperable vehicles.

With no other business to discuss, the meeting was adjourned at 6:02 p.m.



 Chairwoman, Pamela Offield