

# PRESS RELEASE



## City of Bristol Tennessee

FOR IMMEDIATE RELEASE  
Thursday, November 30, 2017

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### **Bristol Tennessee Vendor Outreach meeting**

From copy paper to heavy equipment, it requires a lot to keep a city the size of Bristol, Tennessee running day to day.

The city's procurement team will be hosting a meeting on Wednesday, December 6, 2017 at 3:00 p.m. in the Ewell Easley Annex Building Conference Room located at 104 8<sup>th</sup> Street.

The city's purchasing division is always looking for new vendors who can provide a broad range of quality services and supplies to fulfill purchasing needs. The city has an e-procurement system that allows for web-based vendor registration and bid management. "This meeting allows the procurement staff to meet face to face with vendors so that we can supply them with information that they may need to register as a vendor for the city. We will also be available to answer questions current vendors may have," said Crystal Key, Purchasing Agent for the city. "We invite anyone who may have an interest in becoming a vendor to come have a cup of coffee with us and allow us to introduce you to the procurement team."

Purchasing office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday. For general questions regarding vendor registration please call Crystal Key at 423-989-5528 or email [ckey@bristoltn.org](mailto:ckey@bristoltn.org).