Election of Officers
Mr. John Cartwright nominated Pamela Offield as Chairwoman. Mr. George Noll seconded the nomination. Ms. Pamela Offield was elected Chairperson by a unanimous vote. Mr. John Cartwright nominated Mr. Randall Cook as Vice-Chairman. Mr. George Noll seconded the nomination. Mr. Randall Cook was elected Vice-Chairperson by a unanimous vote.

Minutes
With there being no changes to the minutes of the June 27, 2019 Mr. Wayne Humphrey made a motion to approve the minutes as presented; Mr. John Cartwright seconded the motion. The motion carried unanimously.

Preliminary Investigations
A. None

Public Hearing
A. 1011 Anderson Street
Code Enforcement received a complaint on this property that someone was seen breaking into the home. Police accompanied the inspector and were allowed entry by the person answering the door who indicated that they were being permitted to stay in the home in exchange for cleanup of the grounds and home. The home has since been vacated and is not being maintained. The owner, Mr. Noonkester, is deceased, and Bruce Shankle is the person who is responsible for Mr. Noonkester’s property. He is currently on summer camp with the Army Reserve, and staff has not been able to reach him. Staff recommended that the public hearing be rescheduled for August 22, 2019.
Mr. Wayne Humphrey made a motion to reschedule the public hearing for this property for August 22, 2019. Mr. George Noll seconded the motion; the motion carried unanimously.

B. 1707 Maryland Avenue
This structure is in a dilapidated state, and currently does not have electrical service but does have active water service. This property is overgrown with an accumulation of trash and debris. Staff recommended an Order to Repair that would include cleanup of the exterior of the home and cutting the overgrowth.

Mr. Cook opened the floor to the property owner, Mr. Barker, who stated that he plans to repair the property. He was in an accident and required 24 hour care, so he was not living in the home for some time. Now that he has recovered he intends to move back into the home and make the necessary repairs, however, he is handicapped and may not be physically able to complete the repairs. Mr. Cook asked Mr. Barker if he could hire someone to help him. Mr. Barker stated that it is difficult to get any reliable help.

Mr. John Cartwright made a motion to issue an Order to Repair with a 60 day review due to overgrowth, a significant amount of junk and debris, and the dilapidated state of the structure. Mr. George Noll seconded the motion; the motion carried unanimously.

Mrs. Danielle Smith stated that this property is currently registered to the Puckett’s, who Mr. Barker stated are deceased relatives, and the deed to the property needs to be registered to Mr. Barker before the September 26 meeting.

C. 902 Windsor Avenue
The owner of this property offered to voluntarily demolish the home in late March 2018 with the intentions of salvaging significant architectural elements. The demolition permit has expired and progress has slowed. The owner, Frances Dennis, indicated to staff that she was interested in repairing the home. Staff told the owner that they would need a written plan submitted to the Better Property Board with details of her plan as well as a timetable to complete the repairs at the July meeting. Staff has not received this plan and as such, given the current state of the home, recommended an Order to Demolish with the standard deadline imposed of 60 days for the owner to complete the demolition. Prior to the deadline, the owner is welcome to request that this item be placed on the agenda for future consideration.

Mr. Wayne Humphrey made a motion to issue an Order to Demolish with a 60 day timeframe due to the dilapidated structure, overgrowth of the property, the demolition permit has expired, and the owner does not intend to salvage the property. Mr. John Cartwright seconded the motion; the motion carried unanimously.

Trash and Debris
A. None

Old Business
A. None
Progress Report
A. 244 Forest Hills Drive
This property has been sold and transferred to the new owner. Repairs are proceeding well, and the owner is obtaining the necessary required inspections. Staff recommended closing this file as the exterior is nearly complete, and there are no current violations.

Mr. Wayne Humphrey made a motion to close the file on this property. Mr. John Cartwright seconded the motion; the motion carried unanimously.

B. 1106 Carolina Avenue
The property has been transferred to the new owner, Mr. Mullins, and has remained secure and well kept. A repair permit was issued on January 24, 2019 for the repairs, but there have been no inspections requested or performed to date. At the April 26, 2019 meeting staff recommended amending the repair order by placing a date for completion of the exterior repairs. The Board agreed to issue this order. There have been no inspections for the construction permit, and the permit will expire on July 23, 2019. Staff has no further recommendations at this time.

The Board opened the floor to the property owner, Mr. Mullins, who stated that progress has been slow, but steady. He also brought more updated photos of the property to share with staff and the Board. The exterior is complete and no inspections have taken place to date. Ms. Powers stated that Mr. Mullins could get an extension on the construction permit since there is still work that needs to be done and if an inspection is requested, the permit will automatically be extended. Mr. Mullins stated that he will get the permit extended as soon as possible.

Mr. Wayne Humphrey made a motion to have a progress report on this property at the August 22 meeting. Mr. John Cartwright seconded the motion; the motion carried unanimously.

C. 629 7th Street
This property transferred from Dwight Link to a new owner, Amilo Amador, on March 13, 2019. The new owner accepted the existing NOV. There is a current order that was issued at the February 28, 2019 Board meeting for the cleanup and the exterior repair of the property. Mr. Amador obtained a repair permit on May 16, 2019, but has not had any inspections on this permit. Staff recommended that the Board set a deadline for completion of the exterior repairs.

Mr. John Cartwright made a motion to issue a deadline on the Order to Repair for August 22, 2019. Mr. George Noll seconded the motion; the motion carried unanimously.

D. 405 Taylor Street
At the April 26, 2019 meeting, the Board moved to allow one more month to get all of the exterior repairs finished. The Board moved to allow one more month the get these repairs finished, and if they were completed by the following meeting in May the case could be closed. At the May 23, 2019 meeting, the Board agreed to one more extension to have all the
work completed by the June meeting. There was still some additional work to be done, so the Board allowed 30 more days for improvement. An inspection was done on July 17, 2019, and the exterior is complete with the exception of a graspable handrail which will be addressed with the construction permit. Staff recommended that the Board close the file on this property.

Mr. Wayne Humphrey made motion to close the file on this property. Mr. John Cartwright seconded the motion; the motion carried unanimously.

**Future Progress Reports**

313 Orchard Drive 08/22/19  
749 Beechwood Drive 08/22/19  
1709 Maryland Avenue 08/22/19  
948 Hill Street 08/22/19  
304 McSherry Lane 08/22/19  
1133 Anderson Street 08/22/19

**Other Business**

**Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:24 p.m.

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Randall Cook  
Vice-Chairman