

MINUTES OF SEPTEMBER 17, 2018

BRISTOL, TENNESSEE/VIRGINIA REGIONAL WASTEWATER SYSTEM

SEWER OVERSIGHT COMMITTEE MEETING

A scheduled meeting of the Sewer Oversight Committee was held Monday, September 17, 2018 at 7:30 A.M. at the Wastewater Treatment Plant in the Compost Production Facility meeting room.

Present:

Bristol, Tennessee

Mr. William L. Sorah, City Manager, Committee Chairman

Ms. Lea Powers, City Council Member (Voting Member)

Mr. Jack Young, City Council Member (Voting Member)

Mr. Timothy Beavers, Director of Public Works

Ms. Tara Musick, Director of Finance

Bristol, Virginia

Mr. Danny Griffin, BVU Authority Member (Voting Member)

Mr. Donald Bowman, BVU Authority President, Committee Vice Chairman

Mr. Christopher Hall, BVU Authority Key Account Manager

Mr. Mark Eason, BVU Authority Budget Analyst

Mr. Matthew Boothe, BVU Authority Controller

Mr. Philip King, BVU Authority Manager of Water and Wastewater Engineering

Inframark

Mr. Bill Davidson, Assistant Manager

Mr. Matthew Dake, Project Manager

Prepared By: Matthew Dake, Inframark

I. CALL TO ORDER

Mr. Sorah chaired and opened the meeting.

II. COMMITTEE REORGANIZATION

A. Selection of Chair

Mr. Bowman moved to re-elect Mr. Sorah as Chairman. Mr. Young seconded the motion and it was unanimously approved via roll call vote without discussion.

B. Selection of Vice Chair

Mr. Griffin moved to re-elect Mr. Bowman as Vice Chairman. Mr. Sorah seconded the motion and it was unanimously approved via roll call vote without discussion.

III. APPROVAL OF MINUTES

Mr. Bowman moved to approve the minutes of the March 19, 2018 meeting. Mr. Griffin seconded the motion and it was unanimously approved without discussion.

IV. OLD BUSINESS

A. O & M Evaluation Recommendation Status - 2018

Mr. Dake reviewed the *O & M Evaluation Recommendation Status – 2018* included in the packet. Discussion ensued. No action was required.

V. NEW BUSINESS

A. Capital Improvement Plan 2020 - 2024

Mr. Dake reviewed the *Capital Improvement Plan 2020 through 2024* included in the packet. Discussion ensued. Ms. Powers moved to approve the Capital Improvement Plan as presented. Mr. Bowman seconded the motion and it was unanimously approved without further discussion.

B. Other, if any

There was no other new business.

VI. REPORTS c

A. Plant Operations

Mr. Dake reviewed the *Operating Summary* included in the packet. Discussion ensued. No action was required.

B. Industrial Monitoring

Mr. Dake reviewed the *Industrial Pretreatment Program* report included in the packet. Discussion ensued. No action was required.

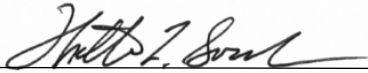
C. Financial

Ms. Musick reviewed the *Joint Sewerage System* report included in the packet. Discussion ensued. No action was required.

VII. ADJOURNMENT

The next Sewer Oversight Committee meeting is scheduled for December 17, 2018 at the wastewater treatment plant.

With no further business to discuss the meeting was adjourned at 8:27 A.M.

	12-17-18
William L. Sorah, Chairman	Date