**Staff Contacts**

For further information about setting an appointment or working with staff members for additional assistance, please call the Department of Community Development at 423-989-5514

**Community Development Department**

Director of Community Development,

Brian Rose, 423-764-0343
brose@bristoltn.org

Codes Administrator
Karl Cooler, CBO, 423-989-5695
kcooler@bristoltn.org

Senior Planner
Cherith Marshall, 423-989-5518
cmarshall@bristoltn.org

Administrative Office Coordinator, Planning
Christy Justice, cjustice@bristoltn.org, 423-989-5514

Permits and Inspector
Sherry L. Stover, 423-989-5709
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Planning Technician
Steve Blankenship, 423-989-5515
sblankenship@bristoltn.org

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### Fee Schedule

**City of Bristol, Tennessee**

**Building Permits, Inspections, and Related Activities Fee Schedule**

Effective February 6, 2008

<table>
<thead>
<tr>
<th>Type Permit</th>
<th>Total Valuation (note 1)</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building: Mechanical:</td>
<td>$0.01 - $100</td>
<td>$25</td>
</tr>
<tr>
<td>Plumbing: Electrical:</td>
<td>$100.00 - $900.00</td>
<td>$25  for the first $100 plus $1 for each additional thousand or fraction thereof, to and including $50,000</td>
</tr>
<tr>
<td>Gas Piping; Fire Alarm System:</td>
<td>$50,000.01 - $100,000</td>
<td>$25  for the first $50,000 plus $1 for each additional thousand or fraction thereof, to and including $100,000</td>
</tr>
<tr>
<td>Suspensions: Sign</td>
<td>$100,000.01 - $500,000</td>
<td>$25  for the first $100,000 plus $1 for each additional thousand or fraction thereof, to and including $500,000</td>
</tr>
<tr>
<td>Pool: Site Utilities:</td>
<td>$500,000.01 and up</td>
<td>$25  for the first $500,000 plus $1 for each additional thousand or fraction thereof, to and including $500,000</td>
</tr>
<tr>
<td>Moving A Building</td>
<td>$100</td>
<td></td>
</tr>
</tbody>
</table>

**Plan Review**

When the detail of the proposed construction requires a plan to be submitted to the Code Administrator, a Plan Review Fee shall be paid to the Code Enforcement Division at the time of submission of the plans and specifications for review. The Plan Review Fee shall be equal to one- tenth (1/10) of the permit fee as shown in this schedule. The Plan Review Fee is in addition to the permit fee. Site plan review fees required by applicable zoning regulations may also apply to corn projects.

<table>
<thead>
<tr>
<th>Certificate of Occupancy</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permanent</td>
<td>$25</td>
</tr>
<tr>
<td>Temporary - First</td>
<td>$30</td>
</tr>
<tr>
<td>Temporary - 1st Renovation (cond)</td>
<td>$45</td>
</tr>
<tr>
<td>Temporary - 2nd &amp; Subsequent Renovation (cond)</td>
<td>$75 (per renewal if approved)</td>
</tr>
<tr>
<td>Change of Use</td>
<td>$25</td>
</tr>
</tbody>
</table>

**Reinspection Fee (applied after 2nd rejection of same installation)**

This fee is for reinspection after corrective action has been undertaken.

<table>
<thead>
<tr>
<th>Reinspection Fee</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reinspection Fee</td>
<td>$25</td>
</tr>
</tbody>
</table>

**Penalties**

Where work for which a permit is required is started or proceeded prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any person from duly complying with the requirements of the building codes or the requirements herein.

<table>
<thead>
<tr>
<th>Board of Building Code Appeals</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for appeal from a decision of the Building Official</td>
<td>$75</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Single-Wide Manufactured or Modular Structures</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25</td>
<td></td>
</tr>
</tbody>
</table>

Grading

$50.00 for an area other than one-acre or disturbed area, $150.00 for one-acre or greater of disturbed area.

**Note:**

1. Values are calculated as the total fee for which the permit is required, including the building permit fee, the plan review fee, and any applicable reinspection fees. The total fee is then divided by the amount of the building permit fee, including all applicable fees, to determine the percentage of the building permit fee that is covered by the total fee. This percentage is then multiplied by the building permit fee, including all applicable fees, to determine the total fee for the permit.

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*Total Cost of Construction* means Fair Market Value and includes all costs incurred by the owner, all contractors, subcontractors and other parties to labor, materials, equipment, and incidental expenses on the whole project. This does not include the cost of design services unless those services are included in a construction contract. A copy of contracts may be requested and used to resolve any discrepancies that arise.
Temporary Campground

- Campground with four (4) or fewer campsites
  - No Charge
- Campground with five (5) or more campsites
  - $100.00
- Campground in excess of five acres
  - $200.00

Home Occupation Permit Application

- $50.00

Outdoor Advertising Structure

- Initial construction: In accordance with the International Building Code Fee Schedule
- Annual renewal: $50.00 per sign

Building Permit and Inspections

- Various (see Reverse side)

Special Promotional Event Permit

- For the 1st & 2nd Event: No Charge
- Fee for the 3rd thru 6th Event: $25.00
  (Allowed Only  Six Per Year)

Business Grand Opening/Re-opening

- Signage: No charge - To display additional signage and devices for a period of thirty (30) consecutive days surrounding its opening or re-opening.

Rezoning Application Fee

- $200.00

Site Plan

- Plot Plan: No Fee
- Minor Site Plan: $50.00
- Major Site Plan: $100.00

Subdivision Plat Review

- Minor Plat: $50.00 plus $5.00 per lot
- Major Plat: $100.00 plus $5.00 per lot
  - Recording fees are not included and are the responsibility of the applicant
  - $17.00 per plat (maximum size 18X24)
  - $15.00 for additional pages

Board of Zoning Appeals

- $25.00 (projects valued Under $2000)
- $50.00 (projects valued Over $2000)

Special Use Permit

- $100.00

Special Exception

- $100.00

GIS Products

- Color Digital Orthophoto, Topography, Plan metrics and Associated Geodatabases (Data DVD)
  - 400 Scale Tax Map: $132.00
  - 100 Scale Tax Map: $40.00
- Standard Maps (Corporate Limits, Urban Growth Boundary, Zoning, etc.)
  - 54” x 36”: $25.00
  - 48” x 36”: $20.00
  - 36” x 24”: $15.00
  - 24” x 18”: $15.00

Custom Maps

- Staff Time (Cost per hour, 30-minute minimum): $32.00
- Plotting (Cost per linear foot, measured longest side): $2.00
- Printing (any size sheet): $2.00
- Oversized Copies (cost per square foot): $1.00

Copies – The charge is 15 cents for each standard 8 ½ x 11 or 8 ½ x 14 black and white copies produced, and 50 cents for each standard 8 ½ x 11 or 8 ½ x 14 color copy produced. A duplex copy shall be charged as two separate copies.