NORTHEAST TENNESSEE/VIRGINIA HOME CONSORTIUM

&

BRISTOL, TN COMMUNITY DEVELOPMENT BLOCK GRANT

2022 - HUD ACTION PLAN
FY ’23 – BRISTOL, TN CITY BUDGET

Prepared for:
THE U. S. DEPARTMENT OF
HOUSING & URBAN DEVELOPMENT

Prepared by:
NORTHEAST TENNESSEE/VIRGINIA HOME CONSORTIUM
CITY OF BRISTOL, TN LEAD GRANT ADMINISTRATOR
801 Anderson Street
Bristol, TN 37620
(423) 989-5521

May 2022
Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Bristol, Tennessee is a part of the Kingsport-Bristol-Bristol, Tennessee-Virginia Metropolitan Statistical Area and is a Department of Housing and Urban Development Community Development Block Grant Entitlement City. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-5301 et seq. HUD has published allocations for grant year 2022 (7/1/2022 – 6/30/23). This year Bristol, Tennessee expects to receive $223,176 in CDBG funds and $1,238,877 in HOME funds.

The projected use of funds has been developed to give maximum priority to activities that will carry out one of the national objectives as follows:

2. Aid in the prevention or elimination of slums or blight.
3. Other community development areas which demonstrate a particular urgent need or because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The City of Bristol Tennessee certifies that the following activities proposed for the coming year meet one of the three above-listed national objectives.

REVENUE:

2022-23 CDBG Allocation: $223,176

2022-23 HOME Allocation: $1,238,877

CDBG Projected PI: $20,000.00

HOME Projected PI: $80,000.00

2021 Bristol CDBG Carryover: Approx $134,732.54

2021 HOME Consortium Carryover: Approx $2,852,767.30
EXPENSES:

**Bristol CDBG Projects:**

- Rehabilitation/Reconstruction: $171,127.47 ($140,064.40 in 2022 allocation + $5,000 Rehab Admin + $6,063.07 in carryover & $20,000.00 projected Program Income)
- Public Service: $33,476.40 ($25,000 to YWCA & $8,476.40 to Family Promise of Bristol)
- Demolition (Neighborhood Revitalization): $43,775.40 ($0 2022 allocation, + $43,775.40 in carryover)
- Sidewalks (Public Facilities): $84,894.07 ($0 2022 allocation + $84,894.07 in carryover)
- Program Administration: $44,635.20

**HOME Consortium Projects:**

- CHDO Set-aside (15% minimum): $696,365.00 ($185,831.55 in 2022 allocation + $166,161.15 in carryover from 2021, $170,476.35 in carryover from 2020 and $152,957.10 in carryover from 2019 & $20,938.85 in carryover from 2018)
- Bristol, TN (11%): HO & REHAB - $298,589.61 ($101,107.35 in 2022 allocation and PY carryover)
- Bristol, VA (9%): HO & REHAB - $237,057.64 ($82,724.20 in 2022 allocation and PY carryover)
- Kingsport (23%): HO & REHAB - $729,173.88 ($211,406.28 in 2022 allocation and PY carryover)
- Johnson City (27%): HO & REHAB - $709,726.98 ($248,172.59 in 2022 allocation and PY carryover)
- Bluff City: HO & REHAB - $120,266.39 ($10,000 in 2022 allocation and PY carryover)
- Sullivan County (17%): HO & REHAB - $696,594.27 ($156,256.82 in 2022 allocation and PY carryover)
- Washington County (13%): HO & REHAB - $479,982.83 ($119,490.51 in 2022 allocation and PY carryover)
- Administration (10%): $123,887.70 (FTDD - $80,527.00; City of Bristol - $43360.70)

2. **Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.
The Consolidated/Strategic Plan provides a guide to address the Cities’ needs for five years using CDBG and HOME funds as well as other leveraged funds. The Action Plan is for a one-year period. There are three broad national objectives that each project must meet in at least one category. They are:

- Provide decent affordable housing
- Create a suitable living environment
- Create economic opportunities

Outcomes show how programs and activities benefit the community and the people it serves. The three measurable outcomes that will illustrate the benefits of each of this year’s activities, as well as the five years covered in the Consolidated Plan, are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

While HOME funds must be used for housing purposes, CDBG funds may be used for both housing and non-housing activities. Both must be used to promote viable communities by following one of the three objectives listed above. All funds must serve low- to moderate-income areas, persons or special needs individuals including the homeless, persons with disabilities, victims of domestic violence or child abuse/neglect, persons with substance abuse, AIDS, mental illness, and the elderly. An abbreviated list of the City's and the HOME Consortium's goals include:

- The expansion of homeownership opportunities for very low- low-and moderate-income households.
- Expand opportunities to qualified very low, low, and moderate income homeowners to rehabilitate their homes to correct minor and major code violations.
- Develop transitional and supportive housing for at-risk clients.
- Develop new single-family housing units within the Consortium.
- Expand rental housing opportunities for income-qualified individuals and families.
- Assist in the expansion of support services for the at-risk population.
- Neighborhood revitalization through improving housing stock, removing dilapidated structures, installing sidewalks and recreational facilities - thus creating viable, thriving neighborhoods.
- Assist with economic development opportunities through the creation or expansion of job opportunities for low-and moderate-income people.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.
The City of Bristol Tennessee has consistently met or exceeded its goals to address decent housing and assistance to first-time homebuyers. Bristol uses CDBG funds for emergency rehab (max of $10,000.00 before soft costs) and major rehab projects (max of $40,000.00 before soft costs). Other projects undertaken include demolition of dilapidated, unsafe structures due to citizen input and the visible deterioration of buildings in many of our neighborhoods. We have chosen neighborhood stability/revitalization again this year due to the success of the current sidewalk project. We believe we have done an outstanding job in managing our CDBG and HOME funds, leveraging federal dollars with public and private sources, partnering with local agencies to obtain necessary services for special needs populations and serving the low- and moderate-income residents of our city.

4. **Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Bristol’s most recent Consolidated Plan (2020-2024) is developed through a collaborative process whereby the community identifies local critical needs and assists in establishing an Action Plan. Citizen participation is a critical part of the Consolidated and Action Plans, including developing, amending and reporting on program performance annually. The City solicits and encourages the participation of all citizens, including minorities, non-English speaking populations, and persons with disabilities. Public hearings and community meetings are conducted in various areas of the Consortium to give more residents the opportunity to voice their opinions.

1. Consultations with Other Community Institutions.

In previous development of the Five-Year Consolidated Plan and this new 2022 Action Plan, the City consulted with other public and private for-profit and non-profit agencies that either provide or have direct impact on the broad range of housing, health, and social services used by Bristol residents. These agencies provided knowledge regarding local unmet needs and ongoing critical needs. The City Council has designated the Community Development Advisory Committee (CDAC) as the primary advisory body and as such, information on community needs and priorities have been discussed at their meetings.

2. Public Hearings.

There were several public meetings from the beginning stages of development of the Plan in order to gather information on community needs from citizens and local service providers until the completion of the plan. In compliance with the Citizen Participation Plan, the first public hearing was held at the Community Development Advisory Committee (CDAC) meeting in Bristol on September 14, 2021, for both CDBG and HOME programs. A second public hearing was held on May 3, 2022, at the Bristol Tennessee City Council meeting.

3. Written Comments.
No written comments were received. Based on CDAC discussions and quantitative analysis, City staff prepared a draft Action Plan covering both the CDBG and HOME Programs. Notification of availability of the draft appeared in the local newspaper and the city's website. The public was able to review the draft at the local Housing Authority office (Bristol Housing) and in the Bristol Development Services office.


No written or verbal comments have been received yet.

If comments are received at the final public hearing, a summary will be included in this final document. The City Council would consider comments from the public, the Northeast Tennessee/Virginia HOME Consortium Board recommendations, the Community Development Advisory Committee recommendations, and staff recommendations in composing this final Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All comments will be accepted. City staff has and will continue to confer with local agencies about input. Local agencies are a critical component for partnerships and funding resources to provide the services that CDBG and HOME cannot fund.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments would have been accepted. City staff has and will continue to confer with local agencies about input. Local agencies are a critical component for partnerships and funding resources to provide the services that CDBG and HOME cannot fund.

7. Summary

Several agencies and organizations participated in the consultation process including Bristol Housing, Appalachian Regional Coalition on Homelessness (ARCH), Bristol's Promise, public service organizations, Code Enforcement, public housing resident associations, United Way of Bristol, members of City Council, and the Community Development Advisory Committee. The Community Development Specialist regularly attends monthly or quarterly meetings throughout the year to stay informed including Bristol's Promise, ARCH, and is in contact with several housing and service providing agencies whether or not they are funded with CDBG or HOME funds. Staff continues to participate in the Bristol Community Response Coordinating Committee. The committee has expanded and multiple reports are given from Non-profit Agencies, Cities, Public Housing, Health Departments, Schools Systems, Ballad Health,
Churches and local non-profits updating each other and communicating on COVID-19 and community issues.
PR-05 Lead & Responsible Agencies - 91.200(b)

1. **Agency/entity responsible for preparing/administering the Consolidated Plan**

   The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Administrator</td>
<td>BRISTOL</td>
<td>Community Development &amp; Planning</td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>BRISTOL</td>
<td>Community Development &amp; Planning</td>
</tr>
</tbody>
</table>

   **Table 1 – Responsible Agencies**

   **Narrative**

   Bristol, Tennessee is the Lead Entity for the Northeast TN/VA HOME Consortium. Consortium members include Bristol, Kingsport, Johnson City, Bluff City, Sullivan and Washington Counties in Tennessee and Bristol, Virginia. The Department of Community Development is responsible for the administration of Bristol, Tennessee's HOME and CDBG funds. Bristol is responsible for preparing the Consolidated Plan, Annual Action Plan and the CAPER. They are also responsible for all IDIS input for HOME and Bristol, TN CDBG. The City processes all HOME payments, conducts a quarterly Board meetings and holds public hearings. Bristol, Tennessee is ultimately responsible to the Knoxville HUD Field Office for properly administering the HOME Program.

   The First Tennessee Development District serves as the Administrative Agent for the HOME Consortium. As such, they are responsible for administering all projects undertaken by the Consortium, i.e., homeownership, rehab/reconstruction, rental rehab and CHDO. They prepare member entity subrecipient agreements as well as CHDO agreements. They assist with the preparation of the Consolidated Plan, Action Plan and CAPER. They attend all Consortium meetings and public hearings. Administration is defined as negotiating a contract, providing regular oversight, reviewing environmental review records, monitoring, risk-based evaluation of projects, authorizing reimbursement and certifying that all requirements have been met.
The City of Bristol has been receiving CDBG grant funds since 1976 and HOME Consortium grants since 2003. We are proud to say that we have had minimal problems throughout the years.

Bristol's efforts to broaden public participation in the development of this Action Plan include:

- Holding meetings in ADA-accessible locations
- Including Spanish language in the public hearing ads
- Providing copies of the Draft Plan at central locations, i.e., Bristol Public Library, Slater Community Center, Bristol Housing, online at Bristoltn.org and in the Community Development office.

**Consolidated Plan Public Contact Information**

Christina Blevins  
Community Development Specialist  
Community Development & Planning  
104 8th Street  
Bristol, TN 37601  
Phone: 423-989-5521  
Email: cblevins@bristoltn.org
AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Coordination with federal and local agencies, along with non-profit and for-profit organizations providing services to low- and very-low income families in the communities is essential for the effectiveness of the CDBG and HOME programs. Consultation with the communities and affected service providers is a fundamental component of the Consolidated Plan and Action Plan process. The Northeast Tennessee/Virginia HOME Consortium welcomes and encourages the participation of all of its citizens in the development of these plans and in the review of progress in implementing plan activities. Bristol, Kingsport and Johnson City all have Citizen Advisory Committees. Low- and low-moderate income persons, persons with disabilities, minorities and non-English speaking persons are encouraged to participate in the planning process. Additionally, residents of public housing and other assisted housing are encouraged to voice their needs and their opinions on the participating jurisdiction's current and future direction. Other stakeholders consulted in this plan include community and faith-based organizations, health care providers, Housing Authorities in each locality, Appalachian Regional Coalition on Homelessness (ARCH), City and County Departments of Social Services and school systems. All are encouraged to become involved in the planning process. The Cities provide translators for non-English speaking persons who request assistance at least three days prior to public hearings or other meetings during the planning process. Persons who need auxiliary aids or other assistance to be able to fully participate may request assistance at least three days in advance of the public hearing or meeting. Drafts of the plans have been posted on the Cities' webpages, placed in City Hall, Housing Authorities, and in local library branches. Notices of public meetings and hearings have been published in local newspapers in each jurisdiction.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

To ensure the participation of and coordination between public and private agencies, the participating jurisdiction’s staff is frequently involved in various activities with the agencies and regularly attends meetings that address community needs. Remaining in close contact with vital housing and service providers, either in person or by phone, gives staff and the agencies a better understanding of current and changing needs. Jurisdictions in the Consortium area work diligently to keep abreast of issues that exist or that may arise that affect our homeless, special needs and/or low-income residents. Some of the agencies contacted include: Bristol(s), Kingsport, and Johnson City Redevelopment and Housing Authorities, local health departments, each jurisdiction's social/human service agency, United Way, ARCH, Frontier Health, Legal Aid of Northeast Tennessee and various divisions of the Planning departments, including Code Enforcement and Inspections. The following transportation planning bodies that serve the Consortium area are available for consultation when addressing the needs of low-income people: Bristol, TN/VA Urban Area Metropolitan Planning Organization, Johnson City
Metropolitan Transportation Planning Organization and the Kingsport Metropolitan Transportation Planning Organization.

Bristol, Tennessee, CDBG funds are utilized on a citywide basis. We have not designated a revitalization area or deemed an area as slum and blighted.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Each Participating Jurisdiction in the HOME Consortium attends regular meetings of its respective Continuum of Care. Tennessee localities and agencies attend the Appalachian Regional Coalition on Homeless monthly meetings and Bristol, Virginia attends the Southwest Virginia Continuum of Care meetings. Both organizations are comprised of a group of agencies that focus on issues pertaining to all aspects of homelessness. Often homelessness issues cross state lines so coordination between the two Continuums as well as coordination with the HOME Consortium is essential to efforts to provide services to the homeless and those at risk of becoming homeless.

Through participation of the members of the CoC's the agencies can more effectively address the needs of homeless individuals and families, including homelessness prevention; case management; permanent supportive housing, emergency services; food and clothing; medical assistance; transportation services; and transitional housing. Each Continuum has intake workers that screen persons to determine particular needs and make proper referrals based upon individual or family needs.

Workshops are periodically held to provide information on the most urgent and current needs of the homeless and to solicit input from local agencies and organizations that may be helpful to other shelter or service providers in better meeting the needs of this population.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Several years ago, Tennessee Housing and Development Authority (THDA) asked that local municipalities not apply for ESG funding rather than allow the individual shelters to competitively apply themselves. THDA is the State recipient and all applications are awarded through a state competitive process except for Johnson City, TN, who receives an annual set-aside. Johnson City is responsible for its own ESG application and sub-award process to subrecipients to be used for eligible ESG activities exclusively inside Johnson City limits, and subsequent project management and administration. All Continuum of Care ESG applicants are required to participate in ARCH Coordinated Entry System and report in local Homeless Management Information System (HMIS) or comparable database if DV
provider regardless if competitively funded or Johnson City set-aside funded. ARCH evaluates the performance of the homeless system and individual projects, including those funded with CoC and ESG funds, and identifies project performance metrics and determines how each projects’ performance should be incorporated into the CoC and ESG ranking process. THDA must consult with the CoC in determining how to allocate ESG funds based on performance measures and gaps analyses, project eligibility, and annual Point-in-Time, Annual Homeless Assessment Report, Systems Performance Measurements, and Longitudinal Systems Analysis Reports. ARCH has established Written Standards for CoC and ESG programs that provide consistent CoC-wide operative procedures, and CoC-approved HMIS Policies and Procedures for the operation and administration of HMIS, which are reviewed annually. Kingsport has applied for ESG competitively funded through the CoC for 2022

2. Agencies, groups, organizations and others who participated in the process and consultations
<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Appalachian Regional Coalition on Homelessness</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services - Housing</td>
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<tr>
<td></td>
<td>Services-Elderly Persons</td>
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<td>Services-Persons with Disabilities</td>
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<td></td>
<td>Services-Persons with HIV/AIDS</td>
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<td></td>
<td>Services-Victims of Domestic Violence</td>
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<tr>
<td></td>
<td>Services-homeless</td>
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<tr>
<td></td>
<td>Regional organization</td>
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<tr>
<td></td>
<td>Planning organization</td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Housing Need Assessment</td>
</tr>
<tr>
<td></td>
<td>Homeless Needs - Chronically homeless</td>
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<td></td>
<td>Homeless Needs - Families with children</td>
</tr>
<tr>
<td></td>
<td>Homelessness Needs - Veterans</td>
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<tr>
<td></td>
<td>Homelessness Needs - Unaccompanied youth</td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>ARCH is/was consulted on a regular basis to keep the Tennessee Participating Jurisdictions abreast of most current homeless needs and available resources. ARCH was consulted regarding needs of the chronically homeless, homeless veterans and unaccompanied youth. ARCH has an office in Johnson City that serves the entire Consortium area. They are working with the VA Center, housing agencies, the VASH program, talking with housing agencies concerning persons returning from institutions and pursuing better and additional services for persons with mental disorders.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>Bristol Housing &amp; Redevelopment Authority</td>
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<tr>
<td>---------------------------</td>
<td>------------------------------------------</td>
</tr>
</tbody>
</table>
| **Agency/Group/Organization Type** | Housing  
PHA  
Services - Housing  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-Persons with HIV/AIDS |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Public Housing Needs  
Market Analysis |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | The Bristol Housing and Redevelopment Authority will continue to provide safe and secure housing for low-income elderly residents, as well as families. Bristol Housing is also using the Section 8 voucher program to assist residents into homeownership. |
| 3 | FIRST TENNESSEE DEVELOPMENT DISTRICT |
| **Agency/Group/Organization Type** | Services - Housing  
Services-Elderly Persons  
Regional organization  
Planning organization |
<p>| <strong>What section of the Plan was addressed by Consultation?</strong> | Housing Need Assessment |
| <strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong> | The First Tennessee Development District is consulted on a regular basis as they serve as the Administrative Agent for the Northeast Tennessee/Virginia HOME Consortium. FTDD also assists communities in applying for THDA HOME grants for substantial rehabs. |</p>
<table>
<thead>
<tr>
<th>4</th>
<th>Agency/Group/Organization</th>
<th>EASTERN EIGHT CDC</th>
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<tbody>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing Region organization Community Development Financial Institution</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
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<tr>
<td></td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Eastern Eight Community Development Corp. serves as a Community Housing Development Organization (CHDO) for the HOME Consortium and also develops affordable housing subdivisions in the region. E8 CDC also administers financial counseling, lending and have multiple affordable rental units in the region.</td>
</tr>
<tr>
<td>5</td>
<td>Agency/Group/Organization</td>
<td>United Way of Bristol VA/TN</td>
</tr>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Planning organization Business and Civic Leaders</td>
</tr>
</tbody>
</table>
What section of the Plan was addressed by Consultation?

<table>
<thead>
<tr>
<th>Housing Need Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless Needs - Chronically homeless</td>
</tr>
<tr>
<td>Anti-poverty Strategy</td>
</tr>
</tbody>
</table>

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

| The United Way of Bristol supports multiple local non-profit and service providers in the community. The United Way's knowledge and resources play an important role in helping the lower income population for Bristol, TN and Bristol, VA. |

Identify any Agency Types not consulted and provide rationale for not consulting

Staff is not aware of any agencies that were not contacted to participate in the Consolidated Plan preparation.

Staff does participate in community wide meetings where multiple agencies speak up and play an important roles in affordable housing, homeless needs and development services for Bristol.

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Appalachian Regional Coalition on Homelessness</td>
<td>ARCH works with each TN Entitlement Community for an action plan for that particular jurisdiction. Each community varies in size and needs, so a one-size-fits-all approach is not realistic.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

Narrative
The Appalachian Regional Coalition on Homelessness is the region's Continuum of Care organization in Tennessee. Nonprofit service agencies who are members of ARCH attend bi-monthly meetings and provide data on the homeless through the Homeless Management Information System (HMIS).

The Tennessee Housing Development Agency provides state Emergency Shelter Funds to nonprofit organizations, i.e., women's domestic violence shelters, day centers and Salvation Armies who, in turn, attempt to address the needs of the homeless.

People Incorporated is the Continuum of Care for Bristol, VA. The City of Bristol, VA receives a copy of the community action agency's annual community needs assessment to inform its 5-year plan.
The Citizens' Participation Plan that was developed for the City of Bristol, Tennessee and then created for the Northeast Tennessee/Virginia HOME Consortium continues to be in effect. There were several public meetings from the beginning stages of development of the Plan in order to gather information on community needs from citizens and local service providers. The first public hearing was held at a Community Development Advisory Committee (CDAC) meeting in Bristol on September 14, 2021, for both CDBG and HOME programs. A second public hearing was conducted on May 3, 2022, at the Bristol Tennessee City Council meeting.

Additional community meetings were/are being held at various locations in Bristol, VA, Kingsport, TN and Johnson City with regard to their individual CDBG Action Plans.

Draft copies of this Action Plan were made available to the public at the Bristol Public Library, Bristol Housing, Slater Community Center, online at BristolTN.org, and at each member of the Consortium's Community Development Departments.

All meetings were conducted in locations that were accessible to disabled persons and advertisements indicated that arrangements would be made for non-English speaking persons and for the hearing impaired.
Citizen Participation Outreach
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
</table>

Annual Action Plan 2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>No</th>
<th>Public Hearing</th>
<th>Description</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td></td>
<td>The first public hearing was held during the Bristol Community Development Advisory Committee (CDAC) meeting on September 14, 2021 5:30 p.m. The Public Hearing was to provide citizens an opportunity to express views regarding the identification of housing and community development needs within the boundaries of Bristol, TN and the Consortium area. This hearing was advertised in the Bristol Herald Courier and on the City’s website. No comments were received.</td>
<td>N/A</td>
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OMB Control No: 2506-0117 (exp. 09/30/2021)
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<thead>
<tr>
<th>Sort Order</th>
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<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
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<td></td>
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<td>Bristol, TN CDAC committee and Bristol Housing were in attendance and no comments were heard.</td>
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<tr>
<td></td>
<td>Public Meeting</td>
<td>Non-English Speaking - Specify other language: Spanish</td>
<td>No comments were received.</td>
<td>N/A</td>
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<td>2</td>
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<td>Persons with disabilities</td>
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<td>Non-targeted/broad community</td>
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<td>Residents of Public and Assisted Housing</td>
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</tbody>
</table>

The Bristol, TN Community Development Advisory Committee meets throughout the year. These meetings are open to the public. The CDAC acts in advisory capacity to assist in the planning and implantation or projects as part of the city's Community Development Block Grant, HOME and additional activities. The CDAC acts as a liaison to the Bristol community. CDAC meetings are advertised on the City's website, as well as meeting minutes.
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>agendas, and other general information regarding housing and community development needs.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Annual Action Plan**

2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
<p>| 3 | Public Hearing | The second public hearing was held during the May 3rd Bristol Tennessee City Council Meeting. The Public Hearing provides citizens an opportunity to express views regarding the identification of housing and community development needs within the boundaries of Bristol, TN and the Consortium area. This hearing was advertised in the Bristol Herald Courier, on the City's website and by The First Tennessee Development District. | No comments were received. | N/A |</p>
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Newspaper Ad</td>
<td></td>
<td>Both public hearings and 30-day comment periods were advertised in the Bristol Herald Courier. The Bristol Herald Courier ad promoted the Public Hearings for the Action Plan. The ads were partly in Spanish and included the Fair Housing Logo as well as information to persons with disabilities or hearing impairments.</td>
<td>No comments were received.</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
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<tr>
<td>5</td>
<td>Internet Outreach</td>
<td>Minorities</td>
<td>The City of Bristol, Tennessee utilizes the city website and social media outlets to promote surveys, reports, applications and events. Positive comments from citizens, they appreciate the information provided to the community.</td>
<td>N/A</td>
<td>N/A</td>
<td><a href="http://www.bristoltn.org">www.bristoltn.org</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
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<tr>
<td>6</td>
<td>Outreach at local level</td>
<td>Minorities, Persons with disabilities, Non-targeted/broad community, Residents of Public and Assisted Housing</td>
<td>Information such as the Action Plan, CAPER and Consolidated Plan are always placed in multiple viewing area’s including the Slater Community Center, Bristol Housing front desk and the Bristol Public Library where folks are able to learn more and participate if they so choose.</td>
<td>None this year.</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Bristol, Tennessee receives CDBG funds as an entitlement city. We also receive HOME funds from HUD through the Northeast Tennessee/Virginia HOME Consortium that is then allocated by HUD’s percentage rate per locality.

Bristol, Tennessee as well as Bristol, VA, Kingsport, TN, and Johnson City, TN also received CDBG-CV funding in 2019/2020 through the Coronavirus Relief and Recovery CARES Act to prevent, prepare for and respond to the COVID-19 pandemic. Each community designated funding based on area need. Communities are not expected to receive any additional CARES funding at this point.

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>223,176</td>
<td>20,000</td>
</tr>
<tr>
<td>Program</td>
<td>Source of Funds</td>
<td>Uses of Funds</td>
<td>Expected Amount Available Year 1</td>
<td>Expected Amount Available Remainder of ConPlan</td>
</tr>
<tr>
<td>---------</td>
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<td>-----------------------------------------------</td>
</tr>
<tr>
<td>HOME</td>
<td>public - federal</td>
<td>Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA</td>
<td>$1,238,877 80,000 2,852,767</td>
<td>$3,716,631</td>
</tr>
</tbody>
</table>

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Bristol, Tennessee, along with the other HOME Consortium members, will partner with nonprofits and other agencies such as Habitat for Humanity, Appalachian Service Project, United Way, People, Incorporated, Eastern 8 Community Development Corporation, Horizon Community Development Corporation, First Tennessee Development District and local/regional financial institutions to leverage HOME dollars and to generate the required 25% match. The CDBG program allocations will be leveraged through each community's general fund dollars, partnerships with local service providers and in-kind contributions.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Occasionally, a resident or absentee property owner will donate a house or lot to the City in order to avoid paying taxes or to pay for upkeep on the property. Other times, a dilapidated structure may be demolished leaving a vacant lot. A lien is placed on the property for the cost of demolition and any upkeep the City paid for safety reasons or blight elimination. When this happens, the City may donate these lots to YouthBuild, Habitat for Humanity, Appalachian Service Project, or some other similar entity to be used for new construction for eligible households.

Discussion

This year Bristol, Tennessee expects to receive $223,176 in CDBG funds and $1,238,877 in HOME funds.

The projected use of funds has been developed to give maximum priority to activities that will carry out one of the national objectives as follows:

2. Aid in the prevention or elimination of slums or blight.
3. Other community development areas which demonstrate a particular urgent need or because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The City of Bristol Tennessee certifies that the following activities proposed for the coming year meet one of the three above-listed national objectives.

REVENUE:

2022-23 CDBG Allocation: $223,176

2022-23 HOME Allocation: $1,238,877

CDBG Projected PI: $20,000.00

HOME Projected PI: $80,000.00

2021 Bristol CDBG Carryover: Approx $134,732.54

2021 HOME Consortium Carryover: Approx $2,852,767.30

EXPENSES:
Bristol CDBG Projects:

Rehabilitation/Reconstruction: $171,127.47 ($140,064.40 in 2022 allocation + $5,000 Rehab Admin + $6,063.07 in carryover & $20,000.00 projected Program Income)

Public Service: $33,476.40 ($25,000 to YWCA & $8,476.40 to Family Promise of Bristol)

Demolition (Neighborhood Revitalization): $43,775.40 ($0 2022 allocation, + $43,775.40 in carryover)

Sidewalks (Public Facilities): $84,894.07 ($0 2022 allocation + $84,894.07 in carryover)

Program Administration: $44,635.20

HOME Consortium Projects:

CHDO Set-aside (15% minimum): $696,365.00 ($185,831.55 in 2022 allocation + $166,161.15 in carryover from 2021, $170,476.35 in carryover from 2020 and $152,957.10 in carryover from 2019 & $20,938.85 in carryover from 2018)

Bristol, TN (11%): HO & REHAB - $298,589.61 ($101,107.35 in 2022 allocation and PY carryover)

Bristol, VA (9%): HO & REHAB - $237,057.64 ($82,724.20 in 2022 allocation and PY carryover)

Kingsport (23%): HO & REHAB - $729,173.88 ($211,406.28 in 2022 allocation and PY carryover)

Johnson City (27%): HO & REHAB - $709,726.98 ($248,172.59 in 2022 allocation and PY carryover)

Bluff City: HO & REHAB - $120,266.39 ($10,000 in 2022 allocation and PY carryover)

Sullivan County (17%): HO & REHAB - $696,594.27 ($156,256.82 in 2022 allocation and PY carryover)

Washington County (13%): HO & REHAB - $489,982.83 ($119,490.51 in 2022 allocation and PY carryover)

Administration (10%): $123,887.70 (FTDD - $80,527.00; City of Bristol - $43360.70)
### Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
</table>
| 1          | Homeowner Rehabilitation                    | 2020       | 2024     | Affordable Housing                             |                 | Homeowner Rehabilitation                             | CDBG: $601,781 HOME: $4,482,545            | Homeowner Housing
Rehabilitated: 50 Household Housing Unit                     |
<p>| 2          | First Time-Homeownership Opportunity        | 2020       | 2024     | Affordable Housing                             |                 | First-time homeownership opportunity                | CDBG: $0 HOME: $1,500,000                 | Direct Financial Assistance to Homebuyers: 70 Households Assisted |
| 3          | Rental Housing Opportunities                | 2020       | 2024     | Affordable Housing                             |                 | Expanded rental housing opportunities              | CDBG: $0 HOME: $900,000                  | Rental units constructed: 12 Household Housing Unit         |</p>
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Single-Family Housing Development</td>
<td>2020</td>
<td>2024</td>
<td>Affordable Housing</td>
<td></td>
<td>Expanded rental housing opportunities Permanently supportive housing for at-risk Single-family housing development</td>
<td>HOME: $900,000</td>
<td>Homeowner Housing Added: 20 Household Housing Unit</td>
</tr>
<tr>
<td>6</td>
<td>Neighborhood Revitalization</td>
<td>2020</td>
<td>2024</td>
<td>Neighborhood Improvements</td>
<td></td>
<td>Public Improvements and Infrastructure</td>
<td>CDBG: $300,000 HOME: $0</td>
<td>Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 250 Households Assisted Buildings Demolished: 13 Buildings</td>
</tr>
<tr>
<td>7</td>
<td>Public Services</td>
<td>2020</td>
<td>2024</td>
<td>Homeless</td>
<td></td>
<td>Public Service Agencies Homeless Services Economic Development</td>
<td>CDBG: $320,000 HOME: $0</td>
<td>Public service activities for Low/Moderate Income Housing Benefit: 60 Households Assisted Homelessness Prevention: 150 Persons Assisted Jobs created/retained: 20 Jobs</td>
</tr>
<tr>
<td>8</td>
<td>Homeless Assistance</td>
<td>2020</td>
<td>2024</td>
<td>Homeless</td>
<td></td>
<td>Homeless Services</td>
<td>CDBG: $75,000</td>
<td>Homelessness Prevention: 250 Persons Assisted</td>
</tr>
</tbody>
</table>

Table 3 – Goals Summary
### Goal Descriptions

<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Goal Name: Homeowner Rehabilitation</td>
<td>To provide expanded opportunities to qualified very low, low, and moderate income homeowners to rehabilitate their homes to correct major code violations. Bristol, Tennessee &amp; Virginia, Johnson City and Kingsport will continue their current rehab programs with CDBG funds. Consortium funds will also be used for rehabilitation/reconstruction projects.</td>
</tr>
<tr>
<td>2</td>
<td>Goal Name: First Time-Homeownership Opportunity</td>
<td>To expand first-time homeownership opportunities for very low, low, and moderate income households. Bristol, Tennessee and Johnson City will continue to fund their current Affordable Homeownership Programs with CDBG monies, as well as a Homeownership Program being offered Consortium-wide through HOME funds.</td>
</tr>
<tr>
<td>3</td>
<td>Goal Name: Rental Housing Opportunities</td>
<td>To provide expanded rental housing opportunities to qualified very low, low, and moderate income households.</td>
</tr>
<tr>
<td>4</td>
<td>Goal Name: At-risk supportive housing development /TBRA</td>
<td>To help develop transitional and supportive housing for at-risk clients.</td>
</tr>
<tr>
<td>5</td>
<td>Goal Name: Single-Family Housing Development</td>
<td>Develop new single-family housing units within the Consortium working with local CHDO's and developers.</td>
</tr>
<tr>
<td>6</td>
<td>Goal Name: Neighborhood Revitalization</td>
<td>These funds will be used for elimination of blight through demolition of dilapidated structures, improvement to public facilities, street/sidewalk improvements and other activities that will improve the sustainability of low-income neighborhoods and make them safer, more aesthetically pleasing, and create more viable living conditions.</td>
</tr>
<tr>
<td></td>
<td>Goal Name</td>
<td>Goal Description</td>
</tr>
<tr>
<td>----</td>
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<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>7</td>
<td>Public Services</td>
<td>Because of the high number of low- to moderate income persons residing in Bristol, TN, many services are offered but many are underfunded because of decreased available dollars. Services such as affordable child care, medical assistance, services to abused/neglected children, services to victims of domestic violence, etc. are vital for a thriving community.</td>
</tr>
<tr>
<td>8</td>
<td>Homeless Assistance</td>
<td>Over this Consolidated Plan (2020-2024 HUD program years) we plan to address homeless issues including determining the services and shelter options that are available and those that are still needed, transitional housing, housing and services for veterans and persons returning from institutions.</td>
</tr>
</tbody>
</table>
AP-35 Projects - 91.420, 91.220(d)

Introduction

The Consolidated Plan focuses on Homeowner Rehabilitation as the number one Goal for both the CDBG and HOME Consortium programs. This is due to the age of housing, the high number of low-income homeowners, and the general low-income population has caused many houses to deteriorate due to lack of private funds to meet the needs in the region. Homeowners many times are forced to live without adequate heating, unsafe wiring, and other unsafe living conditions. CDBG and HOME funds will address many of these issues.

Other areas of concern include affordable housing in the region and neighborhood revitalization. Bristol, TN is focusing on neighborhood revitalization with sidewalk improvements in qualifying neighborhood and demolition of dilapidated/blighted properties. Dilapidated housing and other structures cause blighted conditions in neighborhoods and deter homeownership, rental, and cause a declining interest in living or enjoying recreational facilities in these areas. With the demolition of unsafe structures, installation of sidewalks, and improvements in streets and neighborhood facilities, we believe we can continue to rejuvenate some of these areas of the City and make them attractive places to live, play, and conduct business.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bristol, TN Homeowner Rehab - CDBG</td>
</tr>
<tr>
<td>2</td>
<td>Sidewalk Construction - CDBG</td>
</tr>
<tr>
<td>3</td>
<td>Demolition &amp; Clearance - CDBG</td>
</tr>
<tr>
<td>4</td>
<td>Family Promise of Bristol - Public Service - CDBG</td>
</tr>
<tr>
<td>5</td>
<td>Administration - CDBG</td>
</tr>
<tr>
<td>6</td>
<td>Rehab Admin - CDBG</td>
</tr>
<tr>
<td>7</td>
<td>Bristol, TN - Homeownership - HOME</td>
</tr>
<tr>
<td>8</td>
<td>Bristol, TN - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>9</td>
<td>Bristol, VA - Homeownership - HOME</td>
</tr>
<tr>
<td>10</td>
<td>Bristol, VA - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>11</td>
<td>Kingsport - Homeownership - HOME</td>
</tr>
<tr>
<td>12</td>
<td>Kingsport - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>13</td>
<td>Johnson City - Homeownership - HOME</td>
</tr>
<tr>
<td>14</td>
<td>Johnson City - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>15</td>
<td>Sullivan County - Homeownership - HOME</td>
</tr>
<tr>
<td>16</td>
<td>Sullivan County - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>17</td>
<td>Washington County - Homeownership - HOME</td>
</tr>
<tr>
<td>18</td>
<td>Washington County - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>19</td>
<td>Bluff City - Homeownership - HOME</td>
</tr>
<tr>
<td>20</td>
<td>Bluff City - Homeowner Rehab - HOME</td>
</tr>
</tbody>
</table>
### Project Information

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>CHDO Set-aside - 2022</td>
</tr>
<tr>
<td>22</td>
<td>Bristol, TN - Administration - HOME</td>
</tr>
<tr>
<td>23</td>
<td>FTDD - Administration - HOME</td>
</tr>
<tr>
<td>24</td>
<td>YWCA Children’s Center - Public Service - CDBG</td>
</tr>
</tbody>
</table>

Table 4 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Bristol, TN has a Community Development Advisory Committee (CDAC). CDAC Acts in an advisory capacity to assist in the planning and implementation of projects as part of the City’s CDBG program and as such in the CDBG-CV funding requests. CDAC also reviews projects and services and act as a liaison with the community. CDAC make recommendations on projects and problems are forwarded to City Council in the annual Action Plan through the Development Services Office.

The Northeast Tennessee/Virginia HOME Consortium has an agreed upon percentage that has been used for several years. The individual community determines what amount to put into each of the projects (homeownership or rehab/reconstruction).
AP-38 Project Summary

Project Summary Information
<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Target Area</th>
<th>Goals Supported</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Description</th>
<th>Target Date</th>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>Location Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bristol, TN Homeowner Rehab - CDBG</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Bristol, TN Homeowner Rehabilitation - CDBG These funds will be used to make necessary repairs to owner-occupied housing units to make them safe, warm and in acceptable living condition for the homeowner.</td>
<td>6/30/2023</td>
<td>Staff estimates that 8 qualifying low-to-moderate income families will benefit from the CDBG Rehab program.</td>
<td>City limits of Bristol, TN.</td>
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<tr>
<td>2</td>
<td>Sidewalk Construction - CDBG</td>
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<td></td>
<td></td>
<td>Bristol, TN Homeowner Rehabilitation - CDBG These funds will be used for owner-occupied, single-family home rehabilitation or reconstruction. Expected Resources - $166,127.47 ($140,064.40 in 2022 allocation + $6,063.07 in carryover + $20,000 Program Income) to be applied to qualified homeowner rehab projects.</td>
<td></td>
<td></td>
<td>City limits of Bristol, TN.</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Staff estimates that over 100 households will benefit from the proposed sidewalk improvement activities once completed.</td>
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<tr>
<td><strong>Location Description</strong></td>
<td>Qualifying low-income census track inside the Bristol, TN City Limits.</td>
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</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>These funds will be used to construct and reconstruct sidewalks in a low-income neighborhood (based on Census Tracts). The City of Bristol, TN plans to continue construction/reconstruction of sidewalks in one or multiple low-income residential areas of the City. The City will provide the labor, but depending on the cost of materials will depend on the amount of new or reconstructed sidewalk that can be added. The City will also look at adding ADA ramps and widening of the sidewalks to meet ADA requirements. Expected Resources of $84,894.07 includes $0 2022 allocation and $84,894.07 in carryover.</td>
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<table>
<thead>
<tr>
<th>3</th>
<th><strong>Project Name</strong></th>
<th>Demolition &amp; Clearance - CDBG</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Neighborhood Revitalization</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Improvements and Infrastructure</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $43,775</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>These funds will be used to demolish dilapidated and unsafe structures that have become a danger to the neighborhood.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Staff estimates that 2 blighted and unsafe, single-family structures will be demolished with this proposed activity.</td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>City limits of Bristol, TN.</td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>These funds will be used to demolish dilapidated and unsafe structures that have become a danger to the neighborhood. Expected Resources of $43,775.40 includes $0 2022 allocation and $43775.40 in carryover.</td>
<td></td>
</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Family Promise of Bristol - Public Service - CDBG</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>---</td>
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<td>---</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Public Services</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Public Service Agencies</td>
<td>Homeless Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $8,476</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>The City of Bristol, TN will allocate funding to Family Promise of Bristol to meet community needs. The City of Bristol, TN has earmarked CDBG funding for the 2022 HUD year for Family Promise of Bristol and their Case Management at A Place to Be - Day Services for Homeless folks. All aspects of the work program will benefit homeless and very-low income persons. The Day Services is to be located at the Salvation Army 137 Martin Luther King Jr. Blvd. Case Management will be a wrap-around service focused on housing. This project is a Public Service project for 2022.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>50 individuals/families are expected to benefit from services provided by Family Promise of Bristol.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>All funds will be used in the Bristol, TN City limits.</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>The City of Bristol, TN will allocate funding to Family Promise of Bristol to meet community needs. The City of Bristol, TN has earmarked CDBG funding for the 2022 HUD year for Family Promise of Bristol and their Case Management at A Place to Be - Day Services for Homeless folks. All aspects of the work program will benefit homeless and very-low income persons. The Day Services is to be located at the Salvation Army 137 Martin Luther King Jr. Blvd. Case Management will be a wrap-around service focused on housing. This project is a Public Service project for 2022.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5</th>
<th>Project Name</th>
<th>Administration - CDBG</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Goals Supported          | Homeowner Rehabilitation  
|                         | First Time-Homeownership Opportunity 
|                         | Rental Housing Opportunities  
|                         | At-risk supportive housing development /TBRA  
|                         | Single-Family Housing Development  
|                         | Neighborhood Revitalization  
|                         | Public Services  
|                         | Homeless Assistance |
| Needs Addressed         | Homeowner Rehabilitation  
|                         | First-time homeownership opportunity  
|                         | Expanded rental housing opportunities  
|                         | Permanent, supportive housing for at-risk  
|                         | Single-family housing development  
|                         | Public Service Agencies  
|                         | Homeless Services  
|                         | Economic Development  
|                         | Public Improvements and Infrastructure |
| Funding                 | CDBG: $44,635 |
| Description             | These funds will be used to administer the Bristol, TN CDBG grant for HUD year 2022 / City FY '23. |
| Target Date             | 6/30/2023 |
| Estimate the number and type of families that will benefit from the proposed activities | Funds will be used to administer the Bristol, TN CDBG program. |
| Location Description    | City limits of Bristol, TN. |
| Planned Activities      | These funds will be used to administer the Bristol, TN CDBG grant for HUD year 2022 / City FY '23. |

<p>| 6 | Project Name | Rehab Admin - CDBG |
|   | Target Area  |
|   | Goals Supported | Homeowner Rehabilitation |
|   | Needs Addressed | Homeowner Rehabilitation |
|   | Funding | CDBG: $5,000 |
|   | Description | These funds will be used to help administer CDBG rehabilitation projects citywide (as needed). |</p>
<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Bristol, TN - Homeownership - HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>First Time-Homeownership Opportunity</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $30,211</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Funds will be used to fund qualified homeownership's with down-payment assistance.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Staff estimates that 2 households will be assisted with down-payment assistance with 2022 funding.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Bristol, TN City Limits</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Funds will be used to fund qualified homeownership's with down-payment assistance up to $10,000. Expected resources of $30,211.12 include $10,000.00 in 2022 allocation + $20,211.12 in carryover</td>
</tr>
</tbody>
</table>

**Annual Action Plan 2022**

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Description</th>
<th>These funds will be used to make necessary repairs to owner-occupied housing units for low-income families, including reconstructions.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimate that 2 low-income qualifying families will be helped in 2022 with housing rehab.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Bristol, TN City Limits</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for low-income families, including reconstructions. Expected Resources of $268,378.49 include $91,107.35 of 2022 allocation and $177,271.14 in carryover.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Bristol, VA - Homeownership - HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Bristol, VA - Homeownership - HOME</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>First Time-Homeownership Opportunity</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $24,095</td>
</tr>
<tr>
<td>Description</td>
<td>These funds will be used to provide down-payment assistance help for first time-home buyers.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that 2 households will benefit from the proposed activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Bristol, VA City limits</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to provide down-payment assistance help for first time-home buyers. Expected resources of $24,095.00 include $0 new allocation and $24,095.00 in carryover.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Bristol, VA - Homeowner Rehab - HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Bristol, VA - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>------------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $212,962</td>
</tr>
<tr>
<td>Description</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for low-income families, including reconstructions.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that 1 qualifying family will be helped with 2022 funding.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Bristol, VA City limits</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for low-income families, including reconstructions. Expected resources of $212,962.64 include $82,724.20 in 2022 allocation and $130,238.44 in carryover.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Kingsport - Homeownership - HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>First Time-Homeownership Opportunity</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $153,130</td>
</tr>
<tr>
<td>Description</td>
<td>Home-ownership / Down-payment assistance projects for first-time homebuyers in Kingsport, TN.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimate that Kingsport will have 4 homeownership projects in 2022.</td>
</tr>
<tr>
<td>Location Description</td>
<td>City limits of Kingsport, TN</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Home-ownership / Down-payment assistance projects for first-time homebuyers in Kingsport, TN. Expected resources of $153,130.47 include $0 in 2022 allocation and $153,130.47 in carryover.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Kingsport - Homeowner Rehab - HOME</td>
</tr>
</tbody>
</table>
### 12
**Target Area**

**Goals Supported**  
Homeowner Rehabilitation

**Needs Addressed**  
Homeowner Rehabilitation

**Funding**  
HOME: $576,043

**Description**  
These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions.

**Target Date**  
6/30/2023

**Estimate the number and type of families that will benefit from the proposed activities**  
Staff estimates that 3 qualifying families will be helped in 2022.

**Location Description**  
City limits of Kingsport, TN

**Planned Activities**  
These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions.

Expected resources of $576,043.41 include $211,406.28 in 2022 allocation and $364,637.13 in carryover.

### 13
**Project Name**  
Johnson City - Homeownership - HOME

**Target Area**

**Goals Supported**  
First Time-Homeownership Opportunity

**Needs Addressed**  
First-time homeownership opportunity

**Funding**  
HOME: $168,476

**Description**  
Home-ownership/down-payment assistance - projects for first time homebuyers in Johnson City.

**Target Date**  
6/30/2023

**Estimate the number and type of families that will benefit from the proposed activities**  
Staff estimates that 3 qualifying families will be assisted with 2022 funding.

**Location Description**  
City limits of Johnson City, TN
<table>
<thead>
<tr>
<th>Planned Activities</th>
<th>Home-ownership/down-payment assistance - projects for first time homebuyers in Johnson City. Expected resources of $168,476.05 to include $50,000.00 in 2022 allocation and $118,476.05 in carryover.</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 Project Name</td>
<td>Johnson City - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $621,250</td>
</tr>
<tr>
<td>Description</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that 3 qualifying families will be helped with 2022 funding.</td>
</tr>
<tr>
<td>Location Description</td>
<td>City limits of Johnson City, TN</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions. Expected Resources of $621,250.93 - Includes $198,172.59 in 2022 allocation and $343,078.34 in carryover and $80,000 in projected Program Income.</td>
</tr>
<tr>
<td>15 Project Name</td>
<td>Sullivan County - Homeownership - HOME</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>First Time-Homeownership Opportunity</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $149,580</td>
</tr>
<tr>
<td>Description</td>
<td>Home-ownership/Down-payment Assistance projects for first time home buyers in Sullivan County.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that 3 qualified families will receive assistance in 2022.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Location Description</td>
<td>Sullivan County, TN</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Home-ownership/Down-payment Assistance projects for first time home buyers in Sullivan County. Expected resources of $149,580.46 includes $0 in 2022 allocation and $149,580.46 in carryover.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Sullivan County - Homeowner Rehab - HOME</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $547,013</td>
</tr>
<tr>
<td>Description</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that two qualifying projects will be completed with 2022 funding.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Sullivan County, TN</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions. Expected resources of $547,013.81 include $156,256.82 in 2022 allocation and $390,756.99 in carryover.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Washington County - Homeownership - HOME</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>First Time-Homeownership Opportunity</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td>Project Name</td>
<td>Funding</td>
</tr>
<tr>
<td>------------------------------</td>
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</tr>
<tr>
<td>18</td>
<td>HOME: $51,795</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>19</td>
<td>HOME: $428,186</td>
</tr>
<tr>
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<tr>
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<td></td>
</tr>
</tbody>
</table>

Location Description: Washington County, TN

Planned Activities: These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families in Washington Co.

Expected resources of $51,795.85 include $15,000.00 in 2022 allocation and $36,795.85 in carryover.

Expected resources of $438,186.98 include $104,490.51 in 2022 allocation and $323,696.47 in carryover.
<table>
<thead>
<tr>
<th><strong>Goals Supported</strong></th>
<th>First Time-Homeownership Opportunity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>First-time homeownership opportunity</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $35,040</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Home-ownership / down-payment assistance projects for first-time home buyers in Bluff City.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Staff estimates that 1 qualifying family will be helped with 2022 funding.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>City limits of Bluff City, TN</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Home-ownership / down-payment assistance projects for first-time home buyers in Bluff City. Expected resources of $35,040 include $0 in 2022 allocation and $35,040.00 in carryover.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Bluff City - Homeowner Rehab - HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>HOME: $85,226</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2023</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Staff estimates that 1 qualifying family will receive help with 2022 funds.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>City limits of Bluff City, TN</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to make necessary repairs to owner-occupied housing units for qualifying individuals/families, including reconstructions. Expected resources of $85,226.39 includes $10,000.00 2022 allocation and $75,226.39 in carryover.</td>
</tr>
<tr>
<td>-------------------</td>
<td>--</td>
</tr>
<tr>
<td>Project Name</td>
<td>CHDO Set-aside - 2022</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>First Time-Homeownership Opportunity Rental Housing Opportunities Single-Family Housing Development Neighborhood Revitalization</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>First-time homeownership opportunity Expanded rental housing opportunities Single-family housing development</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $696,365</td>
</tr>
<tr>
<td>Description</td>
<td>These funds will be used to partner with an area Community Housing Development Organization (CHDO) for affordable rental projects and affordable new construction projects in the Consortium footprint.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Staff estimates that 4 qualifying families will be helped with CHDO set-aside funding.</td>
</tr>
<tr>
<td>Location Description</td>
<td>TBD - HOME Consortium Footprint</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>These funds will be used to partner with an area Community Housing Development Organization (CHDO) for affordable rental projects in the Consortium footprint. Project is TBD. Expected resources $185,831.55 is the 15% min required by HUD for 2022 HUD year. CHDO Carry-over funding for 2021 - $166,161.15, 2020 - $170,476.35, 2019 - $152,957.10 - 2018 $20,938.85 have not been committed but the Consortium is working very hard to get a prospect for CHDO funding.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Bristol, TN - Administration - HOME</td>
</tr>
<tr>
<td>22</td>
<td>Target Area</td>
</tr>
<tr>
<td>----</td>
<td>-------------</td>
</tr>
</tbody>
</table>
| **Goals Supported** | Homeowner Rehabilitation  
First Time-Homeownership Opportunity  
Rental Housing Opportunities  
At-risk supportive housing development /TBRA  
Single-Family Housing Development  
Neighborhood Revitalization  
Public Services  
Homeless Assistance |

| **Needs Addressed** | Homeowner Rehabilitation  
First-time homeownership opportunity  
Expanded rental housing opportunities  
Permanent, supportive housing for at-risk  
Single-family housing development  
Public Service Agencies  
Homeless Services  
Economic Development  
Public Improvements and Infrastructure |

| **Funding** | HOME: $43,360 |
| **Description** | Funds will be used to help administer the Northeast Tennessee/Virginia HOME Program. |
| **Target Date** | 6/30/2023 |
| **Estimate the number and type of families that will benefit from the proposed activities** | TBD |
| **Location Description** | Consortium footprint |
| **Planned Activities** | Funds will be used to help administer the Northeast Tennessee/Virginia HOME Program. |

<table>
<thead>
<tr>
<th>23</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Name</strong></td>
<td>FTDD - Administration - HOME</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
</tbody>
</table>
| Goals Supported                  | Homeowner Rehabilitation  
|                                 | First Time-Homeownership Opportunity  
|                                 | Rental Housing Opportunities  
|                                 | At-risk supportive housing development /TBRA  
|                                 | Single-Family Housing Development  
|                                 | Neighborhood Revitalization  
|                                 | Public Services  
|                                 | Homeless Assistance  
| Needs Addressed                 | Homeowner Rehabilitation  
|                                 | First-time homeownership opportunity  
|                                 | Expanded rental housing opportunities  
|                                 | Permanent, supportive housing for at-risk  
|                                 | Single-family housing development  
|                                 | Public Service Agencies  
|                                 | Homeless Services  
|                                 | Economic Development  
|                                 | Public Improvements and Infrastructure  
| Funding                         | HOME: $80,527  
| Description                     | Funds will be used to help administer the Northeast Tennessee/Virginia HOME Program.  
| Target Date                     | 6/30/2023  
| Estimate the number and type of families that will benefit from the proposed activities | TBD  
| Location Description            | Consortium Footprint  
| Planned Activities              | Funds will be used to help administer the Northeast Tennessee/Virginia HOME Program.  
| 24 Project Name                 | YWCA Children's Center - Public Service - CDBG  
| Target Area                     |  
| Goals Supported                 | Public Services  
| Needs Addressed                 | Public Service Agencies  
| Funding                         | CDBG: $25,000  

Annual Action Plan  
2022  

OMB Control No: 2506-0117 (exp. 09/30/2021)
## Description

The City of Bristol, TN will allocate funding to the YWCA to meet community needs. The City of Bristol, TN has earmarked CDBG funding for the 2022 HUD year for the YWCA's Children's Center. All of the work program will benefit low to moderate income families. The Children's Center is expected to help 12 families with affordable childcare so parents/caregivers can work. This project is a Public Service project for 2022.

## Target Date

### Estimate the number and type of families that will benefit from the proposed activities

12 families are expected to benefit from services provided by the YWCA.

## Location Description

City limits of Bristol, TN.

## Planned Activities

The City of Bristol, TN will allocate funding to the YWCA to meet community needs. The City of Bristol, TN has earmarked CDBG funding for the 2022 HUD year for the YWCA's Children's Center. All of the work program will benefit low to moderate income families. The Children's Center is expected to help 12 families with affordable childcare so parents/caregivers can work. This project is a Public Service project for 2022.
AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Bristol, TN CDBG and the Northeast Tennessee/Virginia HOME Consortium have always directed funding to helping qualifying individuals & families within the City limits/Consortium boundaries.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bristol, TN</td>
<td>11%</td>
</tr>
<tr>
<td>Bristol, VA</td>
<td>9%</td>
</tr>
<tr>
<td>Kingsport</td>
<td>23%</td>
</tr>
<tr>
<td>Johnson City</td>
<td>27%</td>
</tr>
<tr>
<td>Bluff City</td>
<td>Flat $10,000.00</td>
</tr>
<tr>
<td>Sullivan County</td>
<td>17%</td>
</tr>
<tr>
<td>Washington County</td>
<td>13%</td>
</tr>
<tr>
<td>Administration</td>
<td>10%</td>
</tr>
</tbody>
</table>

Table S - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Housing needs and public services will be addressed citywide because of the nature of the projects themselves. They will serve income-eligible persons with the greatest need. Infrastructure improvements will be made in low-income areas of the City. Public service funds will be used for presumed benefit/limited clientele persons.

The Northeast Tennessee/Virginia HOME Consortium utilizes the most recent HOME Consortia Percentage Report to make allocations to each member based on the percentages provided by HUD. These percentages are applied once the admin and CHDO sub funds have been applied. Most recently the % is as follows;

- CHDO Set-aside - 15% min
- Bristol, TN - 11%
- Bristol, VA - 9%
- Kingsport - 23%
- Johnson City - 27%
- Bluff City - Flat $10,000.00
- Sullivan County - 17%
- Washington County - 13%
- Administration - 10%

Discussion

Johnson City, Tennessee receives the largest percentage (27%) of the HOME allocation. Johnson City has the largest population with more than 67,000 households and approximately 20.91% poverty rate. There is a citywide need for decent housing, neighborhood restoration and services due to the low
income of the area and the inability of homeowners to make necessary repairs to their homes.
Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

Affordable Housing Goals:

Bristol, Tennessee CDBG funds will be used to rehab 8 single-family units and Bristol, TN HOME funds will be used to assist 2 low-income families into homeownership and 1 possible reconstruction.

HOME Consortium: Consortium 2022 allocation funds of $1,107,741.00 plus prior year funds will be utilized by the remaining members of the Consortium to complete at least six (6) reconstructions and two (2) major rehab projects for low-income households as well as assist at least six (6) low-income families into homeownership.

The "One-Year Goals for the Number of Households Supported Through" chart below only reflects Bristol, Tennessee CDBG Goals only.

HOME CHDO funds will be subfunded to a Community Housing Development Organization(s) for HOME-eligible project.

The process for soliciting & funding applications is generally on a first come first served basis, unless the need is urgent.

Homeowners who apply for this assistance do so voluntarily and with the understanding that they are not being displaced under HUD’s Acquisition, Relocation and Displacement Policy. They may be required to find alternative housing during the time period of the rehabilitation project. In some cases, a rehab project may not include the disturbance of lead paint surfaces; however, the City may still deem it in the best interests of the homeowner to find alternative housing with a family member or friend in order that the contractor may expedite the project. This program does not fund the expense of temporary housing for each family.

Detailed information may be obtained from any of the Community Development or Development Services offices in the area including Bristol, Kingsport and Johnson City for the HOME Consortium program, First Tennessee Development District and each City website also has basic program information, applications and income guidelines.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
<td>25</td>
</tr>
<tr>
<td>Non-Homeless</td>
<td>20</td>
</tr>
<tr>
<td>Special-Needs</td>
<td>0</td>
</tr>
</tbody>
</table>

Annual Action Plan
2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
### One Year Goals for the Number of Households to be Supported

| Total | 45 |

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

### One Year Goals for the Number of Households Supported Through

<table>
<thead>
<tr>
<th>Support Requirement</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
<td>0</td>
</tr>
<tr>
<td>The Production of New Units</td>
<td>2</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
<td>16</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>18</td>
</tr>
</tbody>
</table>

**Table 7 - One Year Goals for Affordable Housing by Support Type**

### Discussion

**One-Year Goals for Fair Housing Enforcement are as follows:**

Local jurisdictions follow the State of Tennessee and Virginia Fair Housing Ordinance in adjudicating fair housing issues. All Tennessee members of the Consortium receive services from the East Tennessee Legal Services agency and the Knoxville and Richmond area HUD offices to address the most serious fair housing issues.

Each of the Cities within the Consortium have previously adopted a Fair Housing Ordinance that prohibits discrimination in housing practices and incorporates provisions of the Civil Rights Act of 1964, the Fair Housing Act of 1968 and the Fair Housing Amendments Act of 1988. The documents include protection for all citizens regardless of race, color, sex, religion, national origin, disability or familial status.

Presently, there are no private organizations in the community that address fair housing issues or provide fair housing services. Most agencies within the area tend to provide little more than referral services.

Each jurisdiction under the HUD program guidelines provides informational programs to the public through printed material, public notices and local media advertising. The local Board of Realtors in each area of the Consortium, as well as the Mortgage Bankers Association, also provides written materials to the public and to their housing clients.

The Consortium’s Administrative Agent, the First Tennessee Development District, provides informational programs to area realtors, lenders and appraisers in order to better educate our partners with regards to fair housing practices.
Public awareness and education of Fair Housing Laws are a continuing activity conducted by staff. These activities include interviews with the media, distribution of informational brochures, display of Fair Housing posters and publication of information and advertisements to make the general public more aware of Fair Housing issues. Each year, resolutions designating April as Fair Housing Month are passed by local governing bodies.

Legal Aid of East Tennessee (LAET) is the agency to which the majority of discrimination claims are directed. They report that the greatest number of discriminatory practices involve race and familial status (women with children). Statistical information regarding number of complaints received and their resolution is available from Legal Aid of East Tennessee. LAET has conducted training sessions with landlords and key housing providers and their staff (housing authorities), as well as with tenants, reviewing the Landlord Tenant Act. Regular Fair Housing Act outreach to voucher recipients at Kingsport Housing & Redevelopment Authority and to the Bristol Tennessee Housing Authority is conducted. Voucher landlords in both Bristol and Kingsport have been trained on the Fair Housing Act as have the staff members. Additionally, the landlords and tenants in Johnson City have received training on the Fair Housing Act in a cooperative effort with the Johnson City courts. Special efforts at outreach regarding the Fair Housing Act have been made to the HOPE VI tenants in Kingsport with the assistance of the Central Baptist Church.

Through these educational programs and services, we are striving to provide information to any who feel they may be experiencing discrimination, whether it be the disabled, the elderly, or those in any of the fair housing protected classes of people.
AP-60 Public Housing - 91.420, 91.220(h)

Introduction

There are 4 Public Housing Authorities within the Consortium’s jurisdiction. None of the Consortium’s member governments manage the public housing programs in their respective cities; however they do work together on community needs. Below is a description of the action that the PHAs will undertake. Consortium members individually and the Consortium proper mainly serve in an advisory role in carrying out these actions.

Actions planned during the next year to address the needs to public housing

The Public Housing Authorities within the Consortium area will continue to provide affordable rental housing to the very low and low-income families through good management, use of capital improvement funds to maintain units and while encouraging active resident initiative programs.

Bristol Housing is changing the HCV/S8 preferences to include those who are already housed, but in desperate need of assistance to stay where they are. This update will help Bristol Housing to better utilize funding which is not being expended due to voucher-holders being unable to find affordable housing (especially 1BR units).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Public Housing Authorities, through their Section 8 Assistance Program will continue to expand opportunities for affordable rental housing as well as assisting with homebuyer opportunities through their Section 8 to Homeownership Voucher Program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

No PHA within the Consortium is designated “troubled”.

Discussion

The Consortium area has well respected Public Housing Agencies who go above and beyond to help citizens.
AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The Northeast Tennessee/Virginia HOME Consortium is authorized under Title I of the Housing and Community Development Act of 1974, as amended. Its mission is to identify gaps in housing and homeless services to determine projects for which the Consortium will use its resources to address priority needs. This includes services to the homeless and other special needs activities. Included in identified priorities are: developing transitional and special needs housing for at-risk households; assisting the expansion of support services for at-risk populations; maintain/develop adequate affordable housing units for the elderly, persons with physical and mental disabilities, veterans, etc.; support agencies that provide affordable daycare, health services, drug/alcohol dependency counseling, etc. Another goal of the Consortium and the Appalachian Regional Coalition on Homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The participating jurisdictions in the HOME Consortium plan to join ARCH in its efforts to aggressively outreach to all homeless populations living on the streets and in shelters who otherwise would not seek assistance and to help them receive a clinical assessment and referral for medical treatment of physical and psychiatric disorders including substance abuse; help with providing long-term transitional residential assistance, case management and rehabilitation; and help with employment assistance and linkage with available income supports and permanent housing.

Also many non-profit agencies within the Consortium footprint participate in the area's CoC (ARCH & People Inc.), these agencies play an important role in reaching work and working to help homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

Each participating jurisdiction has its own Salvation Army as well as at least one more rescue mission or faith-based shelter. Currently there is a minimally sufficient level of emergency shelter overall in the Consortium area, but additional ones could be utilized with longer stay times (average is 5 days) and available transportation to access available shelter. ARCH provides transportation as able. There are several transitional housing units in the area, but not nearly enough. The transitional housing programs in the area work; however, the Consortium area averages only one transitional housing unit for every three homeless persons. The Northeast Tennessee/Virginia HOME Consortium will work with Appalachian Regional Coalition on Homelessness and People Incorporated to help raise awareness, apply for funding, and other measures to increase the number of transitional housing units available as
As well as help these agencies build capacity to better serve the needs of the homeless population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Affordable permanent housing for those persons and families coming out of homelessness, shelters and transitional housing continues to be a challenge in the Northeast Tennessee/Virginia region. Much is needed in the way of affordable housing for homeless clients. Homeless clients with no income are the most difficult to house. Primary efforts have been in the area of rental housing rehabilitation and development, single-family rehabilitation and single-family homeownership opportunities. Over the past few years these efforts have been helped by additional funding from entities such as local HUD CDBG programs; HUD Housing Choice Rental Vouchers to very low, low and moderate income persons and households for affordable rental housing; HUD Supportive Permanent Housing through ARCH Continuum of Care Grant Program in partnership with local nonprofit housing providers; Habitat for Humanity; private for-profit entities and local faith-based service providers that have made commitments to develop permanent in collaboration with ARCH and local service providers.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Consortium includes the Cities of Bluff City (TN), Bristol (TN), Bristol (VA), Johnson City (TN), Kingsport (TN), Sullivan County (TN) and Washington County (TN). The Consortium was originally created and funded effective July 1, 2003. Prior to this time, HOME funds were received from the Tennessee Housing Development Agency (THDA). The Northeast Tennessee/Virginia HOME Consortium has identified gaps in housing and homeless services to determine the projects for which the Consortium will use its resources to address priority needs. • The expansion of first-time homeownership opportunities for very low, low and moderate income households; Increase housing and supportive services for successful re-entry into the community for clients coming out of incarceration for criminal offenses. • Expand opportunities for very low to moderate income homeowners to rehabilitate their homes to correct major code violations and thus preserve their housing; • Expand rental housing opportunities for very low to moderate income households; • Develop transitional and special needs housing for at-risk households; • Develop new single-family housing units.
within the Consortium; • Assist in the expansion of support services for the at-risk population; • Assist with economic development opportunities through the creation or expansion of job opportunities for low and moderate-income individuals.

Discussion

The biggest challenge homeless service providers face when trying to house homeless and especially chronically homeless individuals is area-wide lack of housing. There is no available Permanent Supportive Housing (PSH). Despite availability of Rapid Rehousing (temporary rental assistance in permanent housing), landlords are not willing to accept clients with chronic mental health conditions; criminal backgrounds; bad credit history; little or no income; legal issues; arrearage, destruction of property, etc., sex offenders, and chronic substance abuse. Case Managers are unable to guarantee financial assistance beyond the proscribed program duration – most RRH projects within ARCH CoC are short term (1-3 months) and few are mid-term (4-12 months) – making landlords adverse to entering into a one-year lease (program requirement). Landlord incentives provided by the CARE Act will hopefully allay these barriers, and ARCH CoC Lead is implementing a CoC-wide Landlord Incentive policy in accordance with HUD notice. This population would benefit from Transitional Housing, where case management can work with them to overcome these barriers, while preparing for Rapid Rehousing to Permanent Housing solutions.

Conversely, due to COVID-19 pandemic economic fallout, we have seen a huge influx of imminently homeless present for assistance. In light of the rental eviction moratorium ending and THDA allowing homeless prevention assistance, the bulk of the funding under the CARES act is targeted for both rental and financial assistance.
AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

There is a definite correlation between the rising cost of land, building materials and development costs as it relates to the lack of affordable housing in the Consortium area. All three of these factors have had a hand in driving up the cost of housing in the Consortium area putting it out of reach to the vast majority of low and moderate-income households. The Consortium members administer a number of ordinances and regulations that may in some ways be considered obstacles to affordable housing; however, each represents an integral part of administration for the greater good of the community.

The following regulations, codes and policies were examined and determined necessary elements for city-wide planning for public safety and welfare. However, as noted each incorporates some degree of impediments to affordable housing:

1. Zoning Regulations
2. Subdivision Regulations
3. New Home Construction Codes
4. Unsafe Building Abatement Code
5. Property Taxes - City and County
6. Utility Board Restrictions
7. Building Codes
8. Code Enforcement
9. Unfunded Mandates
10. Poor Credit History
11. Inadequate Paying Jobs.

The COVID-19 Pandemic has also created additional barriers to Affordable Housing due to supply chain issues and workforce.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the
return on residential investment

Efforts to remove barriers to affordable housing include the following:

Continuation of the Fair Housing Program to assure that every citizen has equal access to housing opportunities. Fair Housing Resolutions will be adopted declaring April Fair Housing Month. Bristol, Tennessee participates in a media project designed to enhance public awareness of Fair Housing laws. Johnson City conducts workshops, advertising and a complaint referral network to educate both providers of housing and those needing housing in our local community. Bristol, Virginia advertises on a local free public tv channel.

Land Use Controls - Planning Commissions will continue working to implement land-use controls that promote housing development in a safe, efficient manner that is harmonious with existing neighborhoods.

Zoning Ordinance - Board of Zoning Appeals shall monitor requests for zoning variances due to hardships imposed by specific zoning regulations to determine if existing regulations are unreasonable.

Building Codes - Continue to monitor the latest Building Codes for changes in restrictions which might be extraordinary and potentially unreasonable.

Infrastructure Requirements - The Planning and Engineering Departments will scrutinize the impact of infrastructure costs, along with utility fees and subdivision design requirements on the provision of affordable housing.

Discussion

Everyone needs a safe, livable and affordable place to call home. Through a variety of programs, policies, and partnerships, the City of Bristol has always been committed to working toward this end. Bristol, TN is a member of the Tennessee Affordable Housing Coalition.
AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Bristol, Tennessee and the HOME Consortium plan the following actions to help address the housing and community development needs of its residents, especially low/moderate income residents.

Actions planned to address obstacles to meeting underserved needs

Lack of available and sufficient resources is the main obstacle to meeting underserved needs - both financial and administratively. Bristol, Tennessee and the Northeast Tennessee/Virginia HOME Consortium will continue to collaborate with a number of human and social service agencies, ARCH, People Incorporated, public school systems, and other necessary organizations to identify potential resources for meeting the needs of its residents. Each community in the Consortium will continue to support the efforts of service agencies in order to maximize the use of available resources and to obtain additional ones whenever possible.

Actions planned to foster and maintain affordable housing

Bristol, Tennessee and the HOME Consortium will use the majority of its CDBG funds and all its HOME funds to rehabilitate low-to moderate income owner-occupied housing units, encourage potential homeowners to purchase homes, and work with local CHDO's to rehabilitate/create rental units to provide decent affordable housing. We will continue to partner with First Tennessee Development District, Eastern 8, People Inc., and other housing providers in order to maximize the funds we have available to provide substantial rehabilitation/reconstructions when necessary.

Actions planned to reduce lead-based paint hazards

In 2000, federal legislation was enacted to protect young children from lead-based paint hazards. The regulations set hazard reduction guidelines that include increased requirements for reducing lead in house dust. The members of the Consortium meet these requirements by taking the necessary steps outlined in the law to work with certified lead-based paint inspectors to ensure that all projects undertaken undergo visual assessments (homeownership), risk assessments and clearance examinations (rehabilitation). HUD certified lead paint contractors bid on the projects and follow all rules and regulations (safe work practices) associated with lead work.

The Consortium has had success in the past with being able to identify instances of possible lead-based paint poisoning within the Consortium boundaries. Through work with our local housing authorities and local health departments, we have implemented a process of information dissemination to housing authority residents and the general public using HUD and Department of Health and Human Services information concerning the hazards of lead-based paint. We have also established a policy in our rehabilitation program to perform visual risk assessments and clearances in any structure we intend to
rehabilitate and to require replacement paint and encapsulation in specifications in cases where older flaking paint is found. Visual assessments are performed for the Homeownership Program.

Contractors who perform rehabilitation projects have been trained in lead-safe work practices. EPA regulations for renovators require that contractors obtain additional certification. An additional booklet, "Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools" is being distributed along with the "Protect Your Family From Lead in Your Home" booklet.

Health Departments throughout the Consortium area participate in testing of children who have been identified as possibly being exposed to high levels of lead.

**Actions planned to reduce the number of poverty-level families**

Employment opportunities are key to reducing the number of households living in poverty. Often, the lack of education and/or skills training for many adults limit their employment potential. Just as often, lack of adequate paying jobs causes families in this area to live below the State and National income levels. Improving the economy within the Consortium area is an essential element in the antipoverty strategy. Kingsport's Economic Task Force, Bristol, Tennessee's Industrial Development Board, Bristol, Virginia's Economic Development Committee, and in Johnson City, the Washington County Economic Development Council are all working to increase opportunities for families living in poverty.

In 2004, the Sullivan County Economic Development Partnership was formed and is now known as NETWORKS. It is composed of the cities of Bluff City, Bristol, Kingsport and Sullivan County, Tennessee. The Partnership is a governmental entity that consolidates the economic development program for all of Sullivan County. This entity is charged with establishing, coordinating and implementing a comprehensive economic development agency whose purpose is to develop and implement an overall economic development strategic plan. The Partnership seeks to stimulate development in new manufacturing and services. Existing businesses, retain destinations/venues, small business and startups and support hospitality and tourism.

Objectives used to meet this goal involve the use of federal funds for homeownership assistance, rehabilitation of housing, infrastructure improvement, utility tap fees and PSAs to educate the general public about fair housing choice. Efforts will be coordinated with the local Housing Authorities Comprehensive Grant programs to provide rental units for low-to-income elderly, the disabled and families. Additionally, ARCH and others will coordinate with local agencies using Tennessee ESG funds to increase the amount and quality of emergency shelter accommodations for the homeless should the funds become available.

**Actions planned to develop institutional structure**

The institutional structure through which the Consolidated Plan for the Northeast Tennessee/Virginia HOME Consortium is implemented is as a partnership forged between private businesses, nonprofit
organizations, and public institutions. The key partners are public institutions, nonprofit organizations, and private development and lending institutions.

All members of the Northeast Tennessee/Virginia HOME Consortium continue solid, productive relationships with all agencies served and those that serve our communities. Advisory committees in Johnson City, Kingsport and Bristol provide advice and guidance on needs.

Bristol, Tennessee’s Community Development Office is responsible for carrying out the provisions of the Consolidated Plan for the Consortium and for its own CDBG Action Plan. Working in conjunction with its public and private partners, City staff distributes, monitors, and executes the functions of the Plan and reports on its progress to HUD. Coordination with other departments within City administration is essential to smooth delivery of services and the achievement of desired outcomes.

Primarily, the City’s strategies will be conducted with various partnerships it enjoys with public and private housing providers, service providers, shelters, and human services agencies. The City’s goal is to remain in close working relationships with all the above-mentioned agencies and entities in order to better serve our communities.

**Actions planned to enhance coordination between public and private housing and social service agencies**

As discussed in the Consolidated Plan, Bristol as well as the other HOME Participating Jurisdictions actively works to coordinate community development efforts between public and private housing and social service agencies. The strategies to address the gaps include the following:

- Strengthen the intake process and procedures of homeless persons to provide a clearer understanding of the services needed from partnering agencies;
- Work with housing providers, public and private partners to ensure potential homebuyers and/or renters are educationally equipped to shore the responsibilities of homeownership or renting by providing financial management, homebuyer education, budgeting, etc. in order to successful maintain housing;
- Work with service agencies by providing or accepting referrals, funding services when possible, determining individual/family specific needs and obtain them.

**Discussion**

N/A
Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.
3. The amount of surplus funds from urban renewal settlements
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan
5. The amount of income from float-funded activities

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

85.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No forms of investment other than ones already listed are planned to be used.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**RECAPTURE PROVISIONS:** The Northeast Tennessee/Virginia HOME Consortium has established recapture provisions for HOME-assisted homebuyer activities. The HOME rule does not impose long-term affordability or occupancy requirements associated with rehabilitation/reconstruction assistance to owner-occupied housing; however, the Consortium has imposed the requirements listed below.

**Homeownership** - The Consortium proposes to provide deferred payment, due-on-sale loans with a 10-year maturity date. These funds will be recaptured in full during the first five years if the property is sold. During the last five-year period, the funds will be forgiven 20% per year and recaptured accordingly. A Deed of Trust is the enforcement mechanism used to secure the recapture requirement. Homebuyers will also receive and sign a Recapture Acknowledgement form. The recapture amount is limited to the net proceeds available from the sale.

**Rehab/Reconstruction** - HOME funds will be used to make forgivable loans, with a minimum compliance period of five (5) years regardless of the level of HOME subsidy. The forgivable loan shall be reduced at the rate of 20% per year. Low and moderate-income single-family owner-occupied housing will benefit from the program in 2020-2024. Reconstruction of homes will result in a 15-year forgiven loan.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Please see above.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A
N/A
Citizen Participation Comments

Resolution No. 20-45
A Resolution Approving Amendments to the Community Development Block Grant
Citizen Participation Plan

WHEREAS, the City of Bristol, Tennessee receives Community Development Block
Grant funding from the Federal Department of Housing and Urban Development; and

WHEREAS, 24 C.F.R. § 91.105 requires that local jurisdictions adopt and maintain a
citizen participation plan that sets forth the jurisdiction's policies and procedures for citizen
participation, and complies with the requirements of § 91.105; and

WHEREAS, the City of Bristol's Citizen Participation Plan (the "Plan") was adopted in
1997; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was
passed by Congress and signed into law on March 27th, 2020 in order to provide relief for
Americans suffering the public health and economic impacts of COVID-19; and

WHEREAS, the CARES Act allows Citizen Participation Plans to be amended to comply
with the provisions of the CARES Act, which allows virtual participation by citizens and
shortened notice and comment periods for amendments that are necessary to prevent, prepare for,
and respond to coronavirus; and

WHEREAS the Community Development Advisory Committee held a public hearing on
June 9, 2020 where it considered the proposed amendments to the Plan; and

WHEREAS, a five-day comment period was advertised in a newspaper of general
 circulation for the City; and

WHEREAS, following the public hearing and comment period, the Community
Development Advisory Committee voted to recommend that City Council adopt amendments to
the Plan to conform to the CARES Act; and

WHEREAS, City Council wishes to accept the recommendation of the Community
Development Advisory Committee, and also wishes to adopt the amended and restated Plan
attached hereto as Exhibit A, the City of Bristol, Tennessee's Community Development
Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED by the City of Bristol, Tennessee, that the
recommendation of the Community Development Advisory Committee is accepted, and the
Community Development Citizen Participation Plan attached hereto as Exhibit A is hereby
adopted.
WHEREUPON, the Mayor declared the Resolution adopted, affixed a signature and the date thereto, and directed that the same be recorded.

Mayor
Date: 7/7/20

Tam E. Musick, City Recorder

Approved as to Form and Legality
this 30th day of June, 2020.

Danielle L. Smith, City Attorney
COMMUNITY DEVELOPMENT

CITIZEN PARTICIPATION PLAN

(COVID-19 Updates in RED)
CITY OF BRISTOL TENNESSEE

1.0 PURPOSE

The City of Bristol Tennessee Community Development Citizen Participation Plan represents a document and program that will actively seek the advice and input of the citizens of Bristol, Tennessee, in the preparation, administration and implementation of the Consolidated Plan. The Citizen Participation Plan shall be in compliance with Section 91.105 of the Department of Housing and Urban Development Final Rule and 24 CFR Part 5.

The express purpose of this Plan is to develop mechanisms to ensure the citizens of the City of Bristol Tennessee have an opportunity for ongoing citizen participation. It is also intended to establish procedures through which the Community Development staff and officials of the City of Bristol Tennessee may solicit and receive input from citizens, nonprofit organizations, and other interested parties and to give them an adequate opportunity to review and comment on the Community Development program and the goals, objectives, and projects in the Consolidated Plan/Action Plan.

The City shall make available to citizens, public agencies, and other interested parties information that includes the amount of assistance expected to be received (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate incomes.

2.0 METHODS OF APPROACH

Several approaches and techniques will be utilized to implement the Citizen Participation Plan. All methods shall retain the primary purpose of soliciting and receiving citizen input on the Community Development program, funds, objectives, and projects.
Development of the Consolidated Plan/Action Plan

The CARES Act made available additional funding in Community Development Block Grant Coronavirus (CDBG-CV) funds. The CARES Act added additional flexibility for both the CDBG-CV grant, and, in some cases, for the annual HUD 2019/2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 3 days; grantee may use virtual public hearings when necessary for public health reasons; the public services gap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations. The Secretary administers in connection with the use of CDBG-CV funds and HUD fiscal years 2019 and 2020 CDBG funds (except for requirements related to fair housing; nondiscrimination; labor standards; and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

These edits do not change current citizen participation policies but have been modified to allow for necessary expedited actions during times of declared disaster or emergencies.

The City shall encourage, in conjunction with consultation with public housing authorities, the participation of residents of public and assisted-housing developments in the process of developing and implementing the Consolidated Plan, along with other low-income residents of targeted revitalization areas in which the developments are located.
The Community Development staff shall contact other City departments, local agencies and organizations to assist in the identification of housing and Community Development needs, review proposed use of funds, and review program performance. Public agencies and other interested parties shall include, but not be limited to, Bristol Housing Authority, Main Street Bristol, Community Development Advisory Committee, and the Bristol Tennessee Regional Planning Commission. A description of each agency and current membership list is on file in the Community Development office.

As lead agency for the preparation of the Consolidated Plan, the Community Development Office has the primary responsibility for developing and implementing the Citizen Participation Plan.

Public Hearings

The City of Bristol, Tennessee, will conduct two Public Hearings each fiscal year. At each Public Hearing the citizens of Bristol, Tennessee, will be invited to participate for the purpose of obtaining their views, as well as those of public agencies and other interested parties. The Public Hearings will identify housing and community development needs, review proposed uses of funds, and review program performance for Bristol’s Community Development Programs.

*If virtual hearings are used, real-time interpretation and accommodation for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible. Also, the virtual hearing method will only be used in lieu of an in-person hearing if, at the discretion of the local health authorities, face-to-face social distancing and limit public gatherings for public health reasons.
1. Prior to the drafting of the Consolidated Plan, the City of Bristol will conduct a Public Hearing in September at the Community Development Advisory Committee (CDAC) meeting which is held the second Tuesday of each month (September through April) at 5:30 p.m. in the Fwell L. Easley Municipal Annex Building. This hearing will be advertised at least two weeks prior to the meeting in the local newspaper of general circulation in large print.

The purpose of the Public Hearing will be to obtain the views of citizens, public agencies and other interested parties regarding the identification of housing and community development needs within the City of Bristol and to respond to proposals and comments received from citizens. Interested parties are encouraged to comment on the Consolidated Plan at this Public Hearing or within thirty (30) days following the Public Hearing.

2. A second Public Hearing will be conducted in April by the City Council which meets the third Tuesday of each month at 7:00 p.m. in the Sister Community Center Auditorium.

This hearing will be advertised at least two weeks prior to the meeting in the local newspaper of general circulation in large print.

The outline will include information that includes the amount of assistance expected to be received (including grant funds) and program income and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.
Citizen comments on the proposed Consolidated Plan (Housing and community development needs and development of proposed activities) that have been received in writing or by telephone will be addressed, as well as any from those attending this meeting. City Council will adopt the proposed Plan at this meeting.

Once the proposed Consolidated Plan is drafted, it will also be made available at the Bristol Public Library with information directing interested parties to the Community Development Office, 104 Eighth Street, Bristol, Tennessee, where free copies of the complete Consolidated Plan may be obtained.

*For projects utilizing CDBG funding under HUD FY 2019-2020/City FY 2020-2021, and the CARES Act CDBG-CV funding, the Bristol, TN City may provide a 5 day notice/comment period for proposed amendments necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

**Performance Reports**

Citizens shall be given reasonable notice and an opportunity to comment on performance reports at the September Community Development Advisory Committee (CDAC) meeting. Notice of a Public Hearing shall be placed in the local newspaper of general circulation in large print allowing a fifteen-day comment period on the Performance Report. Any comments or views of citizens received in writing or orally shall be considered, summarized and attached to the Performance Report.

Once the Annual Performance Report is drafted, it will also be made available at the Bristol Public Library with information directing interested parties to the Community
Provisions for Participation

The Community Development Staff will ensure participation activities are designed to provide for and encourage the participation of all citizens with an emphasis placed on residents with low, very low, or extremely low household income who are most likely to be affected by the expenditure of housing and community development funds, particularly those living in slums and blighted areas and in areas where housing and community development funds may be spent. Participation is encouraged at all stages of the planning, development, and evaluation of housing and community development programs by all those who may be affected or wish to be involved in the process. Efforts will be made to assure that minorities, non-English-speaking persons, as well as persons with mobility, visual or hearing impairment have adequate assistance required to fully participate in the process. Anyone needing special assistance or interpretation may make special arrangements by contacting the Community Development Office at (423) 989-552.

The Citizen Participation Plan guarantees the availability of information and technical assistance for the citizens, public agencies and other interested parties, including those most affected to have the opportunity to receive information, review and submit comments on the proposed Consolidated Plan/Action Plan including the estimates of amounts of funds available and the estimated amount proposed to benefit low, very low, and extremely low income residents. The City shall also provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the City's Consolidated Plan/Action Plan and the use of assistance during the preceding five years per Section 91.20(h).
of the Final Rule, Community Development information can be procured from the Community Development Specialist, Building 1, Kenley Municipal Annex, 1104 Eighth Street, Bristol, Tennessee 37620 or by calling (423) 939-5521.

Displacement

Plans to minimize displacement and assist those displaced as a result of these activities shall be made available to all citizens, public agencies and other interested parties. Displacement shall be minimized by working with citizens to provide adequate housing through the Home Ownership Program. Where voluntary acquisition is involved, the HUD-approved City Acquisition and Relocation Guidelines (clashed) shall be invoked; where involuntary acquisition is involved, the Federal Acquisition and Relocation Guidelines shall be invoked.

3.0 COMMUNITY-WIDE AND PROJECT AREA ACTIVITIES

In keeping with the scope of the Community Development program, the City of Bristol, Tennessee has established and will utilize the Community Development Advisory Committee (CDAC) to provide broad citizen representation of the City concerning the Community Development program, goals, objectives and projects.

* It is the responsibility of the City of Bristol, Tennessee CDAC to act as a communication link between the citizens of the City and the Community Development staff.

* The CDAC should make every effort to gather information regarding concerns of the citizens in regard to Community Development and to communicate these concerns to the appropriate City officials.
The Community Development staff will disseminate project information to the Bristol CDAC and to other interested citizens. The Bristol CDAC will actively assist the Community Development staff in developing the Consolidated Plan. The members of the Bristol CDAC will bring to the attention of the Community Development staff those situations which may be particular to the City, including special needs and specific problems, and will identify housing and Community Development needs, use of funds, and program performance. The Bristol CDAC meetings will be open to the public and conducted on a regular basis. A copy of the Bylaws of the Bristol CDAC is attached to this Plan which explains the committee’s organization and operation.

The City of Bristol Tennessee Citizen Participation Plan will utilize other citizen groups, including the Bristol Interagency Council and the Bristol Tennessee Regional Planning Commissioner, to provide ongoing opportunity to comment on the Community Development program, goals, objectives, and projects, in keeping with the scope of the Consolidated Plan. Discussion will be conducted at the Interagency Council meetings in an effort to identify housing and community development needs, review proposed use of funds and review program performance on an annual basis. The Community Development staff will assure that special procedures will be utilized to assist low and moderate income persons, elderly, handicapped, and non-English-speaking persons serving on or attending meetings dealing with Community Development issues and to afford them access to information and materials concerning the Consolidated Plan.

4.0 COMPLAINTS

The City of Bristol Tennessee shall take appropriate and practicable measures to resolve
complaints from citizens when received by correspondence or telephone call with regard to the Consolidated Plan, amendments and Performance Report. The City shall provide a timely, substantive written response to every written citizen complaint within fifteen (15) working days.

5.0 AMENDMENTS

Prior to the adoption of any substantial change, citizens shall be given reasonable notice and an opportunity to comment on substantial amendments. A change to the Consolidated Plan will not be considered as a substantial amendment unless the change results in the elimination of a category of activity not included in the Consolidated Plan, the elimination or addition of a targeted area of service, a change in the category of beneficiary or eligibility criteria, a substantial change in the method of distribution of funds (a transfer exceeding twenty percent of the annual grant) as described in the Consolidated Plan or a change in the allocation of priorities established by the Plan. Any substantial change shall be advertised in the local newspaper of general circulation in large print. A period of time, not less than 30 days, shall be designated in which to receive comments on the substantial change before such amendment is implemented. Any comments or views of citizens, received in writing or orally, regarding a substantial amendment shall be summarized, with both positive and negative viewpoints, and such summary shall be attached to the substantial amendment of the Consolidated Plan.

"The CDBG-CAF Act made available additional funding in Community Development Block Grant Coronavirus (CDBG-CV) grants. The CDBG-CAF Act adds additional flexibility for both the CDBG CV grant and, in some cases, for the annual II. The FY2019-City’s FY2020 CDBG-CV grant in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public
services cap is suspended during the emergency, and States and local governments may
reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative
requirements of statutes and regulations the Secretary administers in connection with the use of
CDBG-CV funds and HUD Fiscal year 2019 and 2020 CDBG funds (except for requirements
related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and
alternative requirements can be granted when necessary to expedite and facilitate the use of funds
to prevent, prepare for, and respond to coronavirus.

These edits do not change current citizen participation policies but have been modified to
allow for necessary expedited actions during times of declared disaster or emergencies.

6.0 PLAN AMENDMENT

This Plan may be amended from time to time in order to enhance the process for
encouraging constructive citizen participation in the Comprehensive Plan program, goals,
objectives and projects. Prior to publication of this Plan and/or substantial amendment, the
citizens of Bristol, Tennessee, nonprofit organizations, public agencies and other interested
parties shall be invited to comment on the Plan/Amendments by notification in the Bristol
Herald Courier, a newspaper of general circulation. This Plan will be made public in a format
accessible to persons with disabilities, upon request.

*For projects utilizing CDBG funding under HUD FY 2019-2020/City FY 2020-
2021, and the CARES Act CDBG-CV funding, the Bristol, TN City may provide a 5-day
notice/comment period for proposed amendments necessary to expedite and facilitate the use
of funds to prevent, prepare for, and respond to coronavirus.
The City of Bristol, Tennessee is fully committed to the use of the Citizen Participation Plan.

Adopted by the Community Development Advisory Committee 1/10/95

Adopted by Bristol, Tennessee City Council 3/7/97

Revised Pages 1-6 for clarity 8/97

Revised by Staff for clarity 12/17

COVID-19 Updates/Revisions 3/20

Displayed for Public Viewing & Comment 3/27/20 6/12/20

Presented to CDAC for Public Hearing 6/6/20

Will be considered for adoption by the Bristol, TN City Council 7/7/20
CITIZEN PARTICIPATION PLAN

NORTHEAST TENNESSEE/VIRGINIA HOME CONSORTIUM

MARCH 2003
1.0 PURPOSE

The Citizen Participation Plan for the Northeast Tennessee/Virginia HOME Consortium represents a document and program that will actively seek the advice and input of the citizens residing within the Consortium boundaries in the preparation, administration and implementation of HOME and Community Development Block Grant programs. The Citizen Participation Plan shall be in compliance with Section 91.105 of the Department of Housing and Urban Development Final Rule.

The express purpose of this Plan is to develop mechanisms to ensure the citizens of the City of Bristol, Tennessee have an opportunity for ongoing citizen participation. It is also intended to establish procedures through which the members of the Consortium may solicit and receive input from citizens, nonprofit organizations, and other interested parties and to give them an adequate opportunity to review and comment on the Community Development program and the goals, objectives and projects in the Consolidated Plan/Action Plans.

The Consortium shall make available to citizens, public agencies, and other interested parties information that includes the amount of assistance expected to be received (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.

2.0 METHODS OF APPROACH

Several approaches or techniques will be utilized to implement the Citizen Participation Plan. All methods shall retain the primary purpose of soliciting and receiving citizen input for the HOME and CDBG programs, goals, objectives and projects.

Development of the Consolidated Plan/Action Plan

The Consortium shall encourage, in conjunction with consultation with public housing authorities, the participation of residents of public and assisted-housing developments in the process of developing and implementing the Consolidated Plan, along with other low-income residents of targeted revitalization areas in which the developments are located.

The Community Development staff members within the Consortium shall contact other City departments, local agencies and organizations to assist in the identification of housing and Community Development needs, review proposed use of funds, and review program performance. Public agencies and other interested parties shall include, but not be limited to, public housing authorities, community development advisory committees, nonprofit service providers, local government commissions and other interested parties.

As lead agency for the preparation of the Consolidated Plan, the City of Bristol, Tennessee, has the primary responsibility for developing and implementing the Citizen Participation Plan.
Public Hearings

The members of the Consortium, will conduct two Public Hearings each fiscal year. At each Public Hearing, citizens will be invited to participate for the purpose of obtaining their views, as well as those of public agencies and other interested parties. The Public Hearings will identify housing and community development needs, review proposed uses of funds, and review program performance associated with the HOME and CDBG Programs.

1. Prior to the drafting of the Consolidated Plan, a Public Hearing will be conducted at a location serving each of the members of the Consortium. These hearings will be advertised at least two weeks prior to the meetings in the local newspaper of general circulation in large print.

The purpose of the Public Hearing will be to obtain the views of citizens, public agencies, and other interested parties regarding the identification of housing and community development needs and to respond to proposals and comments received from citizens. Interested parties are encouraged to comment on the Consolidated Plan at this Public Hearing or within thirty (30) days following the Public Hearing.

2. A second Public Hearing will be conducted by the governing body of each member of the Consortium, once a draft of the Plan has been prepared.

This hearing will be advertised at least two weeks prior to the meeting in the local newspaper of general circulation in large print.

The notice will include information that includes the amount of assistance expected to be received (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.

Citizen comments on the proposed Consolidated Plan (housing and community development needs and development of proposed activities) that have been received in writing or by telephone will be addressed, as well as any from those attending this meeting. The governing body will adopt the proposed Plan at this meeting.

Once the proposed Consolidated Plan is drafted, it will also be made available at public locations, i.e., Public Library, with information directing interested parties to the appropriate office where free copies of the complete Consolidated Plan may be obtained.

Performance Reports

Citizens shall be given reasonable notice and an opportunity to comment on performance reports at a Public Hearing. Notice of such Public Hearing shall be placed in the local newspaper of general circulation in large print allowing a fifteen-day comment period on the Performance
Report. Any comments or views of citizens received in writing or orally shall be considered, summarized and attached to the Performance Report.

Once the Annual Performance Report is drafted, it will also be made available at public locations with information directing interested parties to the applicable Community Development Office.

**Provisions for Participation**

The Community Development staff will ensure participation activities are designed to provide for and encourage the participation of all citizens with an emphasis placed on residents with low, very low or extremely low household income who are most likely to be affected by the expenditure of housing and community development funds, particularly those living in slum and blighted areas and in areas where housing and community development funds may be spent. Participation is encouraged at all stages of the planning, development and evaluation of housing and community development programs by all those who may be affected or wish to be involved in the process. Efforts will be made to assure that minorities, non-English-speaking persons, as well as persons with mobility, visual or hearing impairment have adequate assistance required to fully participate in the process. Anyone needing special assistance or interpretation may make special arrangements by contacting the Community Development Office in their area.

The Citizen Participation Plan guarantees the availability of information and technical assistance for the citizens, public agencies and other interested parties, including those most affected to have the opportunity to receive information, review and submit comments on the proposed Consolidated Plan/Action Plan including the estimates of amounts of funds available and the estimated amount proposed to benefit low, very low, and extremely low income residents. The Consortium members shall also provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the Consolidated Plan/Action Plan and the use of assistance during the preceding five years per section 91.105(h) of the Final Rule. Community Development information can be procured from the members of the Consortium.

**Displacement**

Plans to minimize displacement and assist those displaced as a result of these activities shall be made available to all citizens, public agencies and other interested parties. Displacement shall be minimized by working with citizens to provide adequate housing through the Home Ownership Program. Where involuntary acquisition is involved, the local HUD-approved Acquisition and Relocation Guidelines shall be invoked; where involuntary acquisition is involved, the Federal Acquisition and Relocation Guidelines shall be invoked.

**3.0 COMMUNITY-WIDE AND PROJECT AREA ACTIVITIES**
In keeping with the scope of the HOME and CDBG Programs, the Consortium has established and will utilize the Community Advisory Committees or a local governing body, if no advisory group exists, to provide broad citizen representation of the Consortium concerning the HOME and CDBG goals, objectives and projects.

* It is the responsibility of the group or governing body to act as a communication link between the citizens of the Consortium and the Community Development staff.

* The group or governing body should make every effort to gather information regarding concerns of the citizens in regard to HOME and CDBG projects and to communicate those concerns to the appropriate officials.

* The group and/or governing body will disseminate project information to the Community Advisory groups and to other interested citizens. They shall bring to the attention of the members of the Consortium those situations which may be particular to the locality, including special needs and specific problems, and will identify housing and community development needs, use of funds, and program performance. Meetings will be open to the public and conducted on a regular basis. A copy of the Bylaws of the Northeast Tennessee/Virginia HOME Consortium is attached to this Plan which explains the Consortium's organization and operation.

The Citizen Participation Plan for the Northeast Tennessee/Virginia HOME Consortium will utilize other citizen groups that operate in each of the localities to provide ongoing opportunity to comment on the HOME and CDBG programs, goals, objectives and projects in keeping with the scope of the Consolidated Plan. Discussion will be conducted in an effort to identify housing and community development needs, review proposed use of funds and review program performance on an annual basis. The Community Development staff will ensure that special procedures will be utilized to assist low and moderate income persons, elderly, handicapped, and non-English-speaking persons serving on or attending meetings dealing with HOME and CDBG issues and to afford them access to information and materials concerning the Consolidated Plan.

4.0 COMPLAINTS

All appeals of administrative decisions by the Consortium or requests for dispute resolution relating to Consortium activities shall be in writing and submitted to the First Tennessee Development District. The Consortium shall review the matter at the next regularly scheduled meeting and shall respond in writing within thirty (30) days of the decision.
5.0 AMENDMENTS

Prior to the adoption of any substantial change, citizens shall be given reasonable notice and an opportunity to comment on substantial amendments. A change to the Consolidated Plan shall be considered as a substantial amendment when the Consortium:

1. Makes a substantial change in its allocation priorities or a substantial change in the method of distribution of funds.
2. Decides to carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Action Plan; or
3. Substantially changes the purpose, scope, location or beneficiaries of an activity.
4. A transfer of funds exceeding twenty percent of the annual grant as described in the Consolidated Plan or a change in the allocation of priorities established by the Plan.

Any substantial change shall be advertised in local newspapers of general circulation in large print. A period of time, not less than 30 days, shall be designated in which to receive comments on the substantial change before such amendment is implemented. Any comments or views of citizens, received in writing or orally, regarding a substantial amendment shall be summarized with both positive and negative viewpoints, and such summary shall be attached to the substantial amendment of the Consolidated Plan.

6.0 CITIZEN PARTICIPATION PLAN AMENDMENT

The Citizen Participation Plan may be amended from time to time in order to enhance the process for encouraging constructive citizen participation in the Comprehensive Plan program, goals, objectives and projects. Prior to publication of this Plan and/or substantial amendment, the residents of the Consortium, nonprofit organizations, public agencies and other interested parties shall be invited to comment on the Plan/Amendments by notification in a local newspaper of general circulation. This Plan will be made public in a format accessible to persons with disabilities, upon request.

The members of the Northeast Tennessee/Virginia HOME Consortium are fully committed to the use of the Citizen Participation Plan.

Resolution No. 22-30

A Resolution Adopting a Community Development Block Grant Action Plan and Approving the Submission of the Action Plan to the U.S. Department of Housing and Urban Development to Request CDBG Grant Funding and HOME Funding in 2022-2023

WHEREAS, the U.S. Department of Housing and Urban Development makes funds available annually to the City of Bristol as an entitlement community; and

WHEREAS, the City of Bristol allocates funds annually to HUD-eligible projects within the City; and

WHEREAS, the City Council must approve the FY 2022-2023 CDBG/HOME Action Plan; and

WHEREAS, the City Manager recommends adoption of the FY 2022-2023 Action Plan; and

WHEREAS, the City Manager recommends submission of the Action Plan to the U.S. Department of Housing and Urban Development for CDBG/HOME grant funds, which at the time of adoption of this resolution are estimated to be $214,415.00 in Community Development Block Grant funds and $1,107,741.00 in HOME Entitlement Funds.

NOW, THEREFORE, BE IT RESOLVED by the City of Bristol, Tennessee, that the recommendation of the City Manager is accepted, and the 2022-2023 CDBG/HOME Action Plan and the submission of the Action Plan to the U.S. Department of Housing and Urban Development for an estimated $214,415.00 in Community Development Block Grant Funds and an estimated $1,107,741.00 in HOME Entitlement Funds, are hereby approved.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all certifications and assurances, as well as other grant documents, as needed to comply with CDBG and HOME Program requirements.

WHEREUPON, the Mayor declared the Resolution adopted, affixed a signature and the date hereeto, and directed that the same be recorded.

[Signature]
Matlins Carlisle
Mayor
Date: 5/13/12

Annual Action Plan
2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
Grantee SF-424's and Certification(s)

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<td>□ Application</td>
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<td>□ Construction Change/Correction Application</td>
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<td>□ Revision</td>
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Annual Action Plan

2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
### Application for Federal Assistance SF-424

*9. Type of Applicant 1: Select Applicant Type:

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* Other (Specify):  

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**10. Name of Federal Agency:**  

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**11. Catalog of Federal Domestic Assistance Number:**  

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**14. Areas Affected by Project (Cities, Counties, States, etc.):**  

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**15. Descriptive Title of Applicant's Project:**  

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<tr>
<td>Housing and Urban Development programs aimed at stabilizing the homeless and improving neighborhood quality of life through home, housing, and educational improvements.</td>
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Add supporting documents as specified in agency instructions.  

| Add Attachments, Delete Attachments, View Attachments |

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**Annual Action Plan**  

2022
Application for Federal Assistance SF-424

18. Congressional Districts:

* Applicant: [Name]
* Program/Project: [Name]

19. Is Application Subject to Review By State Under Executive Order 12275 Process?

- [ ] This application was made available to the State under the Executive Order 12275 Process for review.
- [ ] Program subject to E.O. 12275 but has not been selected by the State for review.
- [ ] Program is not covered by E.O. 12275.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- [ ] Yes
- [x] No

21. "By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21, Section 1081)

- [x] I AGREE

* The list of certifications and assurances, or in Internet sites where you may obtain it, is contained in the announcement or agency guidelines.

Authorized Representative:

* First Name: [Name]
* Last Name: [Name]
* Title: [Title]
* Phone: [Number]
* Fax: [Number]
* Email: [Email]

* Signature of Applicant and Representative: [Signature]
* Date Signed: [Date]
ASSURANCES - CONSTRUCTION PROGRAMS

1. I have read and understood the terms and conditions of the Assistance Agreement and accept the terms and conditions as outlined in the agreement.

2. I will comply with all applicable laws, regulations, and guidelines, including but not limited to, the American with Disabilities Act (ADA) and the Federal Acquisition Regulation (FAR).

3. I will maintain accurate and complete records and report any changes in the scope of work as required by the terms of the Assistance Agreement.

4. I will provide all required reports and documentation in a timely manner.

5. I will immediately notify the Agency of any changes in the key personnel involved in the project.

6. I will comply with all environmental regulations and obtain all necessary permits and approvals.

7. I will ensure that all work is performed in accordance with the approved plans and specifications.

8. I will comply with all safety requirements and ensure that all workers are properly trained.

9. I will comply with all labor and wage regulations and ensure that all workers are paid in accordance with Federal law.

10. I will comply with all provisions of the Equal Employment Opportunity (EEO) Act.

11. I will comply with all provisions of the Civil Rights Act of 1964.

12. I will comply with all provisions of the False Claims Act.

13. I will comply with all provisions of the Safe Drinking Water Act.

14. I will comply with all provisions of the Occupational Safety and Health Act.

15. I will comply with all provisions of the Workers Compensation Act.

16. I will comply with all provisions of the Federal Water Pollution Control Act.

17. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

18. I will comply with all provisions of the Federal Mine Safety and Health Act.

19. I will comply with all provisions of the Federal Housing Act.


22. I will comply with all provisions of the Federal Communications Commission Act.

23. I will comply with all provisions of the Federal Securities Act.

24. I will comply with all provisions of the Federal Election Campaign Act.

25. I will comply with all provisions of the Federal Motor Carrier Safety Act.

26. I will comply with all provisions of the Federal Aviation Act.

27. I will comply with all provisions of the Federal Maritime Act.


29. I will comply with all provisions of the Federal Power Act.

30. I will comply with all provisions of the Federal Trade Commission Act.

31. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

32. I will comply with all provisions of the Federal Housing Act.

33. I will comply with all provisions of the Federal Trade Commission Act.

34. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

35. I will comply with all provisions of the Federal Housing Act.

36. I will comply with all provisions of the Federal Trade Commission Act.

37. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

38. I will comply with all provisions of the Federal Housing Act.


40. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

41. I will comply with all provisions of the Federal Housing Act.

42. I will comply with all provisions of the Federal Trade Commission Act.

43. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

44. I will comply with all provisions of the Federal Housing Act.

45. I will comply with all provisions of the Federal Trade Commission Act.

46. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

47. I will comply with all provisions of the Federal Housing Act.


49. I will comply with all provisions of the Federal Insecticide, Fungicide, and Rodenticide Act.

50. I will comply with all provisions of the Federal Housing Act.
11. Will comply with the requirements of Title I, II, and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Pub. L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal, state, and locally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in such programs.

12. Will comply with the provisions of the Hebrew Act (42 U.S.C. §§1981-1983) which limit the political activity of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (42 U.S.C. §2204) with respect to requirements in a special flood hazard area to participate in the program and to purchase flood insurance. If the total cost of insurable construction and acquisition is $15,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) regulations of the United States Environmental Protection Agency under the National Environmental Policy Act of 1969 (P.L. 91-190); (b) Executive Order 11514; (c) notification of violation issued pursuant to 40 U.S.C. 583; (d) provisions of section 7 of the Endangered Species Act (16 U.S.C. 1536); (e) the Clean Water Act (33 U.S.C. 1251) with respect to water quality, including the provisions of the State Water Quality Standards Act of 1972 (33 U.S.C. §§1311 et seq.); (f) conformity of Federal actions to State "Clean Air" implementation plans under Section 160 of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


17. Will use an archaeological consulting service, as defined, in the case of project actions, with the Secretary of the interior, to identify, assess, and protect any archaeologi- cal resources that the Secretary of the interior has determined are of national significance in accordance with the National Historic Preservation Act of 1966 (16 U.S.C. §470), the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§420a et seq).

18. Will carry out the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1984 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations.

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trust Fund Management Act of 1990, as amended (22 U.S.C. §2205) which prohibits the award of Federal funds to an organization whose principal activities are not directly related to the purpose of the award or the award does not directly relate to the activities of the organization.

An annual expenditure plan for the period of performance of the cooperative agreement shall be submitted and approved by the Federal agency prior to the expenditure of funds.
Application for Federal Assistance SF-424

1. Type of Submission:
   - Application (☐)
   - Amendment (☐)
   - Revision (☐)
   - Changed/Corrected Application (☐)

2. Type of Application:
   - New (☐)
   - Continuation (☐)
   - Other (Specify): 

3. Date Received: 

4. Name of Agency:
   - City of Bristol, Tennessee

5. State Use Only:
   - Date Requested by State:
   - State Rejection Identifier:

6. Applicant Information:
   - Legal Name: City of Bristol, Tennessee
   - Employer Identification Number (EIN):
   - ULI:

7. Address:
   - Street:
   - City:
   - State:
   - Zip:
   - County:

8. Organizational Units:
   - Department Name:
   - Union Name:

9. Name and contact information of person to be contacted on matters involving this application:
   - First Name:
   - Last Name:
   - Title:
   - E-mail:
   - Telephone Number:
   - Fax Number:

Annual Action Plan
2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
**Application for Federal Assistance SF-424**

* 9. Type of Applicant 1: Select Applicant Type:
   - [ ] City or Town Government
   - [ ] County Government
   - [ ] Special District Government
   - [ ] Special Service District Government
   - [ ] Other (specify):

* 10. Name of Federal Agency:
   - [ ] Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
   - [ ] NA

12. Funding Opportunity Number:
   - [ ] NA

13. Competitor Identification Number:
   - [ ] NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

15. Descriptive Title of Applicant’s Project:

   Any text will be deleted for document size. Use additional comments, notes, etc., for details such as:
   - Reconstruction of public housing;
   - Reinvestment in low-income communities;
   - Rehabilitation of senior citizens;
   - Making communities more accessible to people with disabilities.

   Attach supporting documents as specified in agency instructions.

By [ ] NA

**Annual Action Plan**

2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
Application for Federal Assistance SF-424

16. Congressional District:  
   * 3. Program Project  X  11  

17. Proposed Project:  
   * Milestone Date: 07/04/2022  

18. Estimated Funding (In):  
   * Federal: 1,343,297.36  
   * State: 3,36.90  
   * Local: 18.90  
   * Other: 336.90  
   * Program income: 1,543,303.90 

19. Is Application Subject to Review Under Executive Order 13783 Process?  
   X  This application was made available to the State under the Executive Order 13783 Process for review on 01/26/2015.  

20. Is the Applicant Debarred On Any Federal Debt?  
   X  Yes, ☐ No.  

21. "By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurance and agree to comply with any resulting terms if I accept an award. I acknowledge that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 26, Section 901)  
   ☒ I AGREE  

22. The list of certifications are assurances, or an Internet site where you may obtain this list, is enclosed in this application or agency website for public notice. 

Authorized Representative:  

Name:  
   * First Name: WILLIAM  
   Last Name: ORGAE  

Title: CITY MANAGER  

Telephone Number: 423-983-5503  
Fax Number: 423-983-5503  
Email:  

Signature of Applicant and Federal official:  
   * Last Signed: 08/30/2021
ASSURANCES - CONSTRUCTION PROGRAMS

Pub. reg. burden for the collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, doing the work, and submitting a response. The total estimated annual burden is 3370 hours. This burden estimate may include the completion of an OMB control number 2506-0117 (exp. 09/30/2021).

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency.

As the legal representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability sufficient to carry out the non-Federal share of project costs to ensure proper planning, management, and completion of the project described in this application.

2. Will ensure that the awarding agency, the Secretary of the Treasury, and the State, or other appropriate State, local or tribal officials, as the case may be, have received a copy of the project financial assistance application.

3. Will not discriminate on the basis of race, color, national origin, or income in the provision of commodities or services provided to individuals who are not eligible to receive these services.

4. Will comply with the requirements of any applicable awarding agency.

5. Will provide and maintain records in the construction site to ensure the completion of the work in accordance with approved plans and specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.

6. Will initiate and complete the work within a time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their status as a purpose to constitute or present the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act of 1978 (42 U.S.C. §§207) relating to the establishment of a program for the exchange of personal services with non-Federal organizations, and will comply with the standards set forth in the Office of Management and Budget's Program Name: 0346-0042. Washington, DC 20503.

9. Will comply with the Lead-Based Paint Rehabilitation Prevention Act (2 U.S.C. §11801 et seq.) which prohibits the use of lead-based paint in the rehabilitation of residence structures.

10. Will comply with all Federal, state, and local laws and regulations relating to non-discrimination.

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Standard Form 4404 (Rev. 6/86)

OMB Control No: 2506-0117 (exp. 09/30/2021)

Annual Action Plan
2022

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11. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

12. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

13. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

14. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

15. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

16. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

17. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

18. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

19. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.

20. Will comply with the provisions of the Hazardous Materials Reporting Act (26 U.S.C. §§1961-1968 and 7204-7209) which require the notification of the emergency plans established for the handling of hazardous materials, including the notification of the emergency plans established for the handling of hazardous materials.
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further Fair Housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601-4655) and implementing regulations at 24 CFR Part 21. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 21 in connection with any activity assisted with funding under the Community Development Block Grant or HUD programs.

Anti-Lobbying -- To the best of the jurisdiction’s knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure I want to Report: Lobbying," in accordance with its instructions, and;

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the record documents for all subawards at all levels (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction maintains the legal authority to carry out the program for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HUD’s Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 170d-1) and implementing regulations at 24 CFR Part 1.35.

[Signature of Authorized Official] 1/8/22

[Title]

[Title]

Annual Action Plan
2022 108

OMB Control No: 2506-0117 (exp. 09/30/2021)
Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- it is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.10.

Community Development Plan -- its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91, 76, and 570.

Following a Plan -- it is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed a Plan as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022, [a period specified by the grantee of one, two, or three consecutive program years], shall not negatively benefit persons of low and moderate income in a manner that ensures that at least 90 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay any proportion of a fee or assessment that relates to the capital costs of public improvements assisted in part with CDBG funds financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, D, J, K, and L.

Compliance with Laws -- I will comply with applicable laws.

[Signature]
Signature of Authorized Official

[Date]
Date

[TITLE]
[Name]
City Manager
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

____________________________    __________
Signature of Authorized Official    Date

Title

M/A
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Sustainability Layering** – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance necessary to provide affordable housing.

Signature of Authorized Official

[Signature]

Date: 6/8/22

Title: City Manager
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation — If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs — In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation — Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services — The recipient will assist homeless individuals in obtaining permanent housing; appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living); and other Federal, State, local, and private assistance available for those individuals.

Matching Funds — The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality — The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement — To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in governing, monitoring, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan — All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and procedures for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correctional programs and institutions) in order to prevent the discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official  Date

Title
Housing Opportunities for Persons With AIDS Certification

The HOPWA grantee certifies that:

Activity — Activities funded under the program will meet emergent needs that are not being met by available public and private sources.

Building — Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

[Signature of Authorized Official]

[Date]

[Title]
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation on which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
8. Special Conditions:

(c) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in Item 2 and shall end on September 1, 2028. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2028.

(b) The Recipient shall attach a schedule of its indirect cost rate(s) in the form set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions (HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<table>
<thead>
<tr>
<th>Administering Department/Agency</th>
<th>Indirect cost rate</th>
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Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(h)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Cost (MTDC)). Do not include indirect cost rates for subrecipients.

(c) In addition to the conditions contained on Form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subawards and Executive Compensation Information.

(d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, rail, road, airport, seaport or
highway projects as well as utility projects which benefit or serve the general public (including energy-related, communica
tion-related, water-related, and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an imminent threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

(e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds in another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

(f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release or funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

(g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 576 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source: P.L. 115-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).
Annual Action Plan
2022

OMB Control No: 2506-0117 (exp. 09/30/2021)
NOTICE OF PUBLIC HEARINGS
CITY OF JOHNSON CITY, TENNESSEE
2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT & HOME PROGRAMS
AVISO DE AUDIENCIAS PÚBLICAS
CIUDAD DE JOHNSON CITY, TENNESSEE
2022-2023 PROGRAMA DE BLOQUE DE DESARROLLO DEL COMUNIDAD

This notice is to inform the citizens of Johnson City and Washington County of a public hearing for Johnson City’s CDBG Annual Action Plan. The public hearing will be held at the Municipal Building Conference Rooms, 601 E. Main St., on Thursday, June 23 at 6pm.

The 30-day comment period will run from June 9, 2022 through July 8, 2022.

CDBG program activities must meet at least one national objective as follows:
A. Provide benefits to low and moderate income families
B. Aid in the prevention or elimination of slums and blight
C. Address other community development needs having a particular urgency because it poses a serious or immediate threat to the health or welfare of the community and where there are no other financial resources available.

The HOME investment partnership program is authorized to strengthen public-private partnerships and to expand the supply of decent, safe, sanitary and affordable housing for very low income and low-income families.

The year 2021 Johnson City, Tennessee expects to receive $948,703 in CDBG funds.

Total CDBG Budget:
- Community Planning and Development Administration: $105,000
- Emergency Planning/Water Reconnection Program: $440,000

Home Consortium Budget:
- Administration: $119,460.51
- Community Housing Development Organization (CHDO): $2,038,654.60

Any changes in HOME funds will affect the membership of the consortium or those agencies upon a percentage basis.

Copies of the draft action plan will be available online at www.johnsoncitytn.org and www.johnsoncityhousing.org.

For information on attending the public hearing, or to submit comments and inquiries, contact Stephen Freeman, Community Development Administrator, Johnson City Housing Authority, 301 Pender St., Johnson City, TN 37601 by calling 423-202-4761.

Persons requiring special assistance due to mobility or hearing impairments or individuals needing interpretation may contact Mr. Freeman three days in advance.
This is to certify that the Legal Notice hereof attached was published in the Kingsport Times-News, a daily newspaper published in the City of Kingsport, County of Sullivan, State of Tennessee, beginning in the issue of 8/19/21, and appearing 1 consecutive week(s) as per order of City of Kingsport – Finance

Signed Ashley Blewink

Personally appeared before me this 9th day of August 2021, Ashley Blewink, of the Kingsport Times-News and in due form of law made oath that the foregoing statement was true to the best of my knowledge and belief.

My commission expires 8.25.2021
IN THE CHANCERY COURT
FOR SULLIVAN COUNTY,
AT KINGSPORT, TENNESSEE

Tandy Craig Drake and
Angel Drake,
Petitioners,

v.

James Thompson,
Respondent,

Defendant

IN RE: Tandy Craig Drake
Case No: 31-CV-0112

A child under
Eighteen (18) Years of Age

ORDER OF PUBLICATION

If appearing from the petition in this cause, which is pending to, that
Joseph Tandy Lee Thompson, resides out of the State of
Tennessee or cannot be personally served with process, IT IS
ORDERED that publication be made for four (4) consecutive
weeks in the KINGSPORT TIMES NEWS, a newspaper published at
Kingsport, in Sullivan County, Tennessee, requiring the said
respondent to serve upon
Petitioner’s attorney, David A. Wills, whose address is
343 Church St., Kingsport,
TN 37660, an answer to the
petition filed against him in this
case within thirty (30) days from
the last publication date of this
order; and if the Respondent(s)
fail to do so, judgment by default
will be taken against him/her for
the relief

The 17th of March, 2022,

SIGNED: Katherine Ricaster
Clerk and Master

NOTICE
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN to all citizens of the City of Kingsport,
Tennessee, to all persons interested, and the public at large that The
Kingsport Board of Mayor and Aldermen will conduct a Public Hearing
at its business meeting on Tuesday, April 5, 2022 at 7 p.m. to receive
input concerning the City’s Annual Action Plan for Housing
and Community Development. The 2022 Annual Action Plan describes
proposed activities of the City’s Community Development Program for
the period of July 1, 2022 through June 30, 2023 utilizing Community
Development Block Grant Funds.

Activities addressed by the CDBG program must meet at least one of
three National Objectives:
1. Provide benefits to low and moderate income families
2. Aid in the prevention or elimination of slum and blight
3. Address community needs having a particular urgency
   because they pose a serious or immediate threat to the health
   and safety of the general public where no other financial
   resources are available

A draft of the 2022 Annual Action Plan will be available on March 23,
2022 at City of Kingsport’s Community Development Office located at
416 Broad Street, Kingsport. The draft will also be posted on the City’s
Community Development website at www.kingsporttn.gov

Interested parties may comment on the 2022 Annual Action Plan
for Kingsport, TN. The 2022 Annual Action Plan will have a 30-day comment period running from April 5 – 30, 2022.

Public Meetings are held throughout the year and comments are
welcomed throughout the planning process. The public is invited to
offer comments concerning the proposed use of funds. Written or oral
comments can be submitted to the City of Kingsport Community
Development office at 416 Broad Street, Kingsport, TN 37660 or
e-mail comment to development@kingsporttn.gov.

If citizens would like to attend the meeting, located in the Boardroom
of City Hall, at 416 Broad Street, Kingsport, the Boardroom has a
limited physical capacity. Once the room is full, the public is welcome to
wait in the lobby until it is their turn to give their public comment.

Citizens that attend are strongly encouraged to practice social
distancing and wear their masks during the course of the meeting.

At City of Kingsport public meetings are conducted in accessible
locations. If you require accommodations to participate in this meeting,
please may be contacted by calling 423-248-3407, ext. 6 or by
writing ADA@kingsporttn.gov at least 72 hours in

Q:

Kingsport City Hall

Public Hearing
2022