



Hiring Expo Terms and Conditions

Employer Eligibility and Assignment of Exhibit Space

1. At this time, exhibit space is available at no cost to employers filling positions in Bristol, Tennessee, as well as to Sullivan County employers in certain industries. Additional exhibit space, if available, will be open to manufacturers in Bristol, Virginia and Washington County Virginia, provided that they are a member of the Bristol Chamber of Commerce, for a fee of \$425. The City of Bristol, Tennessee has sole discretion over acceptance of exhibitors for the Hiring Expo, and exhibitors may not loan Hiring Expo booth space to any other business or organization.
2. Exhibit space is limited and is offered "as available". The City retains sole discretion over the assignment of all exhibit booth spaces within the event venue.

Event Guidelines and Expectations

1. Electricity may be requested through the City until October 9, 2018. Efforts will be made to accommodate all such requests based on the capabilities of the event venue.
2. Exhibitors will be allowed to set up for the event only between 9:00 am – 9:45 am on the day of the Hiring Expo (October 18, 2018). The exhibitor forfeits the space if not on premise by 9:45 am. This space may be re-assigned or used by the City.
3. Building rules and municipal ordinances: Exhibitors agree to obey all the rules of the City of Bristol, TN which are in effect at the time of the event, and to abide by all city and county rules and regulations.
4. The City reserves the right to control the use and volume of any sound device or instrument. The City does not allow any exhibitor to use any sound amplification within their specific booth.
5. All booth displays must remain completely set up until the previously published closing time of the Hiring Expo.
6. No solicitation to exhibitors shall be permitted during the event, either by participating exhibitors or by other parties not otherwise participating in the event.
7. The City reserves the right to photograph any booth for promotional purposes.
8. By completing and submitting registration materials, exhibitors agree to these terms and conditions.

Failure to comply with any of the terms and conditions set herein may preclude an organization's participation in future Hiring Expos or related events.

Please contact hiringexpo@bristoltn.org with any questions.