

**BRISTOL TENNESSEE  
EMERGENCY COMMUNICATIONS DISTRICT  
BOARD OF DIRECTORS' MEETING  
AUGUST 16, 2023**

**ITEM 1. Roll Call**

Brumlik-a/e	Dye-p	Elliot-a/e	Honaker-p
Ring-a/e	Wampler-p	Wade – p	Jones – p

**ITEM 2. Recognize Guests –**

Kelli Bourgeois, City Manager  
Matt Austin, Police Chief  
Mike Carrier, Fire Chief

**ITEM 3. Minutes of Previous Meeting for June 14, 2023**

The minutes were approved as presented.

**ITEM 4. Financials**

A. Receipts & Expenditures

B. Bank reconciliations & Journal entries

Bank statements and reconciliations were presented for June and July. There was one journal entry for June, and none for July

C. Treasurer's Report

Ms. Key reviewed the balance sheet, monthly financial and monthly budget reports for June. E. Wampler made a motion, seconded by A. Dye, to approve the report as presented. Roll call vote as follows: Brumlik – a/e, Dye – yes, Elliott – a/e, Honaker – yes, Ring – a/e, Wampler – yes, Wade – yes. Motion passed.

Ms. Key reviewed the balance sheet, monthly financial and monthly budget reports for July. E. Wampler made a motion, seconded by A. Dye, to approve the report as presented. Roll call vote as follows: Brumlik – a/e, Dye – yes, Elliott – a/e, Honaker – yes, Ring – a/e, Wampler – yes, Wade – yes. Motion passed.

**ITEM 5. Old Business**

A. Report on Operations & Equipment

1. Overview of Operations

a. Daily Operations - Equipment wise, things are going well. We are upgrading several pieces of equipment. Motorola CallWorks is working with AT&T to get us moved to i3, which is the next step in the NextGen process. We are working with RapidSOS to upgrade to their Premium product, which also includes updating

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our mapping. The Police Department has started the process of upgrading our CAD and RMS systems which includes implementing AVL.

- b. Personnel – We have 3 in training. We have an applicant in the background phase. We currently have 2 opening.

B. Statistics

Ms. Key reviewed the months of June and July.

**ITEM 6. New Business**

A. FY24 Interlocal Agreement

Ms. Key presented the Interlocal Agreement with the City for this fiscal year. The board has already approved the amount of the annual contract fee through the budget process.

Eddie Wampler made a motion, seconded by A. Dye, to approve the FY24 Interlocal Agreement with the City. Roll call vote as follows: Brumlik – a/e, Dye – yes, Elliott – a/e, Honaker – yes, Ring – a/e, Wampler – yes, Wade – yes. Motion passed.

**ITEM 7. Discussion Items - None**

**ITEM 8. Other Matters - None**

**ITEM 9. Citizens and Delegations Presentation - None**

**ITEM 10. Next meeting September 20, 2023, at 3:00 p.m. in the Police Conference Room.**