



**NORTHEAST TENNESSEE/VIRGINIA
HOME CONSORTIUM
BOARD MEETING MINUTES
July 10, 2018**

Board Members Present:

Michelle Denise, Proxy for Bristol, TN
Adam Williams, Proxy for Johnson City, TN
Mark Haga, Proxy for Kingsport, TN
Ambre Torbett, Proxy for Sullivan County, TN
Ellen Tolton, Proxy for Bristol, VA

Board Members Absent:

Sherry Greene, Proxy for Washington County, TN
Irene Wells, Mayor, Bluff City, TN

Others Present:

Rene` Mann, FTDD
Christina Blevins, Bristol, TN

I. Call to Order

The Northeast Tennessee/Virginia Home Consortium Board Meeting was called to order by Chairman Michelle Denise at 10:00 a.m. on July 10, 2018, in the Bristol, Tennessee City Annex Building.

II. Approval of Minutes

Chairman Denise asked for any changes or corrections to the April 10, 2018 meeting minutes. Ellen Tolton noted her name was spelled incorrectly. Ellen Tolton made a motion to approve the minutes with the name correction to the April 10, 2018, meeting as presented; seconded by Adam Williams; motion carried unanimously.

III. FTDD Status of Projects – Rene` Mann

Homeownership: Rene` Mann provided a current HOME activity report that itemized available funding for each community as of June 30, 2018. Rene` reviewed the pending and recently closed projects noting that the funding does include the new allocation amounts that were effective July 1st 2018.

Rehab/Reconstruction: Rene` Mann reviewed current available funding for rehab/reconstruction projects in each community. Rene` noted that in the past quarter the Consortium completed five reconstructions and one substantial rehab.

Partner Projects: Christina Blevins noted that the partner projects have been completed.

Community Housing Development Organization (CHDO): Rene` Mann stated that the CHDO funding is still available, and Christina will address why in her report.

Other: Rene` Mann added that she has added a second page to the Consortium Board report, this second page shows applications received and what is pending for each community.

Ellen Tolton asked Rene` Mann about how the process works once an application is received. Rene` stated that the Consortium works on a first come first served basis, once an application is received, the date is documented as a means to keep track of the order.

IV. Old Business

CHDO Project: Christina Blevins discussed the chosen CHDO project with Eastern Eight CDC in the amount of \$96,510.44. Eastern Eight submitted the Environmental Review (ER) for the new home construction project and unfortunately there were several area's the ER needed work. Christina and Rene` discussed it and met with Eastern Eight about helping them complete the ER as needed. Christina noted that after the meeting she received an email from Sherry Trent and Amy Livingston stating that they could not complete the ER as requested in the appropriate time frame for their project timeline and thanked the Consortium for the consideration but they would not be using the CHDO funding.

Christina added that the Consortium is also receiving funding for the 2018-19 year of \$170,699.85 for a grand total of \$267,210.29 in CHDO funding. Christina stated that she was hoping to get 2017-18 funding committed but if necessary we can combine funds. Christina also warned the board that the funds must be committed this year or we run the risk of paying those funds back to HUD!

Christina discussed each of the three CHDO's in our region. Christina asked the board if they would allow the Consortium to go back out to CHDO's and ask one more time for a project before we combine the funds.

Mark Haga made a motion to re-send CHDO applications for the 2017-18 funding year to area CHDO's, seconded by Adam Williams; motion carried unanimously.

ARCH Point-In-Time Homeless Count: Christina Blevins pointed the group to the ARCH Point-In-Time Homeless Count information in their packet. Christina added that this count took place in January. Christina noted that overall ARCH counted less people in our region than in the past; however, HUD just put out a summary that Homeless in America is up and the highest it's ever been.

The group had discussion about County services and shelters in the area.

V. New Business

Transfer of Funds Requests: Christina Blevins stated that Bristol, TN would like to request a transfer of \$6,250.00 of FY 2017-18 funds from Rehab to Homeownership. Mark Haga moved the transfer be approved as presented; seconded by Ellen Tolton; motion passed.

2018-19 Action Plan: Christina Blevins discussed the Action Plan and added that it was submitted to HUD. Christina said she reached out to each community for placement of allocation. Christina will email everyone the final Action Plan once the plan is approved from HUD.

VI. Announcements & Adjournment

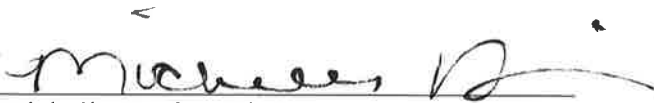
Next Board Meeting: Chairman Denise announced the next Board meeting was scheduled for October 9, 2018.

Board Member Contact Sheet: Christina Blevins asked the group to keep her informed on Mayors and Proxy changes if any.

There being no further business, the meeting was adjourned at 10:35 a.m.



Christina Blevins, Recorder



Michelle Denise, Chairman